

BUSINESS PAPER

ORDINARY MEETING

WEDNESDAY 25TH JANUARY 2023

WARREN SHIRE COUNCIL

AGENDA - ORDINARY COUNCIL MEETING

25th January 2023 commencing at 8.30 am

1. OPENING OF MEETING

2. ACKNOWLEDGEMENT OF COUNTRY

Warren Shire Council acknowledges the traditional owners of the lands within Warren Shire and acknowledges the Aboriginal and Torres Strait Islander people who reside within this Shire.

3. APOLOGIES AND APPLICATIONS FOR A LEAVE OF ABSENCE BY COUNCILLORS

4. CONFIRMATION OF MINUTES

Ordinary Meeting held on Thursday, 1st December 2022.

5. DISCLOSURES OF INTERESTS

6. MAYORAL MINUTE(S)

Nil.

7. REPORTS OF COMMITTEES

Meeting of the Warren Public Arts Committee held on
Tuesday, 6th December 2022 (C14-3.29)

Meeting of Manex held on Tuesday, 17th January 2023 (C14-3.4)

8. REPORTS OF DELEGATES

REPORTS OF DELEGATES

Item 1 Meeting of the Warren Interagency Support Services held on
Thursday, 24th November 2022..... (C3-9)

Item 2 General Meeting of the Outback Arts Inc. held on Monday, 5th December
2022 (C17-2)

Item 3 Meeting of the Alliance of Western Councils held on
Friday, 9th December 2022 (C14-6.5)

9. REPORTS TO COUNCIL

POLICY

Nil.

REPORTS OF THE GENERAL MANAGER

Item 1	Outstanding Reports Checklist (C14-7.4)	Page 1
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Item 5	Affordable Housing Opportunity – Housing Plus (H5-1, H6-1, S1-7)	Page 44
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REPORTS OF THE DIVISIONAL MANAGER FINANCE AND ADMINISTRATION

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REPORTS OF THE DIVISIONAL MANAGER ENGINEERING SERVICES

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REPORTS OF THE MANAGER HEALTH AND DEVELOPMENT SERVICES

Item 1	Development Application Approvals (B4-9)	Page 1
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Item 3	56 Garden Avenue – Budget Allocation (S1-1.19)	Page 6
Item 4	Community Building Partnership 2022 Grant CBP22 – 1308 (G4-1.78).....	Page 9

10. NOTICES OF MOTIONS/QUESTIONS WITH NOTICE

Nil.

11. MATTERS OF URGENCY

Nil.

12. CONFIDENTIAL MATTERS

Item 1	Netwaste Tender for Processing of Garden Organics, Wood and Timber F923/F928 (Version 2 Pricing Anomaly)	(G2-4.3)
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13. CONCLUSION OF MEETING
14. PRESENTATIONS

Nil.

WARREN PUBLIC ARTS COMMITTEE MINUTES

Attached are the Minutes of the Meeting of the Warren Public Arts Committee held on Tuesday, 6th December 2022.

RECOMMENDATION:

That the Minutes of the Meeting of the Warren Public Arts Committee held on Tuesday, 6th December 2022 be received and noted and the following recommendations be adopted:

ITEM 5.1 PUBLIC ART ON PRIVATE PROPERTY MURALS (C14-3.29)

That subject to consultation with the Showground/Racecourse Committee and the Rodeo Committee with an appropriate budget being available from the Rodeo Committee that the leftover funds from the Murray Darling Basin Economic Development Round Three (3) Program be used for an appropriate Campdraft, Horse, Rodeo themed mural on the outside of the proposed new toilet block at the Showground/Racecourse Complex.

ITEM 5.2 WARREN CBD TOILET/AMENITIES (G4-1.20)

That Council note that the Committee subject to the quality of the photographs and their suitability to be used in the wrap collage by a graphic designer undertook a final determination of the most suitable historical photographs of Warren Shire to be used for Warren CBD Toilet/Amenities front wall wrap collage.

ITEM 5.3 LIONS PARK TOILET/AMENITIES (P1-7.5)

That Council note that the Committee subject to the quality of the photographs and their suitability to be used in the wrap collage by a graphic designer undertook a final determination of the most suitable Macquarie River photographs to be used for Lions Park Toilet/Amenities wall wrap collage.

WARREN SHIRE COUNCIL

Minutes of the Warren Public Arts Committee Meeting
held in the Community Room, 115 Dubbo Street Warren
on Tuesday 6th December 2022 commencing at 3:34 pm

ITEM 5.1 PUBLIC ART ON PRIVATE PROPERTY MURALS (C14-3.29)

- Initial discussions have been held with Susie Parker who will further consult with her Committee;
- Project could be by panels which could be completed very soon while waiting for the toilet block to be constructed; and
- Draft image to be circulated for Committee approval, nil response is considered a yes.

RECOMMENDATION TO COUNCIL:

MOVED Jackson/Heuston that subject to consultation with the Showground/Racecourse Committee and the Rodeo Committee with an appropriate budget being available from the Rodeo Committee that the leftover funds from the Murray Darling Basin Economic Development Round Three (3) Program be used for an appropriate Campdraft, Horse, Rodeo themed mural on the outside of the proposed new toilet block at the Showground/Racecourse Complex.

Carried

ITEM 5.2 WARREN CBD TOILET/AMENITIES (G4-1.20)

- 6m x 2.2m wall with doors is available; and
- Take out old water Tower from the Committee approved historical photographs.

RECOMMENDATION TO COUNCIL:

MOVED Woodman/Ridley that Council note that the Committee subject to the quality of the photographs and their suitability to be used in the wrap collage by a graphic designer undertook a final determination of the most suitable historical photographs of Warren Shire to be used for Warren CBD Toilet/Amenities front wall wrap collage.

Carried

ITEM 5.3 LIONS PARK TOILET/AMENITIES (P1-7.5)

- Further photographs by Wednesday 7th December lunchtime to then be distributed, nil response is a yes; and
- Faces are to be blurred.

RECOMMENDATION TO COUNCIL:

MOVED Woodman/Jackson that Council note that the Committee subject to the quality of the photographs and their suitability to be used in the wrap collage by a graphic designer undertook a final determination of the most suitable Macquarie River photographs to be used for Lions Park Toilet/Amenities wall wrap collage.

Carried

ITEM 6 GENERAL BUSINESS

ITEM 6.1 SHOWGROUND/RACECOURSE RELATED PHOTOGRAPHY GBS FALKINER MEMORIAL LOUNGE (S7-1)

- Consideration be given for Showground/Racecourse use related photographs to be installed on the walls of the GBS Falkiner Memorial Lounge when future funding is available.

WARREN SHIRE COUNCIL

Minutes of the Warren Public Arts Committee Meeting
held in the Community Room, 115 Dubbo Street Warren
on Tuesday 6th December 2022 commencing at 3:34 pm

ITEM 7 DATE OF NEXT MEETING

To be arranged for the 14th March 2023 at 3:30pm.

There being no further business the meeting closed 4.38pm.

MANEX MINUTES

Attached are the Minutes of the Meeting of Manex Committee held on Tuesday, 17th January 2023.

RECOMMENDATION:

That the Minutes of the Meeting of Manex Committee held on Tuesday, 17th January 2023 be received and noted.

WARREN SHIRE COUNCIL
Minutes of the Manex Committee Meeting
held in Council's Community Room on
Tuesday 17th January 2023 commencing at 2.35 pm

PRESENT:

Gary Woodman	General Manager (Chair)
Sylvester Otieno	Divisional Manager Engineering Services
Jillian Murray	Acting Divisional Manager Finance & Administration
Pamela Kelly	Librarian
Maryanne Stephens	Manager Health and Development Services
Joe Joseph	Infrastructure Projects Manager
Raymond Burns	Town Services Manager
Jody Burtenshaw	EA to the Mayor and General Manager

1 APOLOGIES

Apologies were received from Rowan Hutchinson and Paul San Miguel who were absent due to external commitments and it was **MOVED** Burns/Murray that a leave of absence be granted for this meeting.

Carried

2 BUSINESS ARISING FROM MINUTES

Nil.

3 ACTION CHECKLIST

Further Action Checklist items were updated at the meeting.

MOVED Burns/Murray that the information be received and noted and the items marked with an asterisk (*) be deleted.

Carried

4.1 EXECUTIVE OFFICE MATTERS

4.1.1 WOW Agency – Communications and Content (GM)

MOVED Otieno/Burns that the information be received and noted.

Carried

WARREN SHIRE COUNCIL
 Minutes of the Manex Committee Meeting
 held in Council's Community Room on
 Tuesday 17th January 2023 commencing at 2.35 pm

4.1 EXECUTIVE OFFICE MATTERS

4.1.2 Preparation of the January 2023 Council Newsletter (GM)

Item	Responsible Officer
Road Maintenance Construction Program for February/March 2023	RIM
Registration of Local Contractors on VendorPanel	DMFA, CC
Women of Warren Shire	GM
Staff Profile	GM
Ellengerah Road – Damage and Drone Footage	DMES
VIC Volunteer Advertising	GM
Australia Day Awards	GM/EA
Citizenship Ceremony	GM/EA
Western Plains Equestrian Arena	IPM
Economic Development and Visitation Manager Appointment	GM
Ewenmar Waste Depot Re-Opening	MHD
Project upgrade updates	GM
2022 Year in Review	GM
2023 Year of Opportunity	GM
Vacant Positions	Finance Officer – Payroll/HR Officer

MOVED Burns/Murray that the information be received and noted.

Carried

4.1.3 Suggestions in the Council Suggestion Box (GM)

- Workplace suggestion for the HR/Payroll Officer to have a private office.

This item is to be investigated further by the Acting Divisional Manager Finance & Administration and reported to the Senior Management Team.

MOVED Woodman/Murray that the information be received and noted.

Carried

WARREN SHIRE COUNCIL
Minutes of the Manex Committee Meeting
held in Council's Community Room on
Tuesday 17th January 2023 commencing at 2.35 pm

4.1 EXECUTIVE OFFICE MATTERS

- 4.1.4 Local Roads and Community Infrastructure Program Phase 3 Extension Projects to Consider (\$655,258) (GM)

Waiting on the determination of road grant applications to allow Council to allocate any necessary contributions.

MOVED Woodman/Otieno that the information be received and noted.

Carried

- 4.1.5 Responsibilities under the Integrated Planning & Reporting Documents and Priorities for 2023 (GM)

The General Manager provided via email to the Manex Team, WHS/RO and Finance Clerk Payroll/HR Officer on Monday, 16th January 2023 a draft listing for Staff Priorities for 2023. The General Manager asked the Team to refer to this list and to advise of any missed items/priorities.

MOVED Woodman/Burns that the information be received and noted.

Carried

- 4.1.6 Western Plains App (GM)

The Executive Assistant has sent an email to the Western Plains App, but will follow up with Lee Connor for further information on its use by Council.

MOVED Woodman/Burtenshaw that the information be received and noted.

Carried

- 4.1.7 Insurance Problems Warren Town Postcode 2824. Discussion and Direction (GM)

MOVED Woodman/Burns that the information be received and noted.

Carried

4.2 FINANCE & ADMINISTRATION DEPARTMENT MATTERS

- 4.2.1 Confirm Asset Management System Implementation Timetable and Status (DMFA/DMES)

The Asset Manager gave the Manex Committee an update in November 2022 on arrangements for implementation of the Confirm system. Robyn Dilnot a trainer from Brightly came out to Warren for three (3) non-consecutive days. The training and onsite visits were to allow for the complete set-up of Confirm to Council's requirements, including the set-up of tablets, address any issues and help road staff members operate and implement the system. The system is still to be fully operational.

WARREN SHIRE COUNCIL
Minutes of the Manex Committee Meeting
held in Council's Community Room on
Tuesday 17th January 2023 commencing at 2.35 pm

4.2 FINANCE & ADMINISTRATION DEPARTMENT MATTERS CONTINUED

- 4.2.1 Confirm Asset Management System Implementation Timetable and Status (DMFA/DMES) Continued

The Asset Manager and the Asset Technical Officer - Roads attended the necessary training days along with the Heavy Truck Driver – Paveliner. The Roads Overseer is yet to be fully trained.

Training still to be given thereafter with help from the trainer to any other identified staff, such as Team Leaders etc. The required staff members and their immediate supervisors are to be advised of the upcoming training and to make themselves available for these days.

MOVED Woodman/Otieno that the information be received and noted.

Carried

- 4.2.2 Warren Shire Council Contract Register as at 30th June 2022

The Contract Register to be updated by the Acting Divisional Manager Finance & Administration to the 31st December 2022. Would also need to follow-up with Regional Procurement to obtain an updated list of contracts being arranged.

MOVED Woodman/Murray that the information be received and noted.

Carried

- 4.2.3 North Western Library Co-Operative Membership Request – Warrumbungle Shire Council Direction Discussion (GM)

An Annual General Meeting to be set for the North Western Library Co-Operative in February 2023 and advise member Councils accordingly of the membership request.

MOVED Murray/Kelly that the information be received and noted.

Carried

4.3 ENGINEERING DEPARTMENT MATTERS

- 4.3.1 Warren Shire Council March 2021 Flood and Storm Damage Claim (AGRN 960) (DMES/FRSPM)

- Approximately \$462,000 including Council contribution for Emergency Works undertaken and paid for;
 - Package 1 for Essential Public Asset Reconstruction Works amounting to approximately \$1.871 million approved;
 - Package 2 for Essential Public Asset Reconstruction Works amounting to approximately \$350,000 approved (Dragon Cowal – Merrigal Road culverts);
 - Other restoration works transferred to November/ December 2021 Flood and Storm Damage Claim (AGRN 987) which will allow further time for the eventual undertaking of restoration work.
 - The Divisional Manager Engineering Services advised that a Works Program has been formulated.
-

WARREN SHIRE COUNCIL
Minutes of the Manex Committee Meeting
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4.3 ENGINEERING DEPARTMENT MATTERS

4.3.2 Warren Shire Council November 2021 Flood and Storm Damage Claim (AGRN 987) (DMES/FRSPM)

- Approximately \$750,000 including Council contribution for Emergency Works undertaken and paid for;
- Built Environment Collective (BEC) still undertaking an assessment which has been severely affected by further flood and storm events expected to be somewhere between \$1.2 million and \$1.4 million;
- Some restoration works maybe transferred to the June/July 2022 Flood and Storm Damage Claim (AGRN 1025) which will allow further time for the eventual undertaking of restoration work.
- The Town Services Manager to follow-up on Council's Claim for Emergency Levee Operations (\$174,000).

4.3.3 Warren Shire Council June/July 2022 Flood and Storm Damage Claim (AGRN 1025) (DMES/FRSPM)

- Built Environment Collective (BEC) still undertaking an assessment which has been severely affected by further flood and storm events expected to be somewhere between \$600,000 and \$800,000;
- Immediate reconstruction works approved in the amount of approximately \$323,610 (Ellengerah Road);
- To date approximately \$137,770 spent for Emergency Works which are yet to be finalised and claimed for (June, July, August, September, October, November, December 2022).

4.3.4 Warren Shire Council August 2022 Flood and Storm Damage Claim (AGRN 1030) (DMES/FRSPM)

- An application for a Natural Disaster Declaration has been made to Resilience NSW with an estimate of \$600,000 flood and storm damage provided.
- Emergency Works are in conjunction with the AGRN 1025 Event as there seemed to never be a gap.

4.3.5 Warren Shire Council September 2022 Flood and Storm Damage Claim (ARGN 1034) (DMES/FRSPM)

- Advised that Built Environment Collective (BEC) at present are not able to come to Warren.
- The Divisional Manager Engineering Services advised that he has been in contact with BEC to arrange for the recommencement of inspections.

Meeting between Council staff and BEC proposed for Thursday, 18th January 2023.

MOVED Woodman/Otieno that the information be received and noted.

Carried

WARREN SHIRE COUNCIL
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4.3 ENGINEERING DEPARTMENT MATTERS

4.3.6 2023 Calendar of Events at the Showground/Racecourse (TSM/IPM)

Further annual events to be followed up with the Finance Clerk – Debtors.

MOVED Burns/Murray that the information be received and noted.

Carried

4.3.7 Mount Foster Quarry Direction Discussion (DMES)

The Divisional Manager Engineering Services advised that he has arranged for an Expression of Interest (EOI) for the Management and Operation of Mt Foster Quarry closing 4.00 pm Thursday, 23rd February 2023. The EOI has also been provided to the three (3) interested parties to date who had contacted Council previously. Questions are coming in from interested parties.

MOVED Woodman/Otieno that the information be received and noted.

Carried

4.3.8 Port of Newcastle – Constraints of Infrastructure Discussion (GM)

The General Manager provided a list of possible infrastructure constraints:

- SR 91 Industrial Access Rd HML including bridge;
- SH 11 Oxley Highway roundabout;
- Reconstruction of Gunningbar Creek Rail Bridge;
- Use of silo for storage;
- SH 11 Oxley Highway Ewenmar Creek Area, Five Mile Cowal Area;
- Perhaps Sandy Hollow to Merriwa Road Link;
- Milson Street Intersection; and
- SH 11 Oxley Highway / SR 91 Industrial Access Road Intersection.

MOVED Woodman/Stephens that the information be received and noted.

Carried

WARREN SHIRE COUNCIL
 Minutes of the Manex Committee Meeting
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 Tuesday 17th January 2023 commencing at 2.35 pm

4.4 HEALTH & DEVELOPMENT DEPARTMENT MATTERS

4.4.1 Setup for Economic Development Visitation Manager and VIC Status Discussion (GM)

The General Manager requested that the Finance Clerk – Payroll/ICT, Acting Divisional Manager Finance & Administration and Manager Health and Development Services Officers to give the setup for the Economic Development Visitation Manager and VIC priority status as the new position is expected to commence Monday, 23rd January 2023.

MOVED Woodman/Stephens that the information be received and noted.

Carried

4.5 WORK HEALTH SAFETY MATTER

4.5.1 Mine Safety Management Plan Formation Direction Discussion (GM)

The WHS/RC to clarify what are Council's requirements for having Mine Safety Management Plan(s) access all gravel pits/quarry locations.

MOVED Woodman/Otieno that the information be received and noted.

Carried

4.6 HUMAN RESOURCES

4.6.1 Determination of Vacant Positions in accordance with the Workforce Plan (GM)

Position	Responsible Officer	Status
Accountant	DMFA	No action to be taken at present due to budget
Water & Sewer Team Leader/Plumber	DMES	Looking at options.
Economic Development & Visitation Manager	GM	Medical is booked for Friday 13th January.
Road Maintenance Team Operator	DMES	Medical is booked for Friday 13th January.
Casual Cleaner	MHD	Advertising.
Divisional Manager Finance & Administration	GM	Preferred candidate withdrew. Need to readvertise which commenced 16 January 2023.
Outdoor Engineering Staff	DMES	One position filled, medical booked for one candidate. Advertising – closes Thursday 12th January.
Admin Officer Engineering Services (12 month contract)	DMES	To be readvertised. No applicants previously.

MOVED Woodman/Burns that the information be received and noted.

Carried

WARREN SHIRE COUNCIL
Minutes of the Manex Committee Meeting
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4.6 HUMAN RESOURCES

CONTINUED

4.6.2 Road Maintenance and Construction Program and Fleet Labour Requirements Arrangements Status (DMES)

MOVED Woodman/Burns that the information be received and noted.

Carried

4.6.3 Councillor and Staff Long Service Awards (GM)

Analysis to be completed by the Human Resources Officer for Staff Long Service Awards and investigate proposal for presentation at the Councillor and Staff Christmas Party 2023 (10, 20 and 30 years as per 2016).

MOVED Woodman/Murray that the information be received and noted.

Carried

5.1 OFFICE OF LOCAL GOVERNMENT CIRCULARS

(L5-3)

Date	Circular No.	Description	Comment/Action
6.12.22	22-36	Local Government Code of Accounting Practice and Financial Reporting 2022-23 and related guidance material	ADMFA
12.12.22	22-37	Model Media Policy	GM
13.12.22	22-38	Consultation on the outcomes of the review of the councillor misconduct framework	Noted
19.12.22	22-39	Release of Cyber Security Guidelines for NSW Local Government	Finance Clerk – Rates/ICT
19.12.22	22-40	Amendments to the tendering provisions of the Local Government (General) Regulation 2021 and consultation of the development of new procurement guidelines for Councils.	IPM
19.12.22	22-41	Update on the Guidelines for Risk Management and Internal Audit for Local Government in NSW	GM
22.12.22	22-42	Councils and joint organisations to provide OLG's credit card guidelines to their ARICs	GM

MOVED Woodman/Joseph that the information be received and noted.

Carried

WARREN SHIRE COUNCIL

Minutes of the Manex Committee Meeting held in Council's Community Room on
Tuesday 17th January 2023 commencing at 2.35 pm

5.2 OFFICE OF LOCAL GOVERNMENT STRATEGIC TASKS

(L5-3)

JANUARY 2023	STATUS	FEBRUARY 2023	STATUS
30th: Public Interest Disclosure Report due to the NSW Ombudsman [PIDA s6CA]	ADMFA	1st: First day for requests to Valuer General for estimates of changes in the value of land for which supplementary valuations are required to be furnished [LGA s513]	Noted
31st: Last day for council's ledgers to be balanced and a list balances to be prepared for six-monthly inspections by council's auditor [LGReg cl 228]	ADMFA	1st: Low Cost Loan Initiative Reimbursement claim period opens (Initial Report or Progress Report due)	ADMFA to investigate
31st: Third quarter rates instalment notices to be sent [LGA s562(5)]	Finance Clerk – Rates/ICT	15th: Expected third instalment of 2022-23 Financial Assistance Grants.	Noted
		28th: Last day for Responsible Accounting Officer to submit quarterly budget review statement to council [LGReg cl 203(1)]	ADMFA
		28th: Third quarterly rates instalments due [LGA s562(3)(b)]	Noted

MOVED Woodman/Murray that the information be received and noted.

Carried

WARREN SHIRE COUNCIL

Minutes of the Manex Committee Meeting held in Council's Community Room on
Tuesday 17th January 2023 commencing at 2.35 pm

6 OPERATIONAL PROCEDURES (I2-11.1)

- 6.1 Recalibrate Probe on the Measuring and Control System Procedure;
- 6.2 Bore Water to River Water Cross Connection Emergency Operation Procedure;
- 6.3 Operation of Levee Flood Gates Procedure;
- 6.4 Emergency Procedure for Helicopter Landing at Victoria Oval – Warren Sporting and Cultural Centre; and
- 6.5 Water Shut Off Procedure and Notification List.

MOVED Woodman/Burns that the Recalibrate Probe on the Measuring and Control System Procedure, Bore Water to River Water Cross Connection Emergency Operation Procedure, Operation of Levee Flood Gates Procedure, Emergency Procedure for Helicopter Landing at Victoria Oval – Warren Sporting and Cultural Centre, and Water Shut Off Procedure procedures be adopted.

Carried

7 DECEMBER 2022 DRAFT MINUTES AND JANUARY 2023 BUSINESS PAPER

The Committee previewed the January 2023 Business Paper and the December 2022 Draft Minutes and actions required were placed on the Action Checklist in Item 1 of the General Manager's Report.

8 CORRESPONDENCE AND COMPLAINTS/ACTION REQUESTS STATUS

The correspondence list and the outstanding complaints/actions list were circulated. It was requested that the Responsible Officers update the outstanding complaints/actions list and return to the Engineering Administration Officer.

9 GENERAL BUSINESS WITHOUT NOTICE

- The Acting Divisional Manager Finance & Administration advised that the roundabout surround has bigger pieces of concrete broken up by trucks. Could these loose pieces of concrete please be removed. The Divisional Manager Engineering Services to investigate.
- The Acting Divisional Manager Finance & Administration advised that the lawn in Rotary Park is dead due to the sprinklers not working. The Town Services Manager to investigate.

There being no further business the meeting closed at 5.06 pm.

WARREN SHIRE COUNCIL
Delegates Report by Councillor S Derrett
to the Ordinary Meeting of Council to be held in the
Council Community Room, Warren on Wednesday 25th January 2023

ITEM 1 WARREN INTERAGENCY SUPPORT SERVICES

CONTINUED

Kylie Buckenhofer - Transport NSW

- During the last two weeks, Kylie has been in Warren doing child restraint checks and connecting the community to a local restraint fitter.

- Kylie also is trying to gauge if transport between Warren and Nevertire via a bus is needed by people in the Warren community. Kylie has asked people if they were able to travel to Nevertire and connect with a bus there, what towns would they wish to travel to, Narromine, Nyngan, Dubbo?

- If this service was to start running the need for after school care would be required.

- Kylie has been in contact with Belinda Bell who works for Catholic Care and in contact with Barnados to receive feedback on the transport issue from the community.

Mandi Smart - Mandi Smart works for an organisation called Stand By Support After Suicide.

- She helps to link people to services and that person is supported for 24 months. People bereaved by suicide regardless of their relationship to the deceased, can access support.

- There are no referral forms, support is confidential free and offered 24/7. The phone number is 1300 727 247. This service is not closing over the Christmas New Year period.

- Mandi Smart was asked about the possibility of a workshop for the community, to help people who were affected by the recent flood event. Mandi has already done a workshop up north and was willing to send out a flyer to organisations to try and organise a workshop early in the new year.

8. GENERAL BUSINESS

A flyer was sent out to organisations letting them know about the Warren Christmas Street party.

Australia Day Award information to be sent out to Interagency organisations. If anyone knows of a person or organisation in the Warren Shire that they would like to nominate.

9. DATE OF NEXT MEETING

Thursday 16th February 2023.

There being no further business the meeting closed at 1.40pm.



OUTBACK ARTS INCORPORATED
GENERAL MEETING – MINUTES

Online via Zoom video conferencing, 5th December 2022 10:07 am

WELCOME: Meeting was opened, and attendees were welcomed and introduced by Chair Casey Marshall-Siemer, acknowledging the Traditional Owners of the land on which we meet across the Outback Arts region and the significant contribution Aboriginal and Torres Strait Islander people make to our communities.

ATTENDANCE:

Kylie Harvey, Sally Torr, Casey Marshall-Siemer, Donna Jeffries, Ros Jackson, Catherine Goldsmith, Seigrig Peters (from 10:10), Greg Deacon (via phone), Brian Sommerville (alt for Barbara Deans).

Staff: Jamie-Lea Trindall, Maddi Ward
Apologies: Jane Keir, Sue Curry, Barbara Deans

Motion: that the attendance and apologies be accepted.

Moved: Casey Marshall-Siemer

Seconded: Donna Jeffries

CARRIED

1. MINUTES - Board Meeting; 18th October 2022

Minutes of the last General Meeting held on 18th October 2022 were circulated to all members.

Motion: That the minutes of the General Meeting on 18th October 2022 be accepted.

Moved: Casey Marshall-Siemer

Seconded: Kylie Harvey

CARRIED

2. BUSINESS ARISING

NIL

3. REPORTING

3.1 CHAIRPERSONS REPORT – Casey Marshall-Siemer

- » Casey highlighted that as the last meeting was held recently in October and the impact that recent weather events have had on the region, there is not quite as much to report on.
- » It has been exciting to welcome Rainy, as the Aboriginal Arts Officer for Outback Arts. Casey expressed that this is a great achievement for the organisation and made possible through the Federal IVAIS funding program which is highly competitive with regional New South Wales receiving limited representation. Outback Arts were successfully funded, for an extended term of two years, 2022-2023.
- » There are several events on, including the Walgett Art Group exhibition, 'Abundance'.
- » Jamie-Lea, Maddi and Rainy all recently attended the RADO network meeting in Sydney. These two days of meetings created networking opportunities as well as training.

- » Casey extended congratulations to Jamie-Lea, on securing a significant amount of project funding for upcoming projects in 2023

Motion: That the Chairperson's report is accepted.

Moved: Casey Marshall-Siemer

Seconded: Catherine Goldsmith

CARRIED

3.2 EXECUTIVE DIRECTOR REPORT – Jamie-Lea Trindall

- » Jamie-Lea expressed that it's exciting to extend the team. It has also been an excellent time for Rainy to get started and receive training before heading out into communities across the region next year. In addition to Rainy's position, the IVAIS funding program is supporting other contract-based project delivery.
- » Jamie-Lea reported that she has recently attended meetings in Sydney for the Create NSW Artform Board. As the newly appointed Chairperson of the Aboriginal Arts & Culture Board, Jamie-Lea explained that it was a great opportunity to extend herself professionally and is looking forward to utilising her new position to advocate for the Outback Arts region.
- » The Regional Arts Network meeting was a great opportunity for Executive Directors, communications Officers, Project Officers and Aboriginal Arts Officers to all come together. This was the largest meeting attended in approximately 6 years.
- » In November, participants of the In Our Hands program attended the SOUTHEAST Aboriginal Arts Market, at Carriageworks. Jamie-Lea organised a panel of discussions led by industry leaders that came from diverse backgrounds. The response to the Professional Development opportunity has been overwhelmingly positive. Jamie-Lea expressed that this project is self-directed by the participants and it will be very exciting to see what will develop.
- » Creative Country, previously titled Culture Maps has recently secured additional promotional funding from the Tourism Generator Fund from Regional Arts. Coinciding with an exciting exhibition from Glassworks, Canberra that will be coming in March 2023. The first launch of Creative Country will include the Galleries and Museums of the region. As development continues, additional categories will be launched.
- » Dhinawan Sisters has continued to run in Coonamble, supported by Department Regional NSW. As expected, this project is challenging as the target group is very difficult to engage with consistently. Jamie-Lea explained that this means the team are constantly reassessing the approach and delivery methods.
- » There are several Living Arts and Culture projects in development that will be delivered in the New Year. Project funding has also been used to support additional pop-up opportunities to support initiatives across the region, such as music development in partnership with Warraan Widji Arts.
- » Country Arts Support Program will open early in the new year.
- » Jamie-Lea highlighted that as always in addition to these major projects Outback Arts continues to provide core services.
- » Communities from across the region have indicated that they would like to see the Millinery Tour return. Jamie-lea expressed that she feels like it is the right time to bring the tour back and will secure additional funding to support the tour.

Motion: That the Executive Director's report is accepted.

Moved: Casey Marshal-Siemer

Seconded: Kylie Harvey

CARRIED

3.3 COMMUNICATIONS & TOURING REPORT – Maddi Ward

- » Maddi explained that 2022 successful CASP applicants are now being supported to submit their acquittals through the Smarty Grants platform.
- » As an attendee at the recent In Our Hands program, Maddi expressed how beneficial the experience was, how effective the presentations were and the positive way the group engaged.

- » There is a renewed focus on marketing the Gallery Shop through social media and an email Gift Guide. Maddi highlighted that a key aspect of the marketing strategy is to promote that there are many affordable options when it comes to gift giving, providing gift ideas at a variety of price points and ideas for giving, for example, teachers' gifts.
- » Walgett Art Groups' exhibition posed some challenges to get going, given the recent flooding. However, it looks wonderful in the space along with the Standing Stories films that highlight the stories captured in the sculptures and shows their form. These sculptures have been recently completed and are on display at the Back of the Bourke Exhibition Centre.

Motion: That the Communications and Touring Coordinator's report be accepted.

Moved: Casey Marshal-Siemer

Seconded: Kylie Harvey

CARRIED

3.4 QUARTERLY MEMBERS REPORT

No questions or further discussion was raised regarding the Quarterly Member Report supplied to the Board.

Motion: That the Quarterly Members report is accepted.

Moved: Casey Marshal-Siemer

Seconded: Kylie Harvey

CARRIED

4. FINANCIAL REPORTS

4.1 TREASURERS REPORT – Ros Jackson

- » There is nothing unusual to report, there were increased expenses.
- » The financial reporting is clear and easy to understand, Ros commended its presentation

4.2 FINANCIAL REPORTS – See attached documents

Motion: That the Treasurers and Financial reports be accepted

Moved: Casey Marshal-Siemer

Seconded: Donna Jeffries

CARRIED

5. GENERAL BUSINESS

NIL

6. Correspondence register

NIL

General Meeting CLOSE – 10:37 am

Board members continued as per their confidential meeting agenda, with staff no longer in attendance.

AWC Board Meeting Minutes

Meeting of: Alliance of Western Councils (AWC)
Date: 9 December 2022
Time: 9.00am
Venue: Narromine Aero Club

ATTENDEES:

Derek Francis	General Manager Bogan Shire Council
Clr Glen Neill	Mayor Bogan Shire Council
Clr Barry Holman	Mayor Bourke Shire Council
David Kirby	General Manager Brewarrina Shire Council
Clr Vivian Slack-Smith	Mayor Brewarrina Shire Council
Ross Earl	General Manager Coonamble Shire Council
Jane Bassingthwaighte	Director of Community Culture and Places, Dubbo Regional Council
Clr Mathew Dickerson	Mayor Dubbo Regional Council
David Neeves	General Manager Gilgandra Shire Council
Clr Doug Batten	Mayor Gilgandra Shire Council
Brad Cam	General Manager Mid-Western Regional Council
Jane Redden	General Manager Narromine Shire Council
Clr Craig Davies	Mayor Narromine Shire Council
Gary Woodman	General Manager Warren Shire Council
Clr Milton Quigley	Mayor Warren Shire Council
Clr Ambrose Doolan	Mayor Warrumbungle Shire Council

GUESTS

Holly Davies	Director Regional Community Partnering Transport for NSW
Rebecca Fox	Secretary, Department of Regional NSW
Gerry Collins	Director Central West and Far West, Regional Development
Shagofta Ali	Director Regional Water Strategies, Department of Planning and Environment
Michael Scotland	Department of Planning and Environment
The Hon Dugald Saunders MP	Minister for Agriculture and Minister for Western NSW
Ben Walker	Western NSW Advisor, Office of the Hon. Dugald Saunders MP
Rod Crowfoot	Macquarie Home Stay, Dubbo

1. WELCOME

The Chair welcomed those present and declared the meeting open at 9.13am.

2. ACKNOWLEDGEMENT OF COUNTRY

The Acknowledgement of Country was made by the Mayor.

3. APOLOGIES

Apologies were received for:

Leonie Brown	General Manager Bourke Shire Council
Bob Stewart	Administrator, Central Darling Shire Council
Greg Hill	General Manager, Central Darling Shire Council
Peter Vlatko	General Manager Cobar Shire Council
Clr Peter Abbott	Mayor Cobar Shire Council
Clr Tim Horan	Mayor Coonamble Shire Council
Murray Wood	CEO, Dubbo Regional Council
Clr Des Kennedy	Mayor Mid-Western Regional Council
Michael Urquhart	General Manager Walgett Shire Council
Clr Jane Keir	Mayor Walgett Shire Council
Roger Bailey	General Manager Warrumbungle Shire Council

RESOLVED Clr Holman/Ross Earl, that the apologies received be accepted.

2022/19

4. DECLARATIONS OF INTEREST

Nil

5. CONFIRMATION OF MINUTES OF AWC BOARD MEETING HELD ON 1 JULY 2022

RESOLVED Clr Milton Quigley/Clr Doug Batten that the minutes of the AWC Board Meeting held on 12 October 2022 be adopted.

2022/20

6. CONFIRMATION OF MINUTES OF GMAC MEETING HELD ON 25 NOVEMBER 2022

RESOLVED Dave Neeves/Ross Earl that the minutes of the GMAC Meeting held on 25 November 2022 be adopted.

2022/21

7. MATTERS ARISING FROM THE PREVIOUS MINUTES

7.1 Future of AWC GMAC and Board Meetings

RESOLVED Clr Barry Holman/Clr Ambrose Doolan

1. Narromine Shire Council to provide the Secretariat for both GMAC and Board meetings.
2. Catering costs for GMAC meetings to come out of the Board budget.
3. All future GMAC and Board meetings to be held in Dubbo
4. That the following meeting dates for GMAC and Board be adopted:

Meeting	Date
GMAC	10 February 2023 (Chair – Warren)
BOARD	10 March 2023
GMAC	12 May 2023 (Chair – Walgett)
BOARD	16 June 2023
GMAC	11 August 2023 (Chair – Narromine)
BOARD	15 September 2023
GMAC	10 November 2023 (Chair – Mid-Western)
BOARD	8 December 2023

2022/22

8 GENERAL BUSINESS

8.1 Chairs Report

RESOLVED Clr Craig Davies/Clr Glen Neill that the information be noted.

2022/23

8.2 Formalising the Alliance of Western Councils as an Incorporated Body

The matter was raised around the future of the Alliance of Western Councils and to consider registering as an incorporated body to allow the capability of applying for grant funding in the future.

Discussion was held regarding the status of the Orana Joint Organisation.

- ❖ It was noted that there is still \$300k from grant funding still in the Orana Joint Organisation account.
- ❖ Correspondence was sent to the Minister of Local Government by Brad Cam 18 months ago to advise that all members had resigned.
- ❖ Cr Davies also wrote the Minister earlier this year requesting details on where the funds should be returned, to allow for a formal windup. No Response.
- ❖ Rebecca Fox offered to look into the matter, through the Office of Local Government.

Clr Vivian Slack-Smith and David Kirby joined the meeting at 9.30am

RESOLVED Clr Mathew Dickerson/Clr Milton Quigley;

1. That it be investigated, with the assistance from Rebecca Fox, if becoming a registered body will allow the group to apply for grant funding and if so;
2. That we correlate as an association of the appropriate form and update the constitution accordingly.

2022/24

8.3 Alliance of Western Councils Logo

RESOLVED Clr Mathew Dickerson/Clr Vivian Slack-Smith that the two logos below be adopted and used to represent the Alliance of Western Councils as required.



2022/25

8.4 Update from Housing Plus

Brad Cam, as Chair of Housing Plus, informed the meeting that they had been unsuccessful with an Unsolicited Proposal to redevelop over 600 sites, after bidding for over 12 months.

It was noted that Paul Toole, Deputy Premier of NSW and Dugald Saunders, Minister for Western NSW were not informed of the decision.

The team is now back to lobbying for Politicians, and nothing can really happen now until after the election.

RESOLVED Clr Barry Holman/Clr Glen Neill that;

1. The Board write to Michael Cassel, Secretary of Planning and Environment and invite him to the next meeting in March 2023.
2. Write to the appropriate people to express our disappointment of the unsuccessful Unsolicited Proposal.

2022/26

8.5 Immigration and Health Crisis

Clr Glen Neill raised the issues in regard to immigration and how it is affecting the health industry and staff shortages across the region. In particular, the shortages of nurses, impacted by immigration, along with a Doctor from Nyngan, on contract, whose wife from Sri Lanka, is experiencing delays, of up to 3 years, to obtain a spouse visa. This has led to the Doctor relocating back to Sri Lanka with his wife until the visa is approved.

It was noted that Rebecca Fox and Gerry Collins will be able to assist Nyngan in this matter.

9 PRESENTATION

9.1 Transport for NSW

Holly Davies, Director Regional Community Partnering

Presented an update to the meeting on behalf of Transport for NSW, in relation to major projects underway, along with natural disasters, fixing local roads and fixing country bridges (**Attachment No. 1**).

Discussion was held in regard to challenges currently being faced with the onerous and resource heavy assessment process for disaster funding.

RESOLVED David Neeves/Clr Barry Holman that Alliance of Western Councils Board write to the State and Federal Ministers responsible for transport, emergency services and the regions seeking support to move to a risk-based assessment including standard unit rates when applying for natural disaster funding for our road networks as opposed to the current onerous and resource heavy assessment process.

2022/27

9.2 Department of Regional NSW

Rebecca Fox, Secretary

Provided an update to the meeting on behalf of the Department of Regional NSW.

Discussions included the following

- Gary Barnes, retired in August, sends his regards to everyone.
- Biodiversity Offset Scheme –
 - ❖ Feedback is that the system doesn't work. Everyone is encouraged to continue providing specific and clear examples to the Department Planning and Environment to assist with their continuous improvement program.
 - ❖ The new calculator is available however very difficult to use and will be reviewed.
 - ❖ A help desk is being established for Councils.
 - ❖ Statutory Review of the Biodiversity Conservation Act 2016 will take place next year.
 - ❖ Rebecca encouraged everyone to make a submission to the Statutory Review and suggested inviting Ken Henry to the next Board Meeting.
- The Regional Drought Resilience Planning Programs, co-funded by the Commonwealth Government's future Drought Fund is happening now to provide support to identified regions in NSW and to develop plans that can be implemented by councils to manage future drought risks. Councils have been asked for feedback and are encouraged to engage with the community. For those currently affected by flooding please advise and the program can be adjusted.

9.3 Department of Planning and Environment

Shagofta Ali, Director Regional Water Strategies

Presented to the meeting on behalf of the Department of Planning and Environment, outlining the long-term strategic plans for our regions, along with challenges and the actions that have been identified to respond to these challenges and ensure all water needs are met across the state. (**Attachment No. 2**).

Shagofta explained how the department is investing in new climate data to provide an insight on what the future climate looks like. Data shows extreme wet or dry periods could happen more frequently and be more extreme.

Discussion was held regarding Burrendong Dam Full Supply level. The full supply level is likely to be increased to between 113%-115% and not the proposed 120%. Although it was noted that the active management has worked well for the past 12 months at 115%-150%, Minister Saunders informed the group that the diversion limit's that are set is what makes 120% non-compliant and suggested lobbying the Federal Government.

9.4 Minister for Agriculture and Minister for Western New South Wales

The Hon. Dugald Saunders MP

General discussion was held with the opportunity for the attendees to ask questions of the Minister. Items raised and discussed included the following:

- The Housing Plus Unsolicited Proposal that was rejected, was confirmed to be back in the system with a taskforce working on key solutions.
- There are programs in the works to be delivered in relation to the Weeds problems across the region, which have been exacerbated by the recent flooding.

9.4 Minister for Agriculture and Minister for Western New South Wales (Cont'd)

- Clr Barry Holman raised the immigration issues and the impact it is having on the health system. Minister Saunders briefly explained the visa system and the complexities they are working through to achieve the best outcome for each applicant. At times there is confusion around the types of Visa people should be applying for, along with different requirements in different States.

9.5 Macquarie Homestay Dubbo

Rod Crowfoot

Presented to the meeting an overview of what the Macquarie Homestay objectives are, the importance and benefits of the facilities they offer and the need for expansion (**Attachment No. 3**).

Rod thanked everyone for their ongoing support and asked the group to continue being advocates in their communities to seek opportunities for fundraising, grants or donations.

10 CLOSURE OF MEETING

There being no further business the meeting closed at 1.08 pm.

The Minutes (pages 1 to 6) were confirmed at a meeting held on the day of _____ 2022, and are a full and accurate record of proceedings of the meeting held on 14 December 2022.

Chair

WARREN SHIRE COUNCIL
 Report of the General Manager
 to the Ordinary Meeting of Council to be held in the
 Council Community Room, Warren on Wednesday, 25th January 2023

ITEM 1 OUTSTANDING REPORTS CHECKLIST (C14-7.4)

Date	Resolution or Qwn	Outstanding Matter	Officer Resp	Response/Action
General Manager				
25.2.21	41.2.21	Mobile and Internet Coverage in Nevertire	GM	Tower installation (Optus) through Field Solutions at Nevertire near complete.
22.7.21	153.7.21	Customer Service Policy	GM	Over the next 12 months detail a Warren Shire Council Service Ethos or similar to ensure there is an appropriate customer service culture throughout the organisation, expect reporting in early 2023.
*28.10.21	233.10.21	Sports lighting of the Carter Oval Soccer Fields	GM/IPM	All poles and lights installed. Testing of lights completed. Little Athletics area lighting completed.
28.10.21	240.10.21	Proposed Sale of Lot 2 DP1104089 and Licence of Lot 7007 DP1120699 (Crown Reserve)	GM	Arrange sale and licence in accordance with Council's resolution – Sale matter in progress through purchaser's Solicitor. Crown Reserve matter delayed due to an Aboriginal Lands Claim on the Reserve. Purchasing arrangements nearing completion.
28.10.21	241.10.21	Completion of Infrastructure Projects – Warren Airport, Warren CBD Toilet Facility and Lions Park Toilet Facility	DMFA/ GM/IPM	<u>Warren Airport</u> Warren Aerodrome Terminal Building. Consultant preparing slab design and technical specification for the construction of the Terminal Building. Airport Operations Committee are in agreement with proposed single storey building that addresses the access compliance issues. Original building structure supplier is working on modifying the plan to meet the requirements. <u>Warren CBD Toilet Facility</u>

WARREN SHIRE COUNCIL

Report of the General Manager
to the Ordinary Meeting of Council to be held in the
Council Community Room, Warren on Wednesday, 25th January 2023

ITEM 1

OUTSTANDING REPORTS CHECKLIST

CONTINUED

Date	Resolution or Qwn	Outstanding Matter	Officer Resp	Response/Action
General Manager				
				<p>Council has accepted a quotation from Exeloo P/L. Project timeline is 22 weeks, fabrication progressing for approximate March/April 2023 completion.</p> <p><u>Lions Park Toilet Facility</u></p> <p>Council has accepted a quotation from Exeloo P/L. Project timeline is 22 weeks, fabrication progressing for approximate March/April 2023 completion.</p>
2.12.21	269.12.21	Proposed Sale of Warren Airport Land to MVAS	GM	<ol style="list-style-type: none"> 1. Arrange sale of land as detailed within the report – in progress through purchasers' solicitor. 2. Arrange for the signing of any associated documents under the Seal of Council if required. <p>Matter in the hands of purchasers Solicitor that is to contract stage following completion of subdivision.</p>
24.2.22	54.2.22	Local Roads and Community Infrastructure Program - Phase 3 Grants - Community Infrastructure Projects	GM IPM	<p>That Council allocate funding under the Local Roads and Community Infrastructure Program – Phase 3 Grant to the following community infrastructure projects at Equestrian Arena.</p> <p>Quotations accepted for the following works:-</p> <ul style="list-style-type: none"> • Sand medium supply – Narromine Quarry (Macquarie Valley Rock and Sand), nearing completion.

WARREN SHIRE COUNCIL

Report of the General Manager
to the Ordinary Meeting of Council to be held in the
Council Community Room, Warren on Wednesday, 25th January 2023

ITEM 1

OUTSTANDING REPORTS CHECKLIST

CONTINUED

Date	Resolution or Qwn	Outstanding Matter	Officer Resp	Response/Action
General Manager				
28.4.22	101.4.22	Public Art on Private Property Murals	GM	Arrange for a Macquarie River theme collage to be incorporated on the Lions Park Toilet/Amenities outside wall – in progress, further advertising for quality photographs to be arranged. Expected to be completed March/April 2023.
28.4.22	101.4.22	Public Art on Private Property Murals	GM	Arrange for historical photographs of a Warren themed collage to be incorporated on the Warren CBD Toilet/Amenities Dubbo Street Wall – in progress, advertising for quality photographs completed. Final photographs to be considered and determined. Expected to be completed March/April 2023.
23.6.22	158.6.22	Tender C13-73 – Design, Deliver and Construct a Prefabricated or Modular Sports Amenities Building for Carter Oval Youth Sports Precinct	GM/IPM	Awarded to Landmark Products Pty Ltd. Design and construction works have commenced; Building plan signed and finalised on 6th September 2022. Landmark completed Geotech testing to complete foundation design. 22 weeks completion period from drawing sign off. Landmark submitted an extension of time for practical completion to 31st March 2023.
*25.8.22	213.8.22	Lions Park Toilet /Amenities	GM	Arrange appropriate advertising by social media, newsletter, flyer etc for the donation of quality Macquarie River theme images for the collage wrap on the Lions Park

WARREN SHIRE COUNCIL

Report of the General Manager
to the Ordinary Meeting of Council to be held in the
Council Community Room, Warren on Wednesday, 25th January 2023

ITEM 1

OUTSTANDING REPORTS CHECKLIST

CONTINUED

Date	Resolution or Qwn	Outstanding Matter	Officer Resp	Response/Action
General Manager				
				Toilet/Amenities – photographs with Graphic Designer arranging collage.
25.8.22	214.8.22	Reactivation of Visitor Services Volunteers During Peak Periods	GM	Expressions of interests to be arranged for Volunteers for the Visitor Information Centre as soon as practical – in progress.
25.8.22	214.8.22	Reactivation of Visitor Services Volunteers During Peak Periods	GM/EDV M	The reactivation of Visitor Services Volunteers During Peak Periods for the Visitor Information Centre be undertaken by the soon to be appointed Economic Development and Visitation Manager to ensure lists, position requirements, expectations, rosters and actions are appropriately managed – noted.
*21.9.22	251.9.22	Christmas Closure	GM	1. Make arrangements for Council to close the Office, Service NSW Agency, Library and Works Depot at the close of business on Friday 23rd December 2022 and reopen on Tuesday 3rd January 2023 – complete.
*21.9.22	264.9.22	Warren Family Health Centre	Mayor, GM DMFA	1. Finalise negotiations and agree to arrangements including financial in relation to Warren Family Medical Centre and associated buildings/ facilities – complete; and 2. If required, to sign all documents in relation to the leases, agreements etc of the Warren Family Medical Centre and associated buildings/

WARREN SHIRE COUNCIL

Report of the General Manager
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ITEM 1

OUTSTANDING REPORTS CHECKLIST

CONTINUED

Date	Resolution or Qwn	Outstanding Matter	Officer Resp	Response/Action
General Manager				
				facilities under the Seal of Council – noted.
1.12.22	296.12.22	Economic Development Strategy and Action Plan	GM/BDF	<ol style="list-style-type: none"> 1. That the document be progressed as the Warren Shire Economic Development Strategy and Action Plan; 2. Key stakeholders be engaged to ascertain their commitment to support responsibilities in the Draft Plan; and 3. The next draft document be completed following a workshop with the Economic Development and Promotions Committee that determines actions, timing, goals/measures, lead matters, who supports on matters, status and supporting documentation, taking on board previous documents - in progress.
*1.12.22	296.12.22	Warren and the Visitor Economy Community Consultation Report August 2022-Executive Summary	GM	Arrange for the Economic Development Committee Chair, Mayor and General Manager meet with RiverSmart Australia Limited, Macquarie Wetlands Association and the Warren Chamber of Commerce to ascertain their thoughts on how to progress the establishment of the Destination Macquarie Marshes Stakeholder Group – meeting arranged and report provided to the January 2023 Council Meeting.

WARREN SHIRE COUNCIL

Report of the General Manager
to the Ordinary Meeting of Council to be held in the
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ITEM 1

OUTSTANDING REPORTS CHECKLIST

CONTINUED

Date	Resolution or Qwn	Outstanding Matter	Officer Resp	Response/Action
General Manager				
1.12.22	297.12.22	Public Art on Private Property Murals	GM/TSM	Horse Committee is prepared to donate \$10,000 to be used in conjunction with the left over MDB Economic Development Round 3 Funding for a horse/campdraft themed mural to be installed on 2 walls of the new toilet building at the Showground/ Racecourse Complex. Paint the Town Murals are preparing a concept design for consideration.
*305.12.22	GM	Code of Meeting Practice Policy	GM	Draft Code of Meeting Practice Policy adopted.
*309.12.22	GM	Relax Alcohol Free Zone In Dubbo Street For The Warren Street Christmas Party	GM	Relaxation of Alcohol Free Zone as specified - complete.
312.12.22	GM	2023 Western Division of Councils Conference	GM	Accept the invitation if provided to the 2023 Western Division of Councils Conference and advise the relevant hosting Council that the Conference will be attended by the Mayor, Deputy Mayor and the General Manager – in progress.
*313.12.22	GM	Request for Donation – St Mary’s Parish School, Hire of Victoria Park and Warren Sporting and Cultural Centre Facilities for Flood Disaster Concert	GM	The request for a donation for the hire cost and preparation of Victoria Park and the Warren Sporting and Cultural Centre facilities for the Flood Disaster Concert was arranged using Council’s donation vote. The requirement of a security deposit was waived as resolved – complete.

WARREN SHIRE COUNCIL

Report of the General Manager
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ITEM 1

OUTSTANDING REPORTS CHECKLIST

CONTINUED

Date	Resolution or Qwn	Outstanding Matter	Officer Resp	Response/Action
Divisional Manager Finance and Administration				
Nil.				

Date	Resolution or Qwn	Outstanding Matter	Officer Resp	Response/Action
Divisional Manager Engineering Services				
6.12.18	284.12.18	Amendments to the Boundaries of Lot 79 & 80 DP 724585 Wambianna Street, Collie to provide for the existing Collie Hotel accommodation units	DMES	Survey completed and a report is to be presented to Council. This project is currently on hold. Waiting on land boundary adjustments between RFS and Local Hotel. Re-investigation commenced by new DMES. Hotel owner has been contacted via phone. He will meet DMES for further discussion.
27.6.19 3.12.20	129.6.19 256.12.20	Warren Levee Rehabilitation	DMES	Application under the National Flood Mitigation Infrastructure 2021-2022 arranged and has been successful (\$5.325M). Further application under the 2022-2023 NSW Government's Floodplain Management Program arranged. State Program – further information provided 18th August 2022. Resilience NSW has committed \$887,500 which is half of the required \$1.775M co-contribution. Investigations are continuing on how Council will fund the remaining \$887,500. See report to October 2022 Council Meeting – in progress.
26.9.19	204.9.19	Bundemar Street Warren Proposed	DMES	1. Provide a detailed budget for works.

WARREN SHIRE COUNCIL

Report of the General Manager
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ITEM 1

OUTSTANDING REPORTS CHECKLIST

CONTINUED

Date	Resolution or Qwn	Outstanding Matter	Officer Resp	Response/Action
Divisional Manager Engineering Services				
		Centre Median Alteration		Submit plans and documents to Council for consideration and approval. 2. Further investigations are to be undertaken. Ongoing.
24.9.20	214.9.20	New Sewage Treatment Works	TSM	Commissioning of new plant and EPA final sign off expected March/April 2023. EPA have issued an interim licence for commissioning. All sewage flow is going to the new plant as at 5pm Friday 11th November 2022. Formal NSW EPA commissioning to be carried out when flooding subsides.
27.5.21	95.5.21	Upgrade of Chlorination system improvements	DMES/ TSM	Council apply for grant funding for Nevertire and Collie chlorination system improvement to best practices level and to include appropriate building facilities at Collie; and Scope change for Bore Flat and Ellengerah Chlorination Works approved by DPE. Equipment for Bore Flat and Ellengerah have been ordered. Works to be completed by 30 June 2023.
27.5.21	95.5.21	River Water Pumps at Ellengerah and Oxley Park Reservoirs	DMES/ TSM	River level too high to proceed at present (Oxley Park). Ellengerah pumps installed.
27.5.21	95.5.21	Spare pumps – water and sewage	DMES/ TSM	Gunningba and Nevertire to be upgraded. Spare pump for Wilson Street. Xylem Water started on site mid-November. Wilson Street switchboard being designed

WARREN SHIRE COUNCIL

Report of the General Manager
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OUTSTANDING REPORTS CHECKLIST

CONTINUED

Date	Resolution or Qwn	Outstanding Matter	Officer Resp	Response/Action
Divisional Manager Engineering Services				
				and materials being ordered. Works subject to weather. Nevertire and Wilson Street have now been upgraded. Telemetry works to be completed. Gunningba waiting on new cabinet.
27.5.21	95.5.21	Water and Sewerage Telemetry System	DMES/ TSM	Sewer telemetry to be improved as part of the Sewer Pump Station Upgrade. Awaiting funding from Briefing Notes and Applications.
24.6.21	143.6.21	Ewenmar Waste Management Facility	DMES/ MHD/ TSM	Budget amended by a further \$100,000 using the Domestic Waste Restricted funds. Civil works utilising Council day labour and engage local contractors to carry out the other components of the project as required. Stormwater pipes/pits installed. Concreting works listed on VendorPanel closed 3rd March 2022. Initial Civil works and concreting works to commence mid-June. MLB Concrete and Construction are the successful contractor. Weather and contractor staffing issues have delayed the works. MLB repriced project. MLB to commence once site is not flooded and accessible.
22.7.21	148.7.21	Warren CBD Upgrade Stage 2	DMES	Include the list of works as noted in the Warren Town Improvement Committee Meeting 29 th June 2021, Item 3 point 1 a-q to the current CBD Upgrade Project in principle – in progress.

WARREN SHIRE COUNCIL

Report of the General Manager
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ITEM 1

OUTSTANDING REPORTS CHECKLIST

CONTINUED

Date	Resolution or Qwn	Outstanding Matter	Officer Resp	Response/Action
Divisional Manager Engineering Services				
				Further report provided to the November 2021 Town Improvement Committee. Amendments to be provided to Consultant. Drawings have been received from the Consultant and have been distributed to the Town Improvement Committee Members and Councillors.
22.7.21	148.7.21	Warren CBD Upgrade Stage 2	DMES	Develop a Community Consultation Program and commence obtaining feedback from business houses and the community – in progress. Discussions with WOW Agency to be commenced in regard to Community Consultation Program.
22.7.21	148.7.21	Warren CBD Upgrade Stage 2	DMES	Determine an estimated cost for the complete project in conjunction with feedback and negotiated positions for land purchases and report back to a Closed Council Meeting – in progress.
22.7.21	148.7.21	Warren CBD Upgrade Stage 2	DMES	Seek necessary grants for this extensive 10 year project – ongoing. Application for Industrial Access Road and intersection has been submitted under the HVSP – unsuccessful.
2.12.21	257.12.21	Town Centre Upgrade	DMES	Arrange for the amended proposal to go to Community Consultation when completed.
26.8.21	174.8.21	2021/2022 Plant Replacement Program	DMES/ WC	Arrange for the replacement of light vehicles as per recommendation -

WARREN SHIRE COUNCIL

Report of the General Manager
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ITEM 1

OUTSTANDING REPORTS CHECKLIST

CONTINUED

Date	Resolution or Qwn	Outstanding Matter	Officer Resp	Response/Action
Divisional Manager Engineering Services				
				<p>*Plant 56 – Toyota Hilux Single Cab 2x4 (estimated change-over cost – \$18,000) - delivered;</p> <p>Plant 62 – Toyota Hilux Single Cab 2x4 Tipper (estimated change-over cost – \$18,000) April 2022 for 2022/2023 – replacement has been ordered with a 6 month delivery time;</p> <p>Plant 240 – Toyota Aurion (estimated change-over cost – \$22,000) Has been taken off the list. Needs further discussion re: Hybrid Camry;</p> <p>Plant 241 – Toyota Hilux Single Cab 4x4 (estimated change-over cost – \$13,000) Probably 2022/2023 – replacement has been ordered with a 8-12 month delivery time;</p> <p>*Plant 242 – Toyota Kluger Wagon (estimated change-over cost – \$10,000) Probably 2022/2023 – delivered. Plt 242 is being retained for use by proposed new staff member; and</p> <p>Plant 3503 – Toyota Kluger Wagon (estimated change-over cost – \$20,000) replacement has been ordered and should arrive in six months.</p>
26.8.21	174.8.21	2021/2022 Plant Replacement Program	DMES/ WC	<p>Arrange for the replacement of heavy plant as per recommendation –</p> <p>Plant 774 – Fountain Proline V4 Liquid Marker (estimated change-over cost - \$500). Needs further discussion re: laser guided version; and</p>

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Divisional Manager Engineering Services				
				Plant 112 – Trailer with Kubota ASKA 180B generator (estimated change-over cost - \$5,000), replacement to be considered for 2022/23.
28.10.21	226.10.21	Fixing Local Roads Program Round 3 Successful Project and Funding Requirements	DMES/ RIM	Council allocates \$876,160 remaining of the nominally allocated Local Roads and Community Infrastructure Phase 3 funds (Commonwealth) to the Nevertire – Bogan Road Segments 04, 06 (08 and 10 perhaps) Rehabilitation Project with the works to be undertaken in late 2021/2022 or 2022/2023 and waiting in abeyance for other funding opportunities if they arise in 2021/2022 and 2022/2023. Grant application has been submitted for Nevertire - Bogan Road under Fixing Local Roads Round 4.
28.10.21	229.10.21	Comparison Plant Replacement for Council Gravel Haulage Fleet	DMES/ WC	Council following delivery of the road train side tipping combination sell Plant 107 (now to be retained till completion of flood damage program), Plant 31 and Plant 165 for the expected amount of \$85,000 ex GST to be sold following delivery of new road train side-tipping combination.
28.10.21	229.10.21	Finalisation of 2021/2022 Heavy Plant Replacement Program	DMES/ WC	The following heavy plant replacement/purchases be included in the 2021/2022 Heavy Plant Replacement Program: <ul style="list-style-type: none"> • \$30,000 new front mounted mower –

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Divisional Manager Engineering Services				
				Specification written and being quoted. Still up for discussion with Parks and Gardens.
*28.10.21	229.10.21	Finalisation of 2021/2022 Heavy Plant Replacement Program	DMES/ WC	This item has been superseded by Item 301.12.22.
28.10.21	231.10.21	Village Enhancement Plans Works – Extra Projects for Collie, Nevertire, Warren Finalisation (Murray-Darling Basin Economic Development – Improvement of Regional Structures Grant)	DMES/ GM/IPM/ TSM/ RIM	That the \$424,288 budget available for further project works be allocated to the list of works presented to the Town Improvement Committee on the 14th October 2021 – works in progress, ongoing. Review meeting planned for 30 January 2023.
26.5.22	128.5.22	Review of Traffic Accident at the Intersection of Chester Street and Hale Street, Warren	DMES	<p>2. Investigate the warrant for either a Hale Street School crossing or Zebra crossing for a report to a future Committee meeting (in progress) and;</p> <p>3. Investigation be taken in review of the no-stopping length approach to the existing zebra crossing in Chester Street – in progress.</p> <p>A report will be presented to the next Traffic Committee meeting.</p>
23.6.22	156.6.22	Road Safety Plan	DMES/ RIM	Progress the development and adoption of a Warren Shire Council Road Safety Plan in 2022/2023 – in progress.
*27.10.22	272.10.22	Sewerage Junctions. Connection, Maintenance and Responsibilities Policy	DMES	Arrange for the placement of the Sewerage Junctions - Connection, Maintenance and Responsibilities Policy

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Divisional Manager Engineering Services				
				on public exhibition for a minimum of 28 days. Subject to no adverse submissions being received, Council adopt the Sewerage Junctions. Connection, Maintenance and Responsibilities Policy. Policy has been placed on exhibition till 1st December 2022. Policy adopted – complete.
1.12.22	298.12.22	Road Network Self-Help Scheme	DMES	Develop appropriate guidelines for a self-help Scheme of allowing farmers to undertake urgent repairs without payment on the road network for the good of their business in accordance with the requirements of Council in regards to works standards, Public Liability Insurance, traffic control and proper notification and approval be instigated and managed by the Engineering Services Department. Draft guideline has been drafted and will be considered by SMT in the near future.
*1.12.22	298.12.22	Tottenham Bogan Gate Rail Bridge Request	DMES	Provide an appropriate letter of support for the Tottenham Branch NSW Farmers for the transport of grain on the rail network. Letter has been sent to the NSW Farmers – Tottenham Branch.
1.12.22	299.12.22	Showground/ Racecourse Toilet Amenity Progress Report	DMES/ TSM	Progress the proposal to demolish both the ladies and male toilets and construct a joint toilet/shower facility at

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Divisional Manager Engineering Services				
				the location of the ladies toilet – in progress.
1.12.22	299.12.22	Showground/ Racecourse Track Crossing – Pony Club Shed Area	DMES	Form a subcommittee of users and Council to investigate a solution to allow the continued use of the Pony Club shed area track crossing that would be acceptable to Racing NSW and in between time the crossing is not to be used till after the Twilight Races with the other crossing being used at all times.
1.12.22	301.12.22	3.6 Metre (12 foot) Slasher	DMES	Arrange for the allocation of \$35,000 for the supply and delivery of an appropriate 3.6m slasher using available funds in the 2022/2023 Plant Replacement Budget. Request for quotation is on VendorPanel – in progress.
1.12.22	301.12.22	15 Year Plant Replacement Program	DMES	Provide a report in early 2023 to finalise the 2022/2023 Plant Replacement Program.
*1.12.22	320.12.22	Merrigal Road	DMES	<ol style="list-style-type: none"> 1. Accept the grant funding of \$300,000 from the Resilience NSW under the Disaster Risk Reduction Fund (DRRF), for construction of a ventilated causeway at the Dragon Cowal, Merrigal Road. 2. Arrange for the Mayor and General Manager to sign the funding deed under seal – complete.

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Manager Health and Development Services				
27.2.20	36.2.20	Draft Plans of Management	MHD	<ol style="list-style-type: none"> Categories assigned as detailed in report. Crown Reserves classified identified as operational land. Draft Plans of Management nearing completion.
26.8.21	172.8.21	Future Grant Projects at the Warren Sporting & Cultural Centre	CM	Pursue funding for: <ol style="list-style-type: none"> Heating & cooling of the indoor court and gym area; and Construction of additional change room / toilet amenities block at Victoria Park.
2.12.21	258.12.21	Victoria Oval and Oxley Park Plan of Management	MHD	Seek Ministers consent to adopt the Victoria Oval and Oxley Park Plan of Management. Plan of Management sent to Minister 10th November 2021. Response received. Changes reviewed and submitted December 2022.
24.2.22	74.2.22	Deacon Drive Homes Status and Progress Matters	MHD	<ol style="list-style-type: none"> Council proceeds to a hearing before The NSW Civil and Administrative Tribunal (NCAT) Consumer Division and if required the District Court (in progress) NCAT hearing set for Thursday 8th September 2022; Solicitor coming to Warren 26/10/22 Meeting scheduled with the Mayor, General Manager and Manager Health and Development Services.

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Manager Health and Development Services				
				Matter to progress in District Court; and 2. Council authorises the Mayor, the General Manager, and the Manager Health and Development Services to formulate settlement terms if required. Solicitor inspected dwellings 8th and 9th December 2022.
26.5.22	132.5.22	Flood Impact on the Ewenmar Waste Depot	MHD	Develop a contingency plan for flood events at the Ewenmar Waste Depot. Alternative arrangements have been made with Bogan and Narromine Shire for a temporary disposal solution, Contact has been made with the EPA.
25.8.22	211.8.22	CCTV Options at the Ewenmar Waste Facility	MHD	Investigate better CCTV options and locations.
24.2.22	54.2.22	Local Roads and Community Infrastructure Program - Phase 3 Grants - Community Infrastructure Projects	MHD	Warren Sporting and Cultural Centre Upstairs Disabled Toilet (\$40,000), Contractor appointed, order issued, Works commenced October 2022. Project nearing completion, fit out in progress.
			MHD	Warren Sporting and Cultural Centre Retaining Wall and Second/Third Tier Replacement and concrete path work (\$40,000), Contractor appointed, order issued. To be completed by January 2023. Concrete completed, retaining wall completed, waiting for backfill to settle.

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Manager Health and Development Services				
21.9.22	240.9.22	Shade Sails – Warren War Memorial Swimming Pool	MHD	Reported to the Sporting Facilities Committee Meeting held September 7/09/2022 Grant funding be sourced for the purchase and installation of shade sails on the western side of the wading pool to improve shading of the supervision area for parents/guardians.
21.9.22	265.9.22	Coatings Condition Assessment Report – Warren War Memorial Swimming Pool	MHD	<ol style="list-style-type: none"> 1. Council engage Blackwell Short to commence legal proceedings against Beau Corp Aquatics and Construction; letter sent from Blackwell Short to Beau Corp Aquatics and Construction on the 4/10/2022; 2. Solicitor inspected the pool on the 9/12/2022; and 3. Council authorises the Mayor, the General Manager, and the Manager Health and Development Services to formulate settlement terms if required.
27.10.22	292.10.22	Request for Quotation - Supply and Install Solar Panels and Systems on Council Facilities	MHD	<ol style="list-style-type: none"> 1. Council accept the quotation from Macquarie Energy Pty Ltd for the supply and installation of a ground mounted Solar PV and 4 x Roof mounted PV System in accordance with the Request for Quotation No. VP321231 for \$140,251.00 excluding GST; and 2. Additional funds of \$15,251.00 be sourced from the Local Roads and

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Manager Health and Development Services				
				Community Infrastructure Program – Phase 3 Extension Grant funds, or from Council's Infrastructure Improvement/ Replacement Reserve. Site inspections completed Friday 4th November 2022. 3. Systems installed 5th – 16th December 2022, final commissioning in progress.
1.12.22	302.12.22	Main Oval Facing Scoreboard	MHD/CM	1. The scoreboard facing the main oval be hard wired for power; and 2. Investigation to be undertaken regarding operating distance of the various scoreboard controllers and the durability of those controllers when exposed to adverse weather conditions.
1.12.22	302.12.22	Portable Scoreboard – Victoria Oval	MHD/CM	Continue investigations to determine the most suitable portable scoreboard and trailer option.
1.12.22	323.12.22	Vacation Care Service	MHD	Cease operating the Warren Shire Council Vacation Care Service.

RECOMMENDATION:

That the information be received and noted and that the items marked with an asterisk (*) be deleted.

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ITEM 2 COMMITTEE/DELEGATES MEETINGS

CONTINUED

The following is a listing of various committee/delegates meetings of Council since the last meeting.

MEETINGS HELD

Date	Committee / Meeting	Location
2.12.22	Warren Christmas Street Party	Warren
5.12.22	Staff Monthly Meetings	Warren
6.12.22	NSW Rural Fire Service - RFS Central Brigade Station Construction	Warren
6.12.22	Warren Public Arts Committee Meeting	Warren
7.12.22	JLT General Insurance Catchup Meeting	Online
7.12.22	Bushfire Management Committee Meeting	Online
7.12.22	Australian National University - Nature based Solutions for Flood Resilience Project	Online
8.12.22	Central West Orana and Far West Regional Recovery Committee	Online
8.12.22	Resilience NSW Briefing: Central West Flood Recovery	Online
8.12.22	Warren Chamber of Commerce AGM and Dinner	Warren
9.12.22	Alliance of Western Councils Board Meeting	Narromine
9.12.22	Councillors and Staff Christmas Function	Warren
14.12.22	Roads and Transport Directorate Bridge Working Group Meeting and Road Safety Panel Meeting	Online
14.12.22	Roads and Transport Directorate Management Committee Meeting	Online
14.12.22	RaRMS, RFDS, WHAC Warren Family Medical Centre Announcement Meeting	Warren
15.12.22	Regional drought Resilience Planning information	Online
15.12.22	WOW Agency Monthly Meeting	Online
15.12.22	Resilience NSW Briefing: Central West Flood Recovery	Online
16.12.22	Resilience NSW Warren Council Flood Mitigate Claims	Online
16.12.22	Sam Faraway MLC and Annette Turner	Warren
20.12.22	Business Industry & Tourism Sub-Committee - Central West, Orana and Far West Regional Recovery Committee	Online
10.1.23	Business Industry & Tourism Sub-Committee - Central West, Orana and Far West Regional Recovery Committee	Online

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ITEM 2

COMMITTEE/DELEGATES MEETINGS

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Date	Committee / Meeting	Location
12.1.23	Resilience NSW Briefing: Central West Flood Recovery	Online
15.1.23	Minister Sam Farraway MLC	Warren
17.1.23	Australia Day Committee Meeting	Warren
17.1.23	Business Industry & Tourism Sub-Committee - Central West, Orana and Far West Regional Recovery Committee	Online
17.1.23	Manex Meeting	Warren
19.1.23	Resilience NSW Briefing: Central West Flood Recovery	Online
24.1.23	Business Industry & Tourism Sub-Committee - Central West, Orana and Far West Regional Recovery Committee	Online

FUTURE MEETINGS NOT ON MEETING SCHEDULE

DATE	COMMITTEE / MEETING	LOCATION
26.1.23	Australia Day Celebrations/Citizenship Ceremony	Warren
31.1.23	Meeting with Minister Anderson's Chief of Staff and Advisor	Sydney
TBA	Grow Services Expo Day	Warren

RECOMMENDATION:

That the information be received and noted.

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ITEM 3 WORKS PROGRESS REPORTS – INFRASTRUCTURE PROJECTS (C14-7.1, G4-1)

RECOMMENDATION:
 That the information be received and noted.

The following are details of Infrastructure Projects and Grant Applications that are being managed by the Executive Office including the Infrastructure Projects Manager for the period 16th November 2022 to 11th January 2023:

Project	Budget	Expend	Resp	Comment
General				
Warren Airport Upgrade (Drought Stimulus Package Funding – RNIG2-004-NSW DPIE) Includes \$60,000 allocated from restricted funds for infrastructure improvement/replacement.	185,240	13,400	IPM	<p>Works for the upgrade of Runway 03/ 21 (Clay, unsurfaced runway), all Aprons and Taxiways, including the sealing of the Taxiway between the sealed runway 09/ 27 and the unsealed runway 03/ 21, drainage works on Taxiways, Aprons and Runway 03/ 21 and line marking as required by the Civil Aviation Safety Authority, (CASA). Works are now completed.</p> <p>Further drainage work proposed in Whiteley’s property area may improve drainage on the site. Scope revisiting is required and works to be scheduled for later 2022 or early 2023. Airport Operations Committee(AOC) in its meeting on 13/09/22 identified the need of extra drainage works on 03/21 runway, for consideration in the future funding.</p> <p>Aircraft refuelling system is complete since June 2021. Recent operational training conducted by IOR identified a number of non-compliant matters for Council’s attention. Matters being prioritized for addressing.</p> <p>Terminal building frame delivered to site, old Terminal building demolished and removed. Foundation to use screw piers or bored piers; Engineer recommends using bored piers- Original building frame supplier being contacted to provide possible</p>

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ITEM 3 WORKS PROGRESS REPORTS – INFRASTRUCTURE PROJECTS

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Project	Budget	Expend	Resp	Comment
				modifications – that it is a single story building with all access compliance.
Village Enhancements for Warren, Nevertire and Collie (currently does not include \$395,800 budget provision for Warren Roundabout Reconstruction) (MDB Economic Development Program - Improvement of Regional Structures Grant)	535,725	161,772	GM IPM DMES TSM RIM	<p>Rescoping has commenced in relation to planting of the final street and park trees in Nevertire and Collie.</p> <p>Works in Warren subject to funding by others of the Warren roundabout reconstruction.</p> <p>Works Program for Project rescoped and programmed by GM, DMES, IPM, TSM and RIM.</p> <p>Reports provided to the Town Improvement Committee 14th October 2021 to finalise Works Program.</p> <p>Kerb, gutter and footpath works in Nevertire 98% complete.</p> <p>New Toilet Block for Noel Waters Oval construction is complete.</p> <p>New seating and bin enclosures have been delivered.</p> <p>New electric BBQ for Nevertire Community Park delivered.</p> <p>Survey completed for new access ramp at Lawson/Readford Streets. Construction of ramp awarded to Keith Andrews, still works in progress.</p> <p>Concrete pathways and BBQ slab works at Nevertire are complete.</p> <p>New fencing at Nevertire Community Park completed.</p> <p>Status and programming meeting arranged for 30 January 2023.</p>
Carter Oval and the Development of the Surrounds Carry Over (MDB Economic Development Program - Improvement of Regional Structures Grant)	492,253	429,729	IPM	<p>Concept Plan - Draft Concept Plan complete – Grant has been approved.</p> <p>Public Liaison – complete with user groups and the Sporting Facilities Committee.</p> <p>Design Plan – complete,</p>

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Project	Budget	Expend	Resp	Comment
				<p>28-day public exhibition.</p> <p>Skate Park – complete. Sports Committee on their recent site visit (on 20.7.22 with landscape architect) suggested inclusion of additional seating on the western side of the skate park, close to existing Ironbark tree. Installation is complete.</p> <p>Irrigation installed on Carter Oval. Pathways constructed between sports areas.</p> <p>Development of soccer fields started. Irrigation system being installed.</p> <p>More pathways will be constructed as works continue on the construction of the soccer fields and junior cricket field. Car parking area to be constructed following completion of cut and fill earthworks. All of these tasks are weather dependent.</p> <p>Final funding report provided to January 2023 Council Meeting.</p>
Stronger Country Communities Round 3 Splash Park	5,763	1,884	IPM	Splash Park complete. Has been commissioned by contractor, Pool Manager has been given an operations handover. A pedestrian Access (PA) gate on Stafford has been installed to gain access to Splash Park.
Swim & Shade Sails (Splash Park) (Drought Communities Extension Program)	87,831	84,240	IPM	Order issued to Ellis and Son’s, project plan and schedule confirmed. Installation of shade sails completed on 19 December 2022.
Carter Oval Lighting Project (Drought Communities Extension Program)	127,151	49,369	IPM	<p>Carter Oval Sporting Lighting (Cricket and Soccer Fields) complete subject to acceptance of final quality assurance and testing report.</p> <p>Quotations being obtain for general lighting at the Little Athletic and mustering area.</p>

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Project	Budget	Expend	Resp	Comment
				A quote was accepted from REES for additional lighting and installation – completed December 2022.
Change Rooms and Amenities Block at Carter Oval (Stronger Country Communities Round 4)	669,497	648,181	IPM	<p>Little A's, Cricket and Soccer storage facilities have been included as part of new Amenities block originally scheduled for completion in January 2023. Change rooms, toilets (male & female), canteen are included in the amenities building for Carter Oval Sports Precinct with a focus on female competitors. Tender called in May 2022; Report provided to June 2022 Council Meeting through the Sporting Facilities Committee. A contract awarded in June 2022 for design, deliver and construction of building. Preliminary drawings submitted for review and comments. Final design was approved on 6/9/22, 22 weeks for procurement and construction of project. Works now scheduled to be completed in March 2023.</p> <p>Contractor completed Geotech inspection. Contractor asked to revisit the draft foundation design submitted in order to comply with soil conditions and Geotech recommendations.</p>
Carter Oval Cricket Pitch	5,845	217	IPM	<p>Construction of cricket field / turf wicket commenced; Cricket Pitch reassessed on 6 July for further development. Cricket pitch turf did not grow as envisaged. Round of negotiations with Contractor Green Horticultural Group (GHG) occurred to understand the reasons and possible reinstatement of the wicket turf. A quote for reinstatement of a turf pitch and outfield redevelopment accepted from GHG. Work on ground likely to commence in November 2022, subject to favourable weather conditions and level of ground saturation and suitability for machinery to work on.</p>

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Project	Budget	Expend	Resp	Comment
				GHG conducted soil and sand ratio analysis for possible use with samples. Analysis recommends use of course sand. Alternative samples being sourced from Gulargambone and local for retesting for possible use. GHG likely to be on site late January 2023.
Cricket Practice Nets (Cricket Legacy Fund)	15,000	Nil	IPM	Works to be programmed. Quotes received and assessed; All quotes are more than budget. To be reviewed regarding availability of funds elsewhere in the project.
Pathway Sculptures/Art (Drought Communities Extension Program)	5,750	Nil	GM IPM	Sculptures have been constructed but are yet to be erected. First structure completed and located in Victoria Park (Table Tennis Sculpture.). Four (4) sculptures in total to install along Victoria Park River walk. Base of the structure to be designed for the installation, installation programmed for completion before Australia Day.
Warren Showground/ Racecourse Upgrade Project (Regional Sports Infrastructure Fund and \$10,182 from sale of old McCalman Pavilion) • Equestrian Arena,	560,307	361,959	IPM	Equestrian Arena - the covered arena construction is complete. Lighting installed. Quotations obtained from Do Well Equine (DWE) for supply and installation of kick rails has been accepted. Concrete path surrounds work awarded. Work on site commenced and completed in October 2022. Working with the Adult Riding Club representatives to ensure project is to the appropriate standard for handover. Adult Riding Club requested a Pedestrian access on the annex side for referees and officials to gain quick access to the arena. Pedestrian access included in the final kick rail design. Sand floor to be re-laid with suitable sand from Narromine Quarry selected by the Adult Riding Club. Construction of the misting system is complete.

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Project	Budget	Expend	Resp	Comment
<ul style="list-style-type: none"> • Pony Club Cross Country Facilities, • GBS Falkiner Lounge and Viewing Area, 			IPM	<p>Road base landed in December 2022. Kick rail works commenced on site on 9 January 2023. Final layers of sand media on the floor to be laid once kick rails is in place. Southern side floor sealing expected in late January 2023.</p> <p>Contractor engaged to complete improvement works for the Pony Club Cross Country facilities which have been delayed due to Covid and illness of the Contractor. Works practically completed March 2022, but are subject to a quality check and required improvements by the contractor.</p>
			IPM	<p>Disabled toilet has been constructed and male & female toilets upgrade including ambulant toilet painting, new carpet & tiles and are now complete. Air conditioning installed and commissioned. Seating in viewing area completed, painting of the grandstand flooring has been completed, re walling and painting is complete. Access stairs to grandstand reoriented with new hardwood planks. A quotation accepted from Western Plains Glass and Windows for door/sliding door, windows replacement – installation completed in December 2022. Works outstanding are: - Concourse to GBS Falkiner Lounge with disabled access and larger sliding door. - Disability complying ramp from ground level to lounge level.</p>

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Project	Budget	Expend	Resp	Comment
<ul style="list-style-type: none"> Replacement of the Showground Ladies Toilets, Relocation of Cattle Yards. (NSW Showgrounds Stimulus Program Phase 2B) Upgrade electrical Cattleman’s Camping Area 	60,000	Nil	IPM	Rescoping of Concept Design being completed. Alternative design tabled at the Showground/Racecourse Committee on 2.8.22 with proposed jointed male & female toilet as one block attached to switch room.
	8,082	Nil	IPM	Advice from P &A (Justin Sanderson). Showground Racecourse Committee Members would like to see the yards refurbished and made suitable for both cattle and horses by making the relocated pens approximately 4mx4m in size. Need to investigate further and obtain advice. Stockpro to do a design – organised by P&A. (\$140k) Quote received from Stockpro is over our budget and other grant funds to be sourced. Additional fencing required to move forward.
<p>Warren Showground/ Racecourse Upgrade Project (Showground Stimulus Funding Program Phase 2C) including:</p> <ul style="list-style-type: none"> Update/Renovate Male & Female Amenities in Cattleman’s & Horse Sports Camping Area Renovate Male Toilet @ Main Pavilion 	87,735	5,755	IPM	Works complete, balance of unspent funds to be used elsewhere in project.
	100,000	Nil	IPM	Works program finalised following consultation with User Groups at the Showground/Racecourse Committee Meeting held on the 2nd August 2022.
				Contractor was asked to do necessary repair to the floor in the male toilet area, repairs complete. Balance of unspent funds to be used elsewhere in project - other sewer/toilet works.
				To be inspected by Council Engineer. Contractor has rectified the defects in the floor to Council’s satisfaction.
				Concept Design changed due to condition of infrastructure. Scope of Works completed and now project is replacement of the male toilet.
				Alternative design considered with male and female toilet in one area has

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Project	Budget	Expend	Resp	Comment
<ul style="list-style-type: none"> Install New Septic Receival Tank for Main Pavilion Toilets 	45,000	Nil	IPM	<p>been given the go ahead at the Showground Racecourse Committee meeting held 15 November 2022.</p> <p>Scope of works being reassessed to complete the works within the budget as part of alternative combine male and female toilet facility in one location.</p>
<ul style="list-style-type: none"> Renovate Centre Arena Toilets 	102,888	Nil	IPM	<p>Works Complete, balance of unspent funds which will be allocated to other sewer/sewerage works.</p>
<ul style="list-style-type: none"> Refence Showground Perimeter with Exclusion Fencing 	105,000	Nil	IPM	<p>Scope/area determined by Showground/ Racecourse Committee on 7th October 2021 being revised. (Quotes to be requested from local suppliers and rural fencing contractors). Length 4,100m and 3 double gates & 2 single gates. RFQ document being prepared to call for quotations.</p> <p>Exclusion fence like airport exclusion fence being considered. Other grant funds required.</p> <p>Options and estimate prepared for 2.1m high fencing for Racing NSW considerations and funding supplement. Liaising with Matt Collwell on this possible funding support.</p>
<ul style="list-style-type: none"> New Septic Centre Arena 	3,150	Nil	IPM	<p>Works Complete, balance of unspent funds which will be allocated to other works.</p>
<ul style="list-style-type: none"> Re-level Pavilion Floors 	8,908	Nil	IPM	<p>Works Complete, balance of unspent funds which will be allocated to other works.</p>

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Project	Budget	Expend	Resp	Comment
Local Roads & Community Infrastructure Program Phase 3 – Equestrian Arena	94,545	70,920	IPM	<p>Warren Showground/Racecourse Complex Equestrian Arena with a focus on female participants. (Annex pavement, sealing and concrete path construction). Concrete path surrounds work awarded.</p> <p>- Draft concrete pavement/ kick rail base plan tabled to the Warren Showground/Racecourse Committee meeting on 2/8/22.</p> <p>Works commenced in October 2022, expect completion late December 2022 subject to weather.</p> <p>Concrete path and additional drainage works completed.</p> <p>Kick rail installation commenced 9 January 2023.</p> <p>All works onsite expected to finish by end of January 2023.</p>
Crown Reserves Improvement Fund Program Disabled (all access) toilet block Warren Pony Club	79,705	46,465	IPM	<p>Construction of a toilet facility in the Warren Pony Club Facility. Scope of works and design complete. Single ambivalent toilet being considered.</p> <p>Location has been finalised with Warren Pony Club, on the western side of Pony Club shed.</p> <p>Contractor (SPLAT Plumbing) has been engaged in September 2022 to do the works.</p> <p>Completion expected March 2023.</p>
Regional Racecourse Stimulus Funding Program 2022 – ‘Irrigation System’ Drought Proofing project and Public Area Fencing	272,727	Nil	IPM	<p>Funding has been granted by the NSW Government towards drought proofing project and public area fencing.</p> <p>Rescoping in progress for an appropriate irrigation system and project may need further grants for the full scope of works.</p>

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Project	Budget	Expend	Resp	Comment
Crown Reserves Improvement Fund Program Replacement of Showground Ladies Toilet Part 2	54,545	Nil	IPM	<p>Option for the replacement /refurbishments of the female toilets to an appropriate standard is in its final stage.</p> <p>Alternative design being considered with male and female toilet in one area. Draft layout plan tabled at Showground Racecourse Committee meeting on 2/8/22.</p> <p>Proposed to construct a joint toilet/shower facility at the location of ladies toilet agreed at the Showground Racecourse Meeting 15 November 2022.</p> <p>Works to be commence early January 2023 and expected to be completed by June 2023.</p>
Murray-Darling Basin Economic Development Program – Round 3 – Warren Showground/Racecourse Complex Improvement Program	130,591	88,911	IPM	<p>Project involves: Showground/Racecourse facilities. i.e.</p> <ol style="list-style-type: none"> 1. Disabled toilets GBS Falkiner Memorial Lounge; completed December 2021. 2. Replace windows and doors GBS Falkiner Memorial Lounge; Quote accepted for windows and doors replacements. Window and door installation works completed in December 2022; 3. Paint on the GBS Falkiner Lounge and grandstand, now complete. 4. Entry area concreting to comply with disabled access is planned for early 2023.
Murray-Darling Basin Economic Development Program – Round 3 – Warren Shire Tourism, Business Development and Macquarie Marshes Signage and Shire Mural Program	For Mural Program Only			<p>Rescoping for revised budget arranged. See Warren Public Arts Committee Minutes reported to July 2021 Council Meeting.</p>

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Project	Budget	Expend	Resp	Comment
Stafford Street Water Tower Mural	125,914	112,569	GM IPM TSM	Stafford Street Water Tower Mural Design Concept reported to August 2021 Warren Public Arts Committee. Advertised to the Community on Council media resources and the Warren Weekly in September 2021. Mural complete and unveiling undertaken on 2nd December 2021.
Nevertire Water Tower Mural			GM IPM TSM	Community Engagement Plan finalised. Community consultation completed and reported to the November 2021 Warren Public Arts Committee Meeting. Theme finalised, artist quotations finalised and works completed in July 2022.
Warren Town Murals on Private Property			GM IPM TSM	Community Engagement Plan finalised. Community consultation completed and report provided to November 2021 Warren Public Arts Committee Meeting. Themes, locations finalised; artist quotations finalised. Work commenced in July and was completed in August 2022. Further works being considered for funds available being on the proposed new toile block at the showground Racecourse Complex.
Murray-Darling Basin Economic Development Program – Round 3 – Carter Oval Lighting Project	53,773	72,422	IPM	Project involves Stage 2 of the Sports Lighting at Carter Oval including the installation of 4 lighting towers and LED lights. Onsite installation commenced 4th April 2022. All 4 main light towers have been installed, including 4 secondary towers on soccer field. Electrical switchboard and lighting testing and commissioning commenced on 1 st week of August 2022. CT (Current transformer) metering installation at the switchboard and final commissioning completed in August 2022.

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Project	Budget	Expend	Resp	Comment
				<p>WAE information/test reports, O & M manual and remote access for operation training is expected in November 2022.</p> <p>Final tests and Lighting Certification will be carried out once Oval ground remediation works are complete.</p>
Murray-Darling Basin Economic Development Program – Round 3 – Monkeygar Creek Macquarie Marshes Bird Viewing Platform and Parking Project	499,608	146,776	IPM DMES	<p>Project involves the construction of the Bird Viewing Platform, toilet and construction of the parking area suitable for buses and recreational vehicles (RV's).</p> <p>DMES is scoping and programming works. Concept Design for Bird Viewing Platform submitted to structural engineer for construction design. Roadworks and earthworks being scoped by DMES. Statement of Environmental Effects (SEE) commenced in October 2022, then DA to be lodged. Toilet RFQ has been evaluated and ordered. Cost estimate for all works to be finalised once indicative cost of construction of the platform is obtained. Additional grant funding may be required or a scope reduction which will affect parking area.</p> <p>Wet weather has prevented any access to site since November 2021.</p> <p>Additional funding sought through Regional Tourism Activation fund grant was not successful.</p>
Drought Relief Events (Drought Communities Extension Program)	3,480	Nil	GM	Will be used for the Warren Street Christmas Party 2022.
Warren Tennis Court Upgrade (Drought Communities Extension Program)	29,036	23,180	GM IPM	Classic Sports Facilities have upgraded the two concrete courts to artificial turf cost \$48,254. Tennis Club costing new lights for these courts to complete the project. Order issued for supply of lights. Lights have arrived.

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Project	Budget	Expend	Resp	Comment
				A quote amounting to \$7,210 accepted for installation. Installation by local contractor being organised. Installation expected to happen January/February 2023.
Reconnecting Regional NSW – Community Events Program	119,826	95,861	GM PAO	Application submitted 30 June 2022. 5 Events hosted by Community Organisations; these are as follows: <ul style="list-style-type: none"> - Burrima Walkway Grand Opening - Macquarie Wetlands Association (variation submitted for event & date change to 2023). - Far West Schools Ramsay Championship – NSW Rugby Union- Event complete. - Celebration of Warren Youth Festival – Warren Youth Support Group Incorporated. - Sing Warren – Warren Chamber Music Festival – (variation submitted for event & date change 30 September 2022). - Golden Oldies Game Day – Gilgandra Cricket Association (variation submitted for event & date change to 2023). - Christmas Street Party Celebrations 2022 – Warren Shire Council -Event complete and a good party.
Water Supplies				
Groundwater Augmentation (Critical Drought Initiative Administered by – DPIE Safe and Secure Program)	245,616	175,665 Committed	TSM	All 3 cross connections are complete. Tanks have been constructed. Tank connections installed. Installed power supply to pumps. Pumps tested ok. Approximately 2,400m, of pipe has been laid. Manifolds for Bore Flat & Ellengerah have been installed. Flow meters and level sensors installed. System has been tested with gravity

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Project	Budget	Expend	Resp	Comment
				flow to Bore Flat from Ellengerah complete and System pumping from Bore Flat to Ellengerah testing complete. Approval from DPIE to purchase and install chlorination equipment at Bore Flat and Ellengerah given and now arranged.
Sewerage Services				
Restart NSW Warren (STP) Upgrade	61,878	829	IPM	<p>Contractor (Gongues Construction) started working on the project in early November 2020, following the award of a tender.</p> <p>Ponds: (Oxidation, maturation and evaporation) were built in early 2021. Construction in STP inlet works commenced in October 2021, with the operation of inlet screens ready for use. SPS and overflow storage facility was complete and commissioned.</p> <p>Intermittent and sporadic wet weather events during 2021 have delayed the progress of work considerably.</p> <p>Electrical Supply to STP installed with the installation of poles and a 63KVA Transformer and commissioned.</p> <p>EPA issued an advice/ provisional licence on 21 July 2022 on the condition that the EPA require a commissioning certificate from the contractor prior to issuing the final licence for the new Warren STP. Commissioning of the plant automation (SCADA & Telemetry) completed in September 2022. Ongoing wet weather and major flooding around the town is still causing issues with accessing STP. Sewage diversion from old SPS to new SPS storage and then to STP arranged 11th November 2022. Start-up of the new STP, now commenced with final commissioning in December 2022.</p>

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Project	Budget	Expend	Resp	Comment
				STP is in operation since December 2022.
Warren Central Business District Toilet Installation (Drought Communities Extension Program) Includes \$140,000 allocated from restricted funds for infrastructure improvement/replacement.	269,789	168,231	IPM TSM	The land has been subdivided and purchased. Necessary services have been connected including the required grease trap facilities. Although Council has funding to install a basic toilet block, the Scope was changed to a 'self-cleansing' or better-quality facility toilet costing more than the budget available. Report provided to the October 2021 Council Meeting for consideration for Council funding to the project if grant funds are not forthcoming. Work in progress based on Council funding the project. RFQ advertised on VenderPanel closed 14 July 2022. Contract awarded to Exeloo Pty Ltd, expect 22 weeks construction period. Fabrication processing and completion expected by March/April 2023.
Lions Park Toilet Installation	144,730	118,258	IPM TSM	Project is using the following funding: <ul style="list-style-type: none"> • Includes \$52,000 allocated from restricted funds for infrastructure improvement/replacement; • Aubrey Dinsdale's bequeath to Council (\$52,813.78); • Murray Darling Basin Economic Development – Improvement of Regional Structures Grant (\$24,500); and • Contribution from the Warren Lions Club \$16,000. Final scoping of works complete, however was reassessed by the Infrastructure Projects Control Group. RFQ advertised on VenderPanel closed 14 July 2022. Contract awarded to Exeloo Pty Ltd, expect 22 weeks construction period. Fabrication processing and completion expected by March/April 2023.

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Project	Budget	Expend	Resp	Comment
Grant Applications				
2022-23 Crown Reserves Improvement Fund - Upgrade Racecourse Track Irrigation System - (Stage 2)	272,727	N/A	IPM TSM	Application submitted 2 June 2022. The upgrading of the Racecourse track irrigation system will enhance operational sustainability by delivering water efficiency to optimise value to user groups and the community. Unsuccessful.
Stronger Country Communities Fund Round 5 (SCCFR5) – Upgrading of Amenities, Change rooms, Canteen and Club House Facilities at the Warren Memorial Pool.	856,903	N/A	IPM	Application submitted 21 September 2022. This project will replace the existing Male & Female with "All Access" modern facilities. Include Disabled and Ambulant toilets in the amenities. Replace the existing entry, office and kiosk adding in a club house room with a modern compliant, fit for purpose fit out. Successful.
Regional Activation Tourism Fund Round 2 – Destination Macquarie Marshes Phase 2- Joint application with Council, Macquarie Wetland Association Inc. & RiverSmart Australia Limited.	2,892,868	N/A	GM DMES IPM DMFA	Application submitted 27 September 2022. This is a joint application with Council, Macquarie Wetland Association Inc. and RiverSmart Australia Limited. Destination Macquarie Marshes – Phase 2 (DMM2) is a tourism infrastructure project designed to enhance the existing visitor experience and provide new immersive and educational experiences. DMM2 will deliver four key high-impact visitor experiences, improve accessibility and drive visitation: 1. Windows on the Wetlands (WoW) Precinct Development including rainwater garden and ramp access to Tiger Bay Wetlands; 2. WoW Environment, Education and Cultural Centre;

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Project	Budget	Expend	Resp	Comment
Grant Applications				
				3. Monkeygar Creek Bird Viewing Platform and visitor restroom facilities; and 4. Burrima Boardwalk Augmented-Reality Experience. Unsuccessful.
NSW Severe Weather & Flood Grant (\$1,000,000) for AGRN 1025 Warren Town Levee Remediation Macquarie Park Restoration	887,500 112,500	N/A N/A	GM IPM DMES TSM	Application submitted on 21 October 2022. This project once implemented will ensure that the Warren town is prepared for major flooding and potentially immune from future natural disasters. This project will enable the resilience of the Warren Community as it equips the town with the mechanisms necessary to deal with future adverse environmental conditions. Successful. Funds have been paid however, works program yet to be approved.
Department Communities & Justice Warren CCTV Expanded Network	100,000	N/A	IPM TSM	Application submitted on 28 November 2022. This project will expand the CCTV network to Matthew Collins Memorial walk, Victoria Park - Sporting Complex, Macquarie Park & Splash Park. Waiting for notification.
NSW Public Open Spaces Carter Oval Sports Precinct Adventure Play Space	475,000	N/A	IPM	Application submitted on 12 December 2022. This project is to provide the Carter Oval Youth Sports Precinct an additional Adventure Play Space for community young and old. Waiting for notification.

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Project	Budget	Expend	Resp	Comment
Grant Applications				
Office of Regional Youth - Children and Young People Wellbeing Recovery Initiative - Large grants Get Fit Get Strong Healthy Minds	49,062	N/A	IPM	Application submitted on 20 December 2022. Get Fit Get Strong Healthy Minds will be delivered at the Sporting Complex, Warren Memorial Pool and has been a Joint submission with Warren Youth Support Centre. Waiting for notification.
Office of Sport - Female Friendly Community Sport Facilities and Lighting Upgrades Grant Program Victoria Park Precinct New Female Amenities.	500,000	N/A	IPM MSC	Application submitted on 22 November 2022. A new amenities building including two separate changerooms and public access toilets will be constructed to provide safe, equitable and accessible facilities for female participants within Victoria Park Precinct. Waiting for notification.
Office of Sport - Local Sport Defibrillator Grant Program 2022/23	7,335	N/A	IPM MHD	Application was submitted on 2 December 2022 for Three (3) AED units for 3 locations, they are as follows: <ul style="list-style-type: none"> - Carter Oval Youth Sports Precinct New Amenities Building; - Victoria Park Precinct - Warren Tennis Club; and - Collie Recreation Reserve - Collie Tennis Club. Waiting for notification.

ACRONYMS

GM - General Manager

DMFA - Divisional Manager Finance & Administration

DMES - Divisional Manager Engineering Services

MHD - Manager Health and Development Services

TSM - Town Services Manager

RIM - Roads Infrastructure Manager

IPM - Infrastructure Projects Manager

PAO - Projects Administration Officer

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ITEM 4 CARTER OVAL YOUTH SPORTS PRECINCT

(P1-7.3, G4-1.19, G4-1.14, G4-1.20, G4-1.55)

RECOMMENDATION that:

1. The information in the report for the proposed completion of infrastructure project – “Carter Oval Youth Sports Precinct” be received and noted; and
2. Council allocate \$460,000 from the restricted funds from Infrastructure improvement /replacement reserve to the Carter Oval Youth Sports Precinct Project to allow for completion of all necessary works.

PURPOSE

To obtain direction from Council in relation to the use of available internally restricted infrastructure improvement/replacement funds to allow the efficient works programming and completion the Carter Oval Youth Sports Precinct Project.

BACKGROUND

At the present time, the current balance of \$2,411,979 has been restricted for infrastructure improvement/replacement. These funds are for future improvements or replacement of Council’s infrastructure assets to be determined by Council.

There is an identified need to find additional funding for the efficient and effective completion of the following priority project:

- Carter Oval Youth Sports Precinct.

REPORT

Carter Oval Youth Sports Precinct

Proposed completion of Infrastructure Projects at the Carter Oval Youth Sports Precinct have been funded through many great grant funding programs. These include Murray Darling Basin - Improvement of Regional Structures funding, Murray Darling Economic Development Round 3 funding, Drought Communities Extension Program Round 2 and Round 3 funding, Stronger Country Communities Round 3 and Round 4 funding and Cricket Legacy funding. In 2022/2023 available budget allocated under Carter Oval Youth Sports Precinct Master Plan amounts to \$1,457,112. It has been estimated that a further \$460,000 is required to complete all necessary work, which includes finalisation of the following:

- Cricket Field including Junior Cricket Pitch;
- Soccer Fields;
- Amenities Building;
- Carpark and Carpark Area Lighting including paths and provisions for EV Charging;
- Concrete Walking Paths;
- Necessary Turf installation and irrigation;
- Stormwater and drainage works;

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- Landscaping including Tree planting (Stage 1 works 50% of proposed landscaping designs);
- Cricket Practice Nets;
- Long Jump Area; and
- Shotput, Discus, Javelin and Athletics Track marking.

An outstanding works listing and costing breakup is attached for reference to this report (Appendix A).

The funding gap has come about due to higher levels of quotations received than were expected for the construction of the whole of the works. Considering the inflation, delays due to weather, resources and procurement and market vulnerability the costing has allowed 10% contingency for covering any unforeseen circumstances and underestimations in the costing.

If a further \$460,000 is not available, the Carter Oval Youth Sports Precinct Project will not be able to be completed to an appropriate standard that is appealing to the community and completed in a timely manner.

Council will look for potential grant avenues and opportunities to offset the gap. There may be uncertainty on infrastructure funding by the Government given the priorities are for roads recovering after the recent flood disaster damage. Relying on grant funding to come through may delay the completion and is not advisable and not recommended.

It is recommended that \$460,000 be allocated from the restricted funds for infrastructure improvement/replacement.

FINANCIAL AND RESOURCE IMPLICATIONS

Council could source the required funding from the Infrastructure Improvement/Replacement Reserve which currently has a balance of \$2,411,979. As noted within the report if Council is successful with any grant, an amount equivalent to the funds received would be returned to the Infrastructure Improvement/Replacement Reserve.

Council staff knowing that the projects listed in this report are appropriately funded will be able to efficiently progress the projects instead of having to wait for notification of any grant success and will allow Council to get on with the work. There is no grant opportunity currently available for the listed works apply and avail.

LEGAL IMPLICATIONS

It is expected that the success of any future grants for the Carter Oval Youth Sports Precinct will not be endangered by the arrangements of the necessary work over the next month as there are no pending grant applications.

RISK IMPLICATIONS

Inaccurate estimates can lead to budget overruns. A reasonable contingency (10%) has been factored in the estimates detailed in this report. An incomplete or partially completed precinct will have safety implications and risks associated to be mitigated and costed as well.

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STAKEHOLDER CONSULTATION

The Sporting Facilities Committee are also aware of what is necessary to complete the Carter Oval Youth Sports Precinct Project as per the concept Master Plan.

OPTIONS

The Council may approve or reject this request for additional funding for the projects listed.

Further works to be completed in Stage 2 include:

- Development of Carpark near Depot (\$60,000);
- Landscaping - 50% Tree Planting (74,200); and
- 50% Shade trees, Planting, Garden Beds (25,000).

CONCLUSION

This request is to allow the finalisation of the projects at Carter Oval Youth Sports Precinct to an appropriate standard.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

4.2.1 Maintain parks, gardens and reserves in a safe and attractive condition; and

3.2.4 Maintain community facilities to an appropriate standard.

SUPPORTING INFORMATION /ATTACHMENTS

Attachment - Appendix A – Carter Oval Precinct outstanding works listings and costing.

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CARTER OVAL YOUTH SPORTS PRECINCT

CONTINUED

Appendix A – Carter Oval Precinct outstanding works listings and costing.

Carter Oval Precinct Outstanding Works Listing & Costing							Last Updated: 12.01.2023	
		Status	Contractor	Comments/ concerns	Grant Reference	Budget 22/23	Committed/ Expended	
						Excl GST	Excl GST	
1 Sprinkler Irrigation								
1.1	Sprinkler Irrigation @ Cricket Oval	In progress	Aquawest		MDB-IRS	\$ 1,000.00		
1.2	Sprinkler Heads to be removed and line closed and reinstated once ground reinstatement is completed by GHG	Future	Aquawest	Variation to be issued to earlier PO		\$ 4,000.00		
1.3	Cross Linking of Irrigation Pump located at Parking with new control	Future- vary to Aquawest	Aquawest	Provide dual control and redundancy provision		\$ 5,000.00		
1.4	Design Junior Oval Irrigation System	Complete	Aquawest	No PO issued Works being progressed.	MDB-IRS	\$ 1,500.00	\$ 1,500.00	
1.5	Soccer Fields - Jnr Ovals	In progress	Aquawest	No PO issued Works being progressed. Quote being reviewed	MDB-IRS	\$ 71,516.97	\$ 71,516.97	
1.6	Booster Pump Shed & electricals	In progress	Aquawest	Quote requested from Aquawest		\$ 3,650.00		
1.7	Booster Pump -Service and refurbish	Complete	Aquawest	Complete and ready to install		\$ 4,000.00		
1.8	River Water Connection to Sprinkler Pump shed	In progress	Splat	PO issued; 17.8.22	MDB-IRS	\$ 11,034.55	\$ 11,034.55	
1.9	Landscape Irrigation to Trees, Shrubs and Garden Beds	Future	Aquawest	Once Landscape Master Plan & Carpark design are complete;		\$ 20,000.00		
1.10	Electrical connection to booster pump for irrigation	Complete	Ray Sayers			\$ 483.54	\$ 483.54	
2 Lawn / Turf Installation								
2.1	Cricket Oval Pitch and Outfield remediation	Future	GHG	Requisition to issue PO initiated 1.9.22	CLF/MDB-IRS	\$ 84,605.44	\$ 84,605.44	
2.2	Lawn / Turf Installation in Soccer fields	Future	GHG	Alternative Quote to be sought, Did talk to Aquawest	MDB-IRS	\$ 55,384.04	\$ 55,384.04	
2.3	Procurement of Turf 18000 M2	In progress	Turf The Lot	Alternative Quote to be sought, Turf Suppliers	MDB-IRS	\$ 122,727.27	\$ 122,727.27	
2.4	Additional Top Soil and Sand for Cricket Oval (use soil available in site)	Future	Estimate	Council to provide		\$ 20,000.00		
2.5	Growing Media blend 20 mm (50/50 mix) Soccer fields	Future	Estimate	Council to provide Rawlinsons estimate page 107		\$ 49,010.00		
2.6	Sand to Top Dressing	Future	Estimate	Council to provide		\$ 10,500.00		
3 Stormwater								
3.1	SW Connection to amenities building & SW Pit relocation	Future	Splat Plumbing	Variation	MDB-IRS	\$ 2,000.00		
3.2	SW Line under Amenities building relocation	Future	Splat Plumbing	Variation to Splat Plumbing; 60m line and 2 new pits	MDB-IRS	\$ 14,886.67	\$ 14,886.67	
3.3	Sewer connection to SPS @ Carter Oval	Future	Splat Plumbing	Variation to Splat Plumbing;	MDB-IRS	\$ 1,000.00		
3.4	SW Line connection from Children park to Street	Future	Splat Plumbing	Variation to Splat Plumbing;	MDB-IRS	\$ 2,500.00		
3.5	Car park and Access Road incl Side access design	In progress	Barnson	Carpark + Access road -2050 m2 + Kerb	MDB-IRS	\$ 3,480.00	\$ 3,480.00	
3.6	Car park and Access Road incl Side access	Future	Estimate	Granular Subbase mix stockpiles at Oval shall be used		\$ 194,812.50		
4 Flood Lighting								
4.1	Lighting Back of Light Tower 3	Future	REES	Two lighting on Soccer poles, similar lights facing Jnr Soccer fields	MDBED R3	\$ 15,812.00	\$ 15,812.00	
4.2	Lighting of Carpark area	Future	Guestimate			\$ 15,000.00		
4.3	Provision for EV Charge Power line/ upgrade of SCA	Future	Guestimate			\$ 35,000.00		
5 Landscaping								
5.1	Landscape Mater Plan	In progress	Sala4D	1st Draft review meeting Stakeholders on 24.8.2022	MDB-IRS	\$ 10,962.00	\$ 10,962.00	
5.2	Tree Planting	Future - Stage 1	Rawlinsons	Council may be able to do this (50% costing in this stage)		\$ 74,200.00		
5.3	Shade trees, Shrubs and Garden beds	Future - Stage 1	Guestimate	Quote to be sought after Design is complete (50S costing)		\$ 25,000.00		
5.4	Concrete Path, including Roadbase	Future	WSC	Quote to be sought after Landscape Design & Field renovation works by GHG are complete		\$ 142,800.00		
5.5	Seating & Furniture	Future	WSC	Quote to be sought after Landscape Design & Field works are complete		\$ 9,500.00		
6 Amenities Building								
6.1	Design and Construction	In progress	Landmark Group	Final Footprint Requested	SCCF R 4	\$ 648,500.00	\$ 648,500.00	
6.2	Foundation upgrade	In progress	Landmark Group	Potential Variation to Carter for E-D Ground conditions		\$ 30,000.00		
6.3	INSW Signage	In progress	Progress printing		SCCF R 4	\$ 150.00	\$ 150.00	
6.4	Drinking Fountain (Bubbler + Bottler)	In progress	Landmark Group		SCCF R 4	\$ 3,500.00		
6.5	Bore Water connection to Amenities Building including moving of SW pit	Future	Spalt Plumbing	RPZ may be moved closer to Road for more room for car park.	SCCF R 3	\$ 6,689.35		
6.6	Fridge and Cleaning utensils	Future	WSC		SCCF R 4	\$ 4,500.00		
7 Miscellaneous								
7.1	Cricket practice nets & concrete floor + Artificial turf, Bowling Pad area	Future	WSC	Quote to be sought after Landscape Design & Field works by GHG are complete		\$ 28,000.00		
7.2	Athletic Tracks - Field marking	Future	WSC	Works to be organised when Field works by GHG are complete		\$ 2,000.00		
7.21	Athletic Track - (outside cricket field) remediation	Future	WSC			\$ 18,000.00		
7.3	Long Jump Area	Future	WSC	Works to be organised when Field works by GHG are complete		\$ 4,000.00		
7.4	Soccer Posts, Junior & senior ; 2 sets	Future	WSC	Works to be organised when Field works by GHG are complete		\$ 5,000.00		
7.5	Car park near Council depo, renovation	Future	WSC	Not included in the current costing, estimate \$59,380		\$ -		
7.6	PA Gate @ Children park/ Access road	Completed	WSC		SCCF R 3	\$ 1,100.00	\$ 1,100.00	
7.7	Carter Oval Sporting Precinct Signboard	Future	WSC			\$ 5,000.00		
7.8	IPlan Update, Concept Master Plan; One off	Future	IPLAN	Waiting for Landscape design and carpark design to complete		\$ 1,000.00		
7.9	Junior cricket Pitch, concrete and artificial Turf	Future	WSC	Quote to be sought after Field works by GHG are complete		\$ 6,000.00		
7.10	Fence Hire - Temporary	Future	SITE HQ	Return of Hired Fencing planned by end of Oct 22		\$ 12,110.35	\$ 12,110.35	
7.11	Caping of Bore @ Car park near Council Depot	Future				\$ 4,500.00		
7.12	Shade Cloths to Splash park	Future	SHADESPAN	Works on site commenced in Nov 22	DCEP R 2	\$ 84,240.00	\$ 84,240.00	
7.13	Power meter connection at Carter Over SCA	completed	Sil-A-Glow		MDBED R3	\$ 195.00	\$ 195.00	
Total Project Cost						\$ 1,875,849.68	\$ 1,138,687.83	
Carter Oval Precinct Funding Status							2022/23	Balance
MDB Economic Development program - Improvement of Regional structures Grant		MDB-IRS		Skate Park - Completed SW Drainage Works River Water Connection to Sprinkler Irrigation Booster Pump Irrigation Carter Oval Landscape design Pathways		\$ 492,253.00	\$ 62,524.00	
Stronger Country Communities Fund Round 3		SCCF R 3		Splash Park - Completed		\$ 5,763.00	\$ 3,879.00	
Carter Oval Lighting Project (Drought Communities Extension Program R3)		DCEP R3		Flood Lighting Soccer field Lighting Switch Board		\$ 127,151.00	\$ 77,782.00	
Murray Darling Basin Economic Development Round 3		MDBED R3		Field Lighting		\$ 53,773.00	\$ 18,649.00	
Stronger Communities Round 4 -Change Rooms and amenities block at Carter Oval		SCCF R4		Amenities Building		\$ 669,497.00	\$ 21,316.00	
Cricket Oval Pitch - MDB Economic Development program - Improvement of Regional structures Grant		MDB-IRS		Cricket Oval Pitch		\$ 5,845.00	\$ 5,628.00	
(Cricket Legacy Fund)		CLF		Cricket Practice Nets		\$ 15,000.00	\$ 15,000.00	
Shade Shelters - Swim & Skate (Drought Communities Extension Program R2)		DCEP R2		Shade Shelter - Splash Park		\$ 87,831.00	\$ 3,591.00	
Total Grant Funding						\$ 1,457,113.00	\$ 171,071.00	
Funding required						\$ 418,736.68	\$ -	
Add 10% Contingency						\$ 41,873.67		
Additional Fund Required from Restricted Infrastructure Reserve						\$ 460,610.34		
						\$ 460,000.00	Rounded	
KEY		Grant Reference						
CLF		Cricket Legacy Fund						
MDB-IRS		Murray Darling Basin Improvement of Regional Structures'						
MDBED R3		Murray Darling Basin Economic Development Round 3						
DCEP R 2		Drought Communities Extension Program Round 2						
DCEP R 3		Drought Communities Extension Program Round 3						
SCCF R 3		Stronger Country Communities Fund Round 3						
SCCF R 4		Stronger Country Communities Fund Round 4						
Costing Reference		Costing Reference						
		Estimated/ Budgeted costing						
		Committed costing						

WARREN SHIRE COUNCIL
Report of the General Manager
to the Ordinary Meeting of Council to be held at
Council Community Room, Warren on Wednesday, 25th January 2023

ITEM 5 AFFORDABLE HOUSING OPPORTUNITY – HOUSING PLUS (H5-1, H6-1, S1-7)

RECOMMENDATION that:

1. Council authorise the Mayor, the Chair of the Economic Development and Promotions Committee and the General Manager to negotiate and finalise the required agreement with Housing Plus for the eventual sale of all or most of the nine (9) vacant land lots in Gunningba Estate for a maximum five (5) year period but, also on the basis that investigations be commenced and reported to Council in the near future on progressing Stage 3 of Gunningba Estate including estimated costs and how Stage 3 would be funded.
2. Authority be given to the Mayor and General Manager to sign the agreement and any associated documents with the sale of the land under Council's Seal.

PURPOSE

To consider an offer from Housing Plus for an agreement to develop affordable housing in Warren using Council owned vacant properties at Gunningba Estate.

BACKGROUND

Housing Plus is a progressive social enterprise that reinvests all profits into improving social outcomes for individuals and communities in regional NSW.

Housing Plus is a leading regional Tier 1 community housing provider that has a 30 year history of providing client-centred tenancy and property management services to the Central West and Western Regions of NSW. They are unique within the NSW community housing sector in that, as a specialist homelessness and domestic and family violent service provider, they directly support individuals in regional areas into crisis, transitional and long-term stable housing, whether it be social, affordable, private rental or home-ownership markets.

Housing Plus are also an extensive provider of affordable housing.

Housing Plus provided a presentation at the Alliance Western Councils Meeting in March 2022. Following this meeting, contact was made with Housing Plus management advising that Council had up to nine (9) reasonably large blocks of land in Gunningba Estate in Warren that may be suitable for townhouse type development that could be used for the development of affordable housing in Warren.

Housing Plus was made aware that Warren Shire had minimum rental properties available and affordability was starting to be a serious problem which was limiting many employment opportunities within Warren Shire.

REPORT

Housing Plus were requested to consider how they could develop affordable housing in Warren. It should be noted that any housing that would be developed would not be social housing, but affordable housing which is relevant to persons who are employed, with individual incomes (1 adult) up to \$54,643 per annum or family units with a combined income (2 adults) of up to \$75,548. Family units with children have the initial income limit increased and these are all detailed in the National Rental Affordability Scheme (NRAS) which is attached. Affordable Housing relates to rental of approximately 20% below the market value forever.

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AFFORDABLE HOUSING OPPORTUNITY – HOUSING PLUS

CONTINUED

Typically, affordable housing is used by plant operators, tradesman, supervisory staff and is most suitable to attract employees and their families to the area.

Housing Plus management officers visited Warren in April 2022 and they were shown details of the Council owned Gunningba Estate vacant lots and other Government owned properties in Warren.

Attached is a copy of the letter from the Chief Executive Officer, David Fisher from Housing Plus, Orange advising that they would like to progress with entering into some form of agreement, whereby Housing Plus develops affordable housing proposals in anticipation of funding becoming available, which is expected in 2024. They would like to have as many “shovel ready” projects as possible in order to position them to use funding that is expected to be announced by the Commonwealth Government in the near future.

Housing Plus have requested that the agreement would be on the basis that Council offers Housing Plus five (5) years to secure funding and develop any proposed sites, at which point Housing Plus would meet the costs associated with purchasing the land.

They have further advised that they have been successful with this type of arrangement previously and have not needed five (5) years before funding was in place and the land purchased.

At the initial discussions in April 2022, Housing Plus management were advised that Council’s preference would be for the direct sale of the vacant lots owned by Council in Gunningba Estate and that any sales would not be for social housing and only for affordable housing.

Council at its May 2022 Meeting set the sale prices of the remaining nine (9) vacant allotments of land in Deacon Drive, Warren as follows:

- 10 Deacon Drive, Warren Lot 59 DP872884 1,016 m2 \$24,000.00
- 12 Deacon Drive, Warren Lot 60 DP872884 1,014 m2 \$24,000.00
- 13 Deacon Drive, Warren Lot 56 DP872884 1,018 m2 \$24,000.00
- 14 Deacon Drive, Warren Lot 61 DP872884 1,142 m2 \$27,000.00
- 16 Deacon Drive, Warren Lot 62 DP872884 1,031 m2 \$25,000.00
- 18 Deacon Drive, Warren Lot 63 DP872884 1,030 m2 \$25,000.00
- 20 Deacon Drive, Warren Lot 64 DP872884 1,010 m2 \$24,000.00
- 22 Deacon Drive, Warren Lot 65 DP872884 1,014 m2 \$24,000.00
- 24 Deacon Drive, Warren Lot 38 DP716354 961.7 m2 \$23,000.00

This information was conveyed to Housing Plus requesting advice which has now been received. Any sales agreement would be using the set sale prices of the land in concern. Attached is a plan detailing the available nine (9) lots available in Gunningba Estate.

If Council does not progress an agreement or if an agreement does not come to fruition with Housing Plus, arrangements will be made to provide details to all Real Estate Agents in Warren to progress any proposed sales in the future.

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AFFORDABLE HOUSING OPPORTUNITY – HOUSING PLUS

CONTINUED

Practically it is considered that the eight (8) lots in the middle of Deacon Drive would be appropriate for development by Housing Plus for affordable housing most probably in the form of a townhouse development and Lot 56 DP872884 being 13 Deacon Drive, Warren being made available for future sale for others, however Housing Plus may also be interested in this particular lot as well.

FINANCIAL AND RESOURCE IMPLICATIONS

Nil in relation to the sale of the lots. The purchaser would be responsible for any sales costs.

Any required construction of Stage 3 Gunningba Estate will have financial implications that would need to be detailed in a further report to Council.

LEGAL IMPLICATIONS

Under the Local Government Act and the Local Government Regulations, Council is able to progress the sale of land without tender.

Any agreement would be finalised using Council's Solicitor.

There may be a requirement for the agreement and/or any documents associated with the proposed sale of the land to be signed under Council's Seal and accordingly appropriate authority needs to be given to the Mayor and General Manager to affix Council's Seal as required.

RISK IMPLICATIONS

The main risk to Council is tying up all or most of its vacant land for a period of time, thus inhibiting the development of housing in Warren Shire by others.

The risk could be reduced if Council is prepared at the appropriate time to progress the development and construction of Gunningba Estate Stage 3. Currently, Council has in its Internally Restricted Funds an Operational Land Reserve amounting to \$201,073 which is set aside for future development of Council operation land, such as Gunningba Estate Stage 3. This would not be sufficient for the full development of Gunningbar Estate Stage 3, but other Internally Restricted Funds would be available to be used if required. Any future land sales would also go towards replenishing any used Internally Restricted Funds.

STAKEHOLDER CONSULTATION

There has been no community consultation, however Council's Community Strategic Plan clearly details that Council's Social Strategy is to ensure current and future housing needs for the community are met, with a Delivery Program action being the promotion of new housing opportunities to property developers and facilitation of future investments.

The community maybe aware of the consideration of using a developer such as Housing Plus for the development of affordable housing as there has been some community discussion following the Warren Weekly Council Snippets of the 28th April 2022 where some members of the community expressed concern if the proposed housing in Gunningba Estate was to be social housing.

Council will need to make sure that the community is fully aware that any proposal would be for affordable housing and not social housing.

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ITEM 5

AFFORDABLE HOUSING OPPORTUNITY – HOUSING PLUS

CONTINUED

OPTIONS

1. Not progress any agreement of future sale of vacant land at Gunningba Estate to Housing Plus;
2. Progress an agreement for the future sale of vacant land at Gunningba Estate to Housing Plus for affordable housing for a maximum period of say three (3) years; and
3. Progress an agreement for the future sale of vacant land at Gunningba Estate to Housing Plus for affordable housing for a maximum period of say five (5) years.

CONCLUSION

It is considered that the proposal by Housing Plus should be considered positively and that arrangements for an agreement should be progressed for the eventual sale of all or most of the nine (9) vacant land lots in Gunningba Estate in a maximum of five (5) year period but also on the basis that investigations be commenced and reported to Council on progressing Stage 3 of Gunningba Estate including estimated costs and how Stage 3 would be funded.

It is considered appropriate that the Mayor, the Chair of the Economic Development and Promotions Committee and the General Manager be delegated the authority to negotiate and finalise the required agreement with Housing Plus.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

- 1.1.4 Ensure current and future housing needs for the community are met.
- 5.4.3 Actively seek external support (financial and in kind) from Government, alliance partners, the community and philanthropists to support the provision of new services and amenities for the community.

SUPPORTING INFORMATION /ATTACHMENTS

1. Letter received by Council from Housing Plus, dated 19 December 2022;
2. Plan detailing available lots in Gunningba Estate; and
3. National Rental Affordability Scheme (NRAS) Household Income (indexation).

WARREN SHIRE COUNCIL
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ITEM 5

AFFORDABLE HOUSING OPPORTUNITY – HOUSING PLUS

CONTINUED

Supporting Information/Attachment 1



CORPORATE OFFICE
113 Byng Street
PO BOX 968
ORANGE NSW 2800

19 December 2022

Mr. Gary Woodman
General Manager
Warren Shire Council
Via Email: gary.woodman@warren.nsw.gov.au

Dear Gary,

Please accept my apologies for not contacting you until now. I had been waiting for notification on the outcome of the Housing Plus proposal to NSW Government, to manage their properties in the region. This would have allowed Housing Plus to bring back into immediate operation all "boarded up properties" and provide the funding to support the provision of additional affordable housing. We have been advised that this matter is still being discussed within Government. We remain committed that the proposal can significantly address the housing crisis in our regions.

We would like to progress with entering into some form of agreement, whereby Housing Plus develops affordable housing proposals in anticipation of funding becoming available. As you are aware, the Federal Government has announced 30,000 new social and affordable homes over the next 5 years, and we expect this to become available in 2024. In anticipation, we would like to have as many "shovel ready" projects as possible in order to position us for this funding.

An agreement could be on the basis that the Council offers Housing Plus 5 years to secure funding and develop the site, at which point we would meet the costs associated with purchasing the land. We have been successful with this arrangement and have not needed 5 years before funding was in place and the land purchased.

If you would like to discuss this further, I would be pleased to meet and progress.

I would like to take this opportunity to wish you and your family a very Merry Christmas and a wonderful 2023.

I look forward to speaking with you in the New Year.

With kind regards,



David Fisher
CEO

<p>www.housingplus.com.au</p> <p>tel: 1800 603 300</p> <p>email: info@housingplus.com.au</p>	<p>Dubbo Branch 3 Frith Street DUBBO NSW 2830</p>	<p>Mudgee Branch 34 Market Street MUDGEE NSW 2850</p>
		<p>Bathurst Branch 61 Boyd Street BATHURST NSW 2975</p>

WARREN SHIRE COUNCIL

Report of the General Manager to the Ordinary Meeting of Council to be held at
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ITEM 5 AFFORDABLE HOUSING OPPORTUNITY – HOUSING PLUS

CONTINUED

Supporting Information/Attachment 2



WARREN SHIRE COUNCIL
Report of the General Manager
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ITEM 5

AFFORDABLE HOUSING OPPORTUNITY – HOUSING PLUS

CONTINUED

Supporting Information/Attachment 2



Updated: March 2022

National Rental Affordability Scheme (NRAS)

NRAS Household Income (indexation)

Introduction

In order to be eligible for an incentive under NRAS, approved participants must ensure dwellings are rented to eligible tenants.

The gross income limits for households of eligible tenants are specified in the National Rental Affordability Scheme Regulations 2020. Each year, household income limits are indexed according to percentage changes in the All Groups component of the Consumer Price Index so that the income limits effectively maintain the same target group of tenants over the life of the Scheme.

Income levels are assessed against gross income limits according to the household composition. For NRAS purposes, a household is considered to be all persons who are tenants of the dwelling. All persons who ordinarily reside in an NRAS home must have their income included as a member of the household.

A household's gross income for the 12 months prior to commencement of tenancy of an NRAS dwelling must be equal to or less than the relevant income limit for the household's composition. Household income may increase above the income limit in subsequent years. However, a dwelling ceases to be eligible for an incentive if the tenants' household income exceeds the applicable household income limit by 25 per cent or more in two consecutive eligibility years. An eligibility year is the 12 month period beginning on the anniversary of the start of the tenancy.

Initial Household Income Limits for the 2022-23 NRAS year

The initial household income limits for the 2022-23 NRAS year (i.e. the period 1 May 2022 to 30 April 2023) are:

2022-23 NRAS Year	Initial Income Limit
First adult	\$54,643
First adult – sole parent	\$57,474
Each additional adult	\$20,905
Each child*	\$18,127

*Child means a person under 18 years of age who is financially dependent on an eligible tenant. If a person under 18 years of age is financially independent, they are considered an adult for NRAS purposes.

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ITEM 5

AFFORDABLE HOUSING OPPORTUNITY – HOUSING PLUS

CONTINUED

For example, if a household consists of a sole parent with two children, regardless of whether the parent has sole or shared custody, the gross household income for the 12 month period prior to entering the dwelling must be equal to or less than \$93,728 (i.e. \$57,474 + \$18,127 + \$18,127).

For ease of application, the initial and existing household income limits for various household compositions are shown in the table below.

2022-23 NRAS Year		
Household Composition	Initial Income Limit	Existing Tenant Income Limit*
One adult	\$54,643	\$68,304
Two adults	\$75,548	\$94,435
Three adults	\$96,453	\$120,567
Four adults	\$117,358	\$146,698
Sole parent with one child	\$75,601	\$94,502
Sole parent with two children	\$93,728	\$117,160
Sole parent with three children	\$111,855	\$139,819
Couple with one child	\$93,675	\$117,094
Couple with two children	\$111,802	\$139,753
Couple with three children	\$129,929	\$162,412

*This column shows figures which are 25 per cent more than the initial household income limits. If the combined gross household income of existing tenants exceeds the initial income limit by 25 per cent or more (i.e. is at or is more than the existing tenant income limit) in two consecutive eligibility years, the tenants will cease to be eligible tenants.

WARREN SHIRE COUNCIL
Report of the General Manager
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ITEM 6 WARREN AND THE VISITOR ECONOMY COMMUNITY CONSULTATION REPORT
AUGUST 2022- EXECUTIVE SUMMARY CONTINUED



**WARREN & THE
VISITOR ECONOMY
COMMUNITY
CONSULTATION
EXECUTIVE SUMMARY
AUGUST 2022 V1.2**



Arranged by:

Kerry Palmer

Dept of Regional NSW

Facilitated by:

Lori Modde

Visitor Economy Development

Event was supported by: Warren Shire Council, RiverSmart, Window on the Wetlands and Warren Chamber of Commerce.

WARREN SHIRE COUNCIL
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ITEM 6

**WARREN AND THE VISITOR ECONOMY COMMUNITY CONSULTATION REPORT
AUGUST 2022- EXECUTIVE SUMMARY**

CONTINUED



EXECUTIVE SUMMARY

Consultation Objectives

To bring government, industry and community together to discuss and strategise on the vision for Warren when it comes to driving the Visitor Economy.

To establish the collective vision for the Greater Warren community and its assets.

To collectively build the framework for a Visitor Economy Strategy by identifying the Strengths, Weaknesses, Threats, and Opportunities for Warren.

ACTIVITIES

Community consultation was conducted with stakeholders and the community from Warren and surrounds on the 11th & 12th of August 2022.

Various representatives of the Warren community were invited to a series of sessions to learn their perspectives on tourism. One-on-One consultations with key stakeholders were followed by an Open Community forum in the evening on the first day. The next morning the results of these discussions were elaborated on in a structured workshop, to develop a community understanding of the opportunities for Warren.

The Community consultation brought about an agreed vision and mission to develop strategies to capitalise on the abundant natural assets.

The results of the consultation established;

- Values of Warren
- Collective Vision for Tourism in Warren
- The assets and strengths of Warren
- The challenges for tourism growth and development



WARREN SHIRE COUNCIL
Report of the General Manager
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ITEM 6

**WARREN AND THE VISITOR ECONOMY COMMUNITY CONSULTATION REPORT
AUGUST 2022- EXECUTIVE SUMMARY** **CONTINUED**



RECOMMENDATIONS SUMMARY

WARREN

1. Destination marketing, product and services to reflect the agreed values at all times, be true to what Warren stands for.
TIP: Imagery on digital platforms should showcase your custom, inclusive activities and how people can connect to country.

2. Communicate to the community about the importance of visitors to the region.
"Temporary Residents, welcomed and cared for like Locals"

3. When communicating to potential visitors be consistent with your offering.
"An exceptional visitor experience everywhere you go, making visitors wonder why they are leaving"

4. Council's economic development services need to support the growth of tourism by attracting supplementary services to the visitor economy to grow intention and length of stay in the region.
TIP: Council is best placed to coordinate the destination promotion and work with industry to lead it. Council can then leverage to use its resources to attract new business and facilitate development opportunities for existing ones.

5. Reform the Destination Macquarie Marshes Task Force and review the past Action Plan but reinstate it as a legal entity and consider merging with RiverSmart, expanding the coverage and leverage of current resources with more collaboration.
TIP: By getting a larger collaboration in one legal not-for-profit entity ensures the maximum opportunity for access to further resources and once voice for the region.

6. Ensure the new entity has representation from every local government area that sees the Macquarie Marshes as an asset to their visitation. Form an MOU with each council to support the economic development of the region. This body has the potential to drive the regional destination promotion with consistent messaging, a reflection of values and increase engagement with the communities.

7. Collaborate on increasing the access to the Macquarie Marshes by commercial providers and free-independent travellers (FITs) whilst working towards providing a diverse offering to the access and experience that the Macquarie Marshes can offer a variety of markets.

MACQUARIE MARSHES

WARREN SHIRE COUNCIL
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ITEM 6 **WARREN AND THE VISITOR ECONOMY COMMUNITY CONSULTATION REPORT**
 AUGUST 2022- EXECUTIVE SUMMARY **CONTINUED**

Things to consider

- Warren can act immediately on the way it embraces tourism and gain consistency in what it reflects to potential visitors

- Imagery and digital exposure are the greatest current weaknesses of Warren to encourage visitation and this work can commence by all stakeholders immediately on their own platforms.

- The values of environment protection and preservation should underpin the values and messaging in the visitor experience.

- The majority of access to the Macquarie Marshes is through private land with commercial interests. To ensure the long-term access to the Macquarie Marshes there needs to be a review of diversity of opportunities to access the marshland if it is to be the drawcard for Warren and surrounding areas.

- In considering a legal structure for the task force, it should take the leadership on the development of the visitor experience, collaboration, stakeholder management and promotion of the Macquarie Marshes in conjunction with government stakeholders.

Be true to your values and make Warren and the region Stand Out!
And show visitors what the locals know

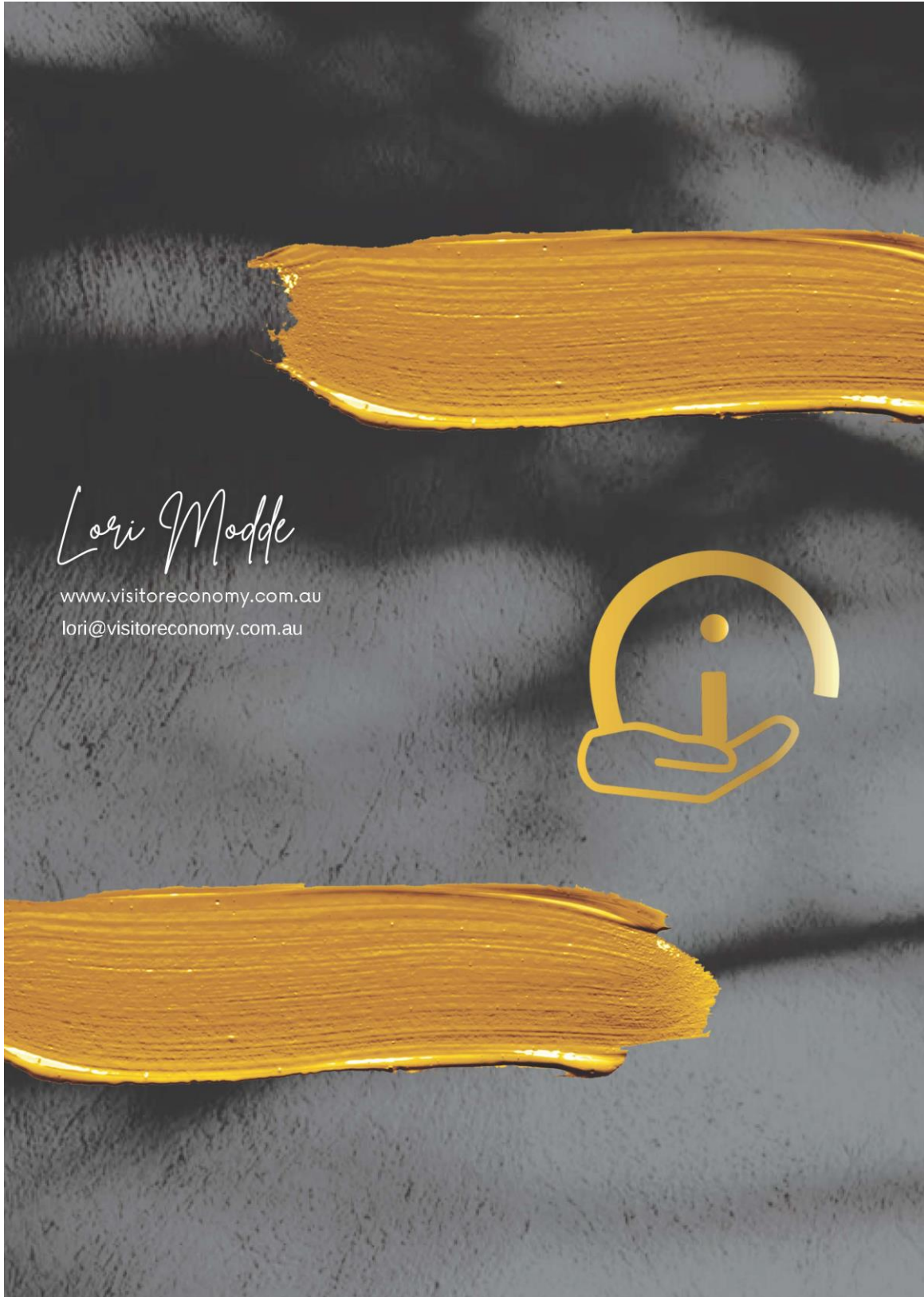


WARREN SHIRE COUNCIL
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ITEM 6

WARREN AND THE VISITOR ECONOMY COMMUNITY CONSULTATION REPORT
AUGUST 2022- EXECUTIVE SUMMARY

CONTINUED



WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration
to the Ordinary Meeting of Council to be held in the
Council Community Room on Wednesday, 25th January 2023

ITEM 1 RECONCILIATION CERTIFICATE – NOVEMBER & DECEMBER 2022 (B1-10.16)

RECOMMENDATION

That the Statements of Bank and Investments Balances as at 30th November 2022 and 31st December 2022 be received and noted.

PURPOSE

To certify that the internal and external cash and investments position of Council is reconciled each month.

BACKGROUND

Clause 212 of the Local Government (General) Regulation 2005 requires the Responsible Accounting Officer to provide a written report setting out details of all money that the Council has invested under Section 625 of the Local Government Act.

REPORT

Following is the reconciled internal funds of Council that have been reconciled with the Bank Statements as at 30th November 2022 and 31st December 2022.

INTERNAL LEDGER ACCOUNT RECONCILIATION

	Balance 31-Oct-22	Transactions	Balance 30-Nov-22
General	10,308,380.05	1,104,030.83	11,412,410.88
Water Fund	965,733.08	36,983.01	1,002,716.09
Sewerage Fund	2,101,980.94	31,820.09	2,133,801.03
North Western Library	(12,515.30)	197,443.00	184,927.70
Trust Fund	138,011.71	401.00	138,412.71
Investment Bank Account	(9,728,144.54)	(508.00)	(9,728,652.54)
	3,773,445.94	1,370,169.93	5,143,615.87

WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration
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ITEM 1

RECONCILIATION CERTIFICATE – NOVEMBER & DECEMBER 2022

CONTINUED

BANK STATEMENT RECONCILIATION

Balance as per Bank Statement =	5,132,366.56
Add: Outstanding Deposits for the Month	11,554.31
Less: Outstanding Cheques & Autopays	(305.00)
Balance as per Ledger Accounts less Investments =	5,143,615.87

INVESTMENTS RECONCILIATION

Investments as at 30th November 2022

No.	Institution	Amount	Term & Rate	Maturity Date
	National Australia Bank	218,144.54	Variable	On Call A/c
3	National Australia Bank	1,500,000.00	91 days @ 3.05%	5-Dec-22
4	National Australia Bank	3,000,000.00	90 days @ 3.45%	20-Dec-22
5	National Australia Bank	2,000,000.00	82 days @ 3.60%	6-Feb-23
6	National Australia Bank	3,000,000.00	91 days @ 3.70%	27-Feb-23
40	National Australia Bank	10,000.00	180 days @ 0.55%	21-Feb-23
TOTAL INVESTMENTS =		9,728,144.54		

BANK AND INVESTMENT ACCOUNTS BREAKDOWN

Externally Restricted Funds Invested	9,055,870.00
Internally Restricted Funds Invested	4,918,750.00
2022/23 General Fund Operating Income & Grants	897,140.41
TOTAL BANK & INVESTMENTS ACCOUNTS BALANCE =	14,871,760.41

As Councils Responsible Accounting Officer I certify that the above listed investments are in accordance with Council Policy and the Local Government Act and Regulations.

WARREN SHIRE COUNCIL

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to the Ordinary Meeting of Council to be held in the
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ITEM 1 RECONCILIATION CERTIFICATE – NOVEMBER & DECEMBER 2022 CONTINUED

	Balance 30-Nov-22	Transactions	Balance 31-Dec-22
General	11,412,410.88	(1,168,540.98)	10,243,869.90
Water Fund	1,002,716.09	(12,518.44)	990,197.65
Sewerage Fund	2,133,801.03	(46,677.72)	2,087,123.31
North Western Library	184,927.70	(10,179.20)	174,748.50
Trust Fund	138,412.71	(500.00)	137,912.71
Investment Bank Account	(9,728,652.54)	(500,546.62)	(10,229,199.16)
	5,143,615.87	(1,738,962.96)	3,404,652.91

BANK STATEMENT RECONCILIATION

Balance as per Bank Statement =	3,413,220.48
Add: Outstanding Deposits for the Month	161.15
Less: Outstanding Cheques & Autopays	(8,728.72)
	3,404,652.91
Balance as per Ledger Accounts less Investments =	3,404,652.91

INVESTMENTS RECONCILIATION

Investments as at 31st December 2022

No.	Institution	Amount	Term & Rate	Maturity Date
	National Australia Bank	219,199.16	Variable	On Call A/c
5	National Australia Bank	2,000,000.00	82 days @ 3.60%	6-Feb-23
6	National Australia Bank	3,000,000.00	91 days @ 3.70%	27-Feb-23
7	National Australia Bank	2,000,000.00	91 days @ 3.75%	6-Mar-23
8	National Australia Bank	3,000,000.00	90 days @ 3.85%	20-Mar-23
40	National Australia Bank	10,000.00	180 days @ 0.55%	21-Feb-23
TOTAL INVESTMENTS =		10,229,199.16		

BANK AND INVESTMENT ACCOUNTS BREAKDOWN

Externally Restricted Funds Invested	9,055,870.00
Internally Restricted Funds Invested	4,918,750.00
2021/22 General Fund Operating Income & Grants	(340,767.93)
TOTAL BANK & INVESTMENTS ACCOUNTS BALANCE =	13,633,852.07

As Councils Responsible Accounting Officer I certify that the above listed investments are in accordance with Council Policy and the Local Government Act and Regulations.

WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration
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ITEM 1

RECONCILIATION CERTIFICATE – NOVEMBER & DECEMBER 2022

CONTINUED

FINANCIAL AND RESOURCE IMPLICATIONS

N/A

LEGAL IMPLICATIONS

N/A

RISK IMPLICATIONS

N/A

STAKEHOLDER CONSULTATION

N/A

OPTIONS

N/A

CONCLUSION

This report is provided to advise Council of its financial position.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

5.3.2 Create a productive and cooperative working environment for Councillors to support their governance responsibilities (Provide timely, accurate and relevant reporting and information to Councillors to enable informed decision making).

SUPPORTING INFORMATION / ATTACHMENTS

N/A

WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration
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ITEM 2 **STATEMENT OF RATES & ANNUAL CHARGES**

(R1-4)

RECOMMENDATION

That the information be received and noted.

PURPOSE

To advise Council of the rates and annual charges levied, collected and currently outstanding as at the report date.

BACKGROUND

A major source of revenue Council receives each year is through the levying of rates and annual charges on property owners in the Warren Shire Council local government area to provide and maintain services to the Warren Shire community.

REPORT

Attached to this report is the statement of rates and annual charges as at 11th January 2023 including comparisons over the last four years.

FINANCIAL AND RESOURCE IMPLICATIONS

Nil.

LEGAL IMPLICATIONS

Nil.

RISK IMPLICATIONS

N/A

STAKEHOLDER CONSULTATION

N/A

OPTIONS

N/A

CONCLUSION

This report is provided to advise Council of the balance of rates and annual charges for the current financial year.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

5.3.2 Create a productive and cooperative working environment for Councillors to support their governance responsibilities (Provide timely, accurate and relevant reporting and information to Councillors to enable informed decision making).

SUPPORTING INFORMATION / ATTACHMENTS

Statement of Rates and Annual Charges as at 11th January 2023.

WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration
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ITEM 2

STATEMENT OF RATES & ANNUAL CHARGES

CONTINUED

11th JANUARY 2023

Name of Rate	NETT		COLLECTIONS FOR YEAR			NETT ARREARS	
	ARREARS 1st JULY \$	NETT LEVY \$	TOTAL RECEIVABLE \$	AMOUNT COLLECTED \$	COLLECT AS % AGE OF TOTAL REC'ABLE	ARREARS AMOUNT \$	ARREARS AS % AGE OF TOTAL REC'ABLE
General Fund Rates	176,334	5,239,140	5,415,474	3,104,405	57.32%	2,311,069	42.68%
Warren Water Fund	68,441	518,236	586,677	334,379	57.00%	252,298	43.00%
Warren Sewerage Fund	76,531	546,163	622,694	345,962	55.56%	276,732	44.44%
TOTAL 2022/2023	321,306	6,303,539	6,624,845	3,784,746	57.13%	2,840,099	42.87%
TOTAL 2021/2022	303,871	7,381,059	7,684,930	3,661,519	47.65%	4,023,411	52.35%
TOTAL 2020/2021	318,952	7,353,630	7,672,582	3,496,373	45.57%	4,176,209	54.43%
TOTAL 2019/2020	178,732	7,043,508	7,222,240	3,289,717	45.55%	3,932,523	54.45%
TOTAL 2018/2019	128,294	6,783,449	6,911,743	3,282,537	47.49%	3,629,206	52.51%
		11-Jan-19	17-Jan-20	15-Jan-21	04-Jan-22	11-Jan-23	
COLLECTION FIGURES AS \$		3,282,537	3,289,717	3,496,373	3,661,519	3,784,746	
COLLECTION FIGURE AS %		47.49%	45.55%	45.57%	47.65%	57.13%	

WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration
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ITEM 3 WORKS PROGRESS REPORTS – FINANCE & ADMINISTRATION PROJECTS (S1-1.15, C9-1)

RECOMMENDATION:

That the information be received and noted.

The following are details of the projects undertaken by the Finance and Administration Department from 1st November 2022 to the 11th January 2023.

Project	Budget	Expend	Resp	Comment
Solar Panel - Supply & Installation – As Per Option 1 of the Energy Action Plan adopted by Council the May 2022 meeting.	\$125,000	\$151,674	DMFA MHDS	Assessments of all quotations received undertaken. A confidential report presented to the October 2022 Council meeting.
LRCI Grant Phase 3 extension or Infrastructure Improvement/Replacement Restricted Funds	\$15,251			Orders placed.
Public Library Infrastructure Grants – “Doorways to Open-Air Library”.	\$315,723 \$6,800	\$5,392	DMFA LIB IPM	Grant funds received 6/5/2022, the additional \$6,800 are Council funds carried over from 2021/2022 for the finalisation of concept plans and engineering specifications prior to work commencing. B Creative and Barnsons have been engaged to undertake these works.
Office Equipment Purchases – PC Purchases	\$15,000	\$7,818	DMFA	5 x New PC’s Purchased

ACRONYMS

GM - General Manager

DMFA - Divisional Manager Finance & Administration

ICT – Finance Clerk – Rates & Water / Information Communication Technology

MHDS – Manager Health & Development Services

LIB – Librarian

IPM – Infrastructure Projects Manager

WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration
to the Ordinary Meeting of Council to be held in the
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ITEM 4 LIBRARIAN'S REPORT ON THE WARREN SHIRE LIBRARY OPERATIONS

(L2-2)

RECOMMENDATION

That the information be received and noted.

PURPOSE

To inform Council of the services the Warren Shire Library has been undertaking.

BACKGROUND

The Warren Library continues to supply a customer focused service which constantly meets the needs of the Warren community. In 2023 we will be focusing on enhancing our adult spaces to provide a user-friendly environment for our library members which will include installation of new fiction shelving and furniture. This project is being funded by the State Library Priority Grant.

REPORT

The library had an extremely busy run up to Christmas with outreach services continuing to be very popular with community members. The library is gaining new members as a direct result of these sessions and raising the profile of the library in the community.

In September we hosted authors Darry Fraser and Fiona McArthur as part of our Rural Romance Month and both sessions were very well attended with library members providing positive feedback. School holiday programming is currently in place with a wide range of activities being on offer from local presenters as well as staff run workshops. Paint the Town REaD will return in 2023 with a major event planned during the cooler months. Paint the Town REaD is an early literacy community scheme that encourages the whole community to read, talk, sing, and rhyme with children from birth, so that they will be ready for reading and writing at school. Research shows that the early literacy skills developed before starting school are the foundation and therefore vital for attaining competency in reading and writing at school – and future success and happiness in life.

OUTREACH

The Outreach Program continues to be a bonus for the Warren community. Outreach services are provided to St Mary's School, Warren Central School, Warren Pre School and Little Possums. Outreach services are provided on our Monday closure period. This closed period allows preparation time for the activities as well as the provision of the service. We have received positive feedback from all centres involved in this project as it helps children and families see the library as an accessible service available for everyone and builds awareness of the library's services. Specifically the Outreach Program:

- Promotes the value of reading and literacy
- Promotes the value and fun of books
- Promotes story time activities in the library and community

Our Outreach Program also includes two pop-up libraries: one at the Warren Pre School and one at Calara House. Some of the recent programs for outreach include: Brain training packs for seniors, Book Week, Possums on the Road and story time/craft themes for Halloween, dinosaurs, farm and zoo animals and Christmas.

WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration
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ITEM 4 LIBRARIAN'S REPORT ON THE WARREN SHIRE LIBRARY OPERATIONS

CONTINUED

Barnardo's Australia Warren is regularly holding a playgroup at the library facilitated by Barnardo's family NSW workers and library staff. Benefits include building familiarity with library staff, awareness of the library's services and resources, improving children's literacy skills and providing a space for parents to meet and enjoy activities with their children and other parents.

E-RESOURCES

The library continues to provide a large range of e-resources 24/7, including e-book, audio books, video streaming and music. All you need is a library card! We have recently introduced e-magazines to the Borrow Box solution and currently have 1089 users of the service, with content including 7591 e-audio, 5702 e-books and 760 e-magazines.

North Western Library Member Councils are continuing to support e-resources with all Councils allocating an additional \$3,000 per annum from 2022/2023 State Library Priority Grant funding. This funding is placed into a value plan with Bolinda to add popular items to Borrow box.

GRANTS

The library is moving forward with our grant project with the tender currently open in Vendor Panel and is closing on 24th January 2023 10:00 AM. We hope to manage the closure period for construction by running a pop-up library and managing requests through a click and collect system.

UPCOMING EVENTS

- January - Summer Reading Challenge
- January - School Holiday Program
- February - Library Lover's Day
- March /April - 2023 – Launch of Julian Campbell Collection
- April - Local History workshop
- 1,000 Books Before School continuing

STAFF TRAINING

- All permanent staff will be participating in specific targeted Spydus modules during 2023.
- The library hopes to be participating in our next upgrade during the current financial year.
- Central West Zone training will be provided in Parkes on 9th March, 2023 for two staff members prior to the Central West Zone meeting by the Children's Discovery Centre. The training will allow staff to facilitate sessions of Little Bang Discovery and Big Bang Discovery for the Warren community.
- Library Manager will attend additional training in Boolean searching and queries.
- In house cataloguing for staff new to this role to follow up ALIA Cataloguing course

MEETINGS

- North Western AGM to be held in February 2023
- Central West Zone Meeting to be held in March 2023
- Librarians' Meeting to be held in April 2023
- PLCC Meeting to be held in May 2023

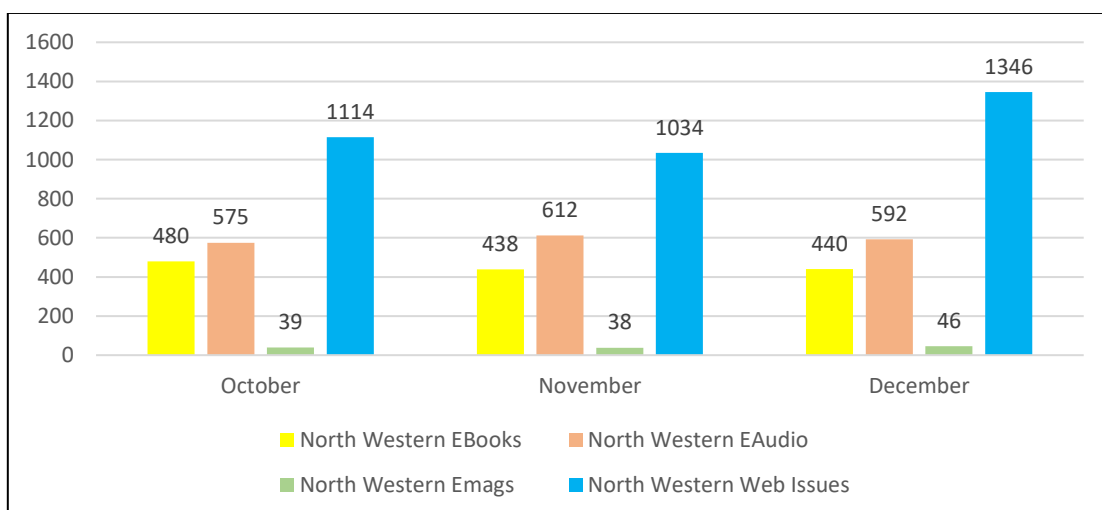
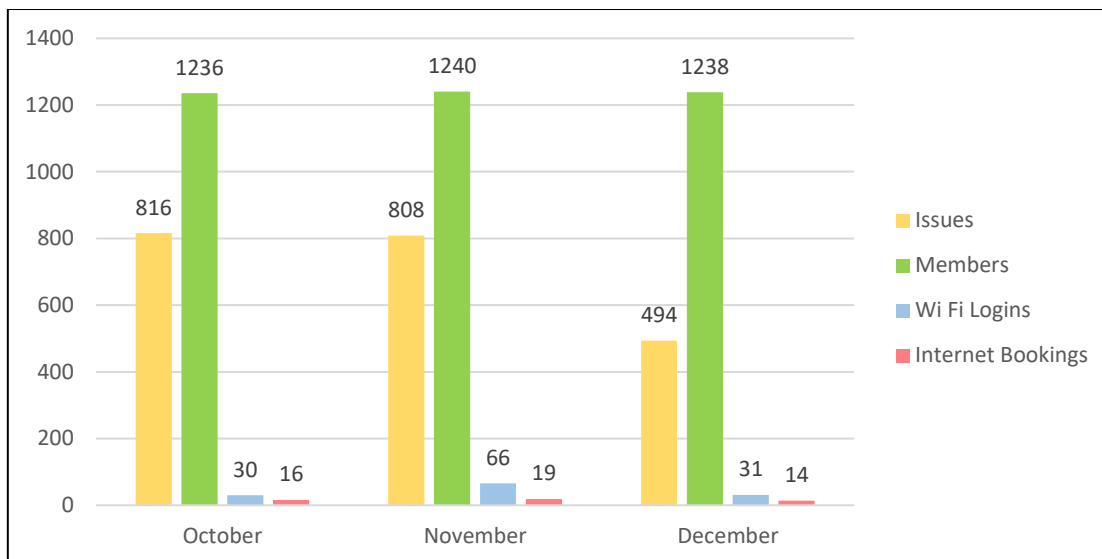
WARREN SHIRE COUNCIL

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ITEM 4 LIBRARIAN'S REPORT ON THE WARREN SHIRE LIBRARY OPERATIONS

CONTINUED

STATISTICS FOR OCTOBER 2022 – DECEMBER 2022



Events October 2022 – December 2022	Junior	Adults	Total Participants
Holiday W'shop - Watercolours	21	0	21
Outreach - Little Possums Storytime/Craft	8	3	11
Library Visit - Barnardo's Storytime/Craft	6	5	11
Outreach - Preschool Storytime/Craft	16	2	18
Outreach - Central School Storytime/Craft	17	3	20
Outreach - St Mary's Storytime/Craft	9	1	10
Outreach - Little Possums Storytime/Craft	10	2	12
Outreach - Preschool Storytime/Craft	16	3	19
Library Visit - St Mary's (Visits from three classes)	120	8	47
Outreach - Central School Storytime/Craft	17	3	20
Outreach - St Mary's Storytime/Craft	17	3	20

WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration
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ITEM 4 LIBRARIAN'S REPORT ON THE WARREN SHIRE LIBRARY OPERATIONS

CONTINUED

LEGAL IMPLICATIONS

N/A

RISK IMPLICATIONS

N/A

STAKEHOLDER CONSULTATION

N/A

OPTIONS

N/A

CONCLUSION

This report is to provide Council with an update of Council Library Services.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

3.2.3 Provide a high-quality library service that meets the needs of the community.

SUPPORTING INFORMATION / ATTACHMENTS

N/A

WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration
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ITEM 5 2023/2024 OPERATIONAL PLAN & ESTIMATES TIMETABLE

(A1-5.41)

RECOMMENDATION that:

1. The information be received and noted;
2. Council endorse the 2023/2024 Operational Plan & Estimates timeline; and
3. A Councillor workshop be held on Wednesday 12th April 2023 at 4.00 pm to go through the Draft 2023/2024 Operational Plan & Estimates prior to the final Draft being recommended for public exhibition at the April 2023 Council Meeting.

PURPOSE

To inform Council of the proposed timeline for preparation, advertising and adoption of the 2023/2024 Operational Plan & Estimates.

BACKGROUND

Section 405 of the Local Government Act 1993 requires Council to prepare, advertise and adopt an Operational Plan & Estimates each year.

REPORT

The proposed timetable for the preparation and adoption of the 2023/2024 Operational Plan & Estimates is as follows:

- 1) Wednesday 15th March 2023 - last day for Estimates to be returned to the Treasurer.
- 2) Tuesday 4th April 2023 - Manex to finalise the Draft 2023/2024 Operational Plan & Estimates.
- 3) Wednesday 12th April 2023 at 4.00pm – hold a Councillor workshop to go through the Draft 2023/2024 Operational Plan & Estimates before the April 2023 Council meeting.
- 4) Thursday 27th April 2023 - present the Draft 2023/2024 Operational Plan & Estimates to Council for recommendation for public exhibition.
- 5) Monday 1st May 2023 - advertise the Draft 2023/2024 Operational Plan & Estimates for public comment.
- 6) Thursday 1st June 2023 - final day for public comment on the Draft 2023/2024 Operational Plan & Estimates.
- 7) Thursday 22nd June 2023 - adopt the 2023/2024 Operational Plan & Estimates by Council.

FINANCIAL AND RESOURCE IMPLICATIONS

Nil

LEGAL IMPLICATIONS

Nil

RISK IMPLICATIONS

Nil

STAKEHOLDER CONSULTATION

28 days public consultation after the Draft 2023/2024 Operational Plan and Estimates are initially considered by Council.

WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration
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ITEM 5 2023/2024 OPERATIONAL PLAN & ESTIMATES TIMETABLE

CONTINUED

OPTIONS

Council may alter the proposed timeline but must be mindful that it must give 28 days public exhibition and allow the public to make submissions, the final 2022/2023 Operational Plan & Estimates must be adopted by 30th June 2023.

CONCLUSION

This report is provided to advise Council on the proposed timeline for the preparation and adoption of the 2023/2024 Operational Plan and Estimates.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

5.3.2 Create a productive and cooperative working environment for Councillors to support their governance responsibilities (Provide timely, accurate and relevant reporting and information to Councillors to enable informed decision making).

SUPPORTING INFORMATION / ATTACHMENTS

Nil.

WARREN SHIRE COUNCIL
Report of the Divisional Manager Engineering Services
to the Ordinary Meeting of Council to be held in the
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ITEM 1 WORKS PROGRESS REPORTS – ROADS

(C14-7.2)

RECOMMENDATION:

That the information be received and noted.

The following are details of Projects, Programs and Grant Applications that are being managed by the Divisional Manager Engineering Services and the Roads Infrastructure Manager.

ACRONYMS

DMES	Divisional Manager Engineering Services	GR	Gravel Resheet
RIM	Roads Infrastructure Manager	BRL	Bitumen Reseal Local Road
RO	Roads Overseer	BRR	Bitumen Reseal Regional Road

**Roads M & R (Maintenance and Repair) Budget and Works from
15th November 2022 to 6th January 2023**

ACCOUNT	BUDGET	EXPENDITURE
Urban Sealed Roads	\$57,548	\$11,687
Parking Areas	\$5,306	Nil
Kerb and Guttering	\$27,191	Nil
Footpaths	\$37,139	\$4,272
Urban Unsealed Roads	\$27,528	\$1,276
Rural Sealed Roads	\$381,998	\$163,714*
Rural Unsealed Roads	\$1,061,106	\$483,799*
Rural Bridges	\$15,917	\$2,228
Regional Sealed Roads	\$703,640	\$292,360*
Regional Unsealed Roads	\$108,415	\$1,338*
Regional Bridges	\$17,233	\$881
Bushfire Hazard Reduction Works (Shire Roads, Regional Roads and Council Facilities)	\$285,088	\$80,084
Fixing Local Roads Pothole Repair Round	\$454,883.53	\$44,437
Works - Shire Roads - Package 1		

WARREN SHIRE COUNCIL
 Report of the Divisional Manager Engineering Services
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ITEM 1

WORKS PROGRESS REPORTS – ROADS

CONTINUED

ACCOUNT	BUDGET	EXPENDITURE
March 2021 AGRN 960 Flood and Storm Damage Essential Public Asset Reconstruction	\$1,252,622.95	\$62,092
March 2021 AGRN 960 Flood and Storm Damage Essential Public Asset Reconstruction Works – Regional Roads – Package 1	\$619,162.88	\$4,150
March 2021 AGRN960 Flood and Storm Damage Essential Public Asset Reconstruction Works – Package 2 Merrigal Road (Dragon Cowal)	\$349,685.88	Nil
Disaster Risk Reduction Fund – Dragon Cowal Creek Culverts Merrigal Road.	\$300,000	\$12,600
June/July 2022 AGRN 1025 Flood and Storm Damage – Immediate Reconstruction Works – Ellengerah Road	\$323,610	Nil

* Includes approximately \$274,033 of emergency works for the June, July, August, September, October, November and December Flood and Storm Emergency Works on Roads.

WARREN SHIRE COUNCIL
 Report of the Divisional Manager Engineering Services
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ITEM 1

WORKS PROGRESS REPORTS – ROADS

CONTINUED

MAINTENANCE

WORK CREW	LOCATION	ACTIVITY	WORK COMPLETED
Grader Crew 1 (Three-man crew)	Day Shift on SH 11 Oxley Highway Flood Damage		15th November 2022 to 22nd November 2022
	SR 86 Ellerslie Road	Flood damage work	26th November 2022
	RR 202 Marthaguy Road	Shoulder Grading	28th November 2022
	SR 48 Ringorah Road	Grading Floodways	30th November 2022
	SR 68 Bundemar Road	Ripping and shape	5th December 2022 to 15th December 2022
	SR 33 Castlebar Road	Ripping and shape	3rd January 2023 to 4th January 2023
	Moved grader to SR 23 Gradgery Lane and SR 97 Kiameron Road to commence next roadwork project.		
Grader Crew 2 (Three-man crew)	SH 11 Oxley Highway	Flood damage work	15th November 2022 to 22nd December 2022
	SH 11 Oxley Highway	Clean up stone and signs.	3rd January 2023 To 6th January 2023
Grader Crew 3 (Three-man crew)	Nights Shift on Town Levee Flood Works		15th November 2022 to 21st November 2022
	SR 34 Pleasant View Lane	Grade Floodways and place rock.	30th November 2022
	SR 1 Oxley Road	Grade Floodways and place rock.	30th November 2022
	RR 347 Collie-Trangie Road	Repairs to floodways, earthworks	1st December 2022 to 5th December 2022
	SR 38 Yungundi Road	Repairs to floodways, earthworks	6th December 2022 to 12th December 2022

WARREN SHIRE COUNCIL
 Report of the Divisional Manager Engineering Services
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ITEM 1

WORKS PROGRESS REPORTS – ROADS

CONTINUED

WORK CREW	LOCATION	ACTIVITY	WORK COMPLETED
Grader Crew 3 (Three-man crew) Continued	SR 37 Collie Road	Repairs to floodways, earthworks	13th December 2022 to 15th December 2022
	Clean up camp huts and attend to road closed signs on shire boundary		4th January 2023
	Returned message boards to Dubbo		5th January 2023
	Move plant for next roadwork project.		6th January 2023
Grader Crew 4 (Three-man crew)	Day Shift on Town Levee Flood Works		15th November 2022 to 22nd November 2022
	SR 40 Merrigal Road	Repairs to floodways and bad wash outs earthworks	1st December 2022 to 8th December 2022
	SR 50 Christies Lane	Repairs to bad wash outs earthworks	9th December 2022
	SR 75 Pine Club Soldiers Road	Repairs to floodways and bad wash outs earthworks	12th December 2022 to 19th December 2022
	SR 65 Old Warren Road	Repairs to wheel track earthworks	19th December 2022 to 22nd December 2022

WORK CREW	LOCATION	ACTIVITY	EMULSION USED	STONE USED
Paveline (Tar Patching)	RR 202 Marthaguy Road	Patching	3,900L	39 tonne
	RR 333 Carinda Road	Patching	1,800L	18 tonne
	SR 66 Wambianna Road	Patching	1,000L	10 tonne
	SH 11 Oxley Highway	Patching	1,100L	11 tonne
	SR 66 Wambianna Road	Patching	4,100L	40 tonne
	SH 11 Oxley Highway	Patching	5,900L	53 tonne
	RR 202 Marthaguy Road	Patching	500L	5 tonne

WARREN SHIRE COUNCIL
 Report of the Divisional Manager Engineering Services
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WORKS PROGRESS REPORTS – ROADS

CONTINUED

WORK CREW	LOCATION	ACTIVITY	EMULSION USED	STONE USED
	RR 333 Carinda Road	Patching	600L	6 tonne
	SR 64 Ellengerah Road	Patching	700L	7 tonne
	SR 59 Tottenham Road	Patching	500L	5 tonne
	SR 91 Industrial Access Road	Patching	700L	7 tonne
	RR 202 Marthaguy Road	Patching	1,200L	12 tonne
	SR 64 Ellengerah Road	Patching	1,600L	17 tonne
	SR 65 Old Warren Road	Patching to stop bleeding	1,000L	10 tonne

WORK CREW	LOCATION	ACTIVITY	WORK UNDERTAKEN
Roadside Maintenance Team	SR 59 Tottenham Road	Spraying and guideposting	
	SR 58 Nevertire – Bogan Road	Spraying and guideposting	
	RR 7515 Warren Road	Cold mix patching	
	Escort Vehicle for Patching Truck		
	Warren	Erecting signs	
	SH 11 Oxley Highway	Slashing	140 km
	SR 66 Wambianna Road	Slashing	77 km
	RR 347 Collie-Trangie Road	Slashing	38 km
	SR 37 Collie Road	Slashing	12km
	Within Shire	Signs and guideposting	
	Clean up camp, mowing and whipper snipping		
	SR 65 Old Warren Road	Slashing	20km
SR 59 Tottenham Road	Slashing	26 km	

WARREN SHIRE COUNCIL
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ITEM 1

WORKS PROGRESS REPORTS – ROADS

CONTINUED

UPCOMING WORKS (JANUARY, FEBRUARY 2023)

WORK CREW	LOCATION	ACTIVITY
Grader Crew 1 (Three-man crew)	SR 23 Gradgery Lane	Grading
	SR 21 Duffity Lane	Grading
Grader Crew 2 (Three-man crew)	SR 65 Old Warren Road	Rehabilitation
	SR 64 Ellengerah Road	Reconstruction
Grader Crew 3 (Three-man crew)	SR 30 Wonbobbie Lane	Grading
	SR 25 Cullenburrawang Road	Grading
Grader Crew 4 (Three-man crew)	SR 36 Gibson Way	Grading
	RR 333 Carinda Road	Flood Emergency Works
Grader Crew 5 (Three-man crew)	Crew being arranged	

* Flood Damage Works Program being developed.

Project	Budget	Expend	Resp	Comment
Capital Works Bitumen Reseals (Regional Roads)				
Regional Roads Rehabilitation/Final Seal	\$230,000	Nil	RIM	Either RR333 Rehabilitation Seg 62 pt. 64 or contribution to RR347 Final seal (3km).
Capital Works In Progress				
Old Warren Road Segments 30 Construction	\$500,000	\$41,625	DMES/ RIM	Variations of Fixing Local Roads Round 3 funding after cost savings.
CBD Improvements	\$52,732	\$3,650	DMES	Investigation and design work for CBD Improvement Program.
Warren Road Reconstruction	\$3,684,320	\$162,781	RIM	New culverts, widening of road, and pavement rehabilitation. Culverts ordered – expected delivery January 2023.

WARREN SHIRE COUNCIL
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ITEM 1

WORKS PROGRESS REPORTS – ROADS

CONTINUED

Project	Budget	Expend	Resp	Comment
REPAIR Program 2022/2023 RR347 Collie – Trangie Road	\$800,000	\$175,347	RIM	Rehabilitation of Segment 18 on RR347 Collie – Trangie Road
Gravel Resheeting <i>Priority Roads</i> 1. Old Warren Road 2. Colane Road 3. Buddabadah Road 4. Gradgery Lane	\$400,000	Nil	RIM	Gravel resheeting of Old Warren Road (Subject to use for Fixing Local Roads Grant Application Contributions)
Reseals <i>Local Roads/ Town streets</i>	\$655,258	Nil	RIM	Reseals to commence in 2023. (Subject to use for Fixing Local Roads Grant Applications Contributions)
Bridges Renewal Program Replacement of Newe Park Bridge and Marthaguy Creek Bridge	\$4,854,000	Nil	DMES/ RIM	\$3,883,200 funded. Awaiting additional funding from Fixing Country Roads Grant.
Planned Future Capital Works				
Local Roads and Community Infrastructure Program Phase 3 (Commonwealth) Nevertire – Bogan Road Segment 4 and Segment 6 Rehabilitation	\$876,160	Nil	DMES	Project programmed for 2022/2023 and waiting in abeyance for other funding opportunities if they arise in 2022/2023. Awaiting funding – from Fixing Local Roads Round 4 application as below.
Grant Applications				
Fixing Local Roads Round 4 Nevertire-Bogan Road	\$3,496,725 Made up of \$2,797,380 Grant & \$699,345 Council	Nil	DMES	Rehabilitation of Segments 4-10 Awaiting approval

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Project	Budget	Expend	Resp	Comment
Fixing Local Roads Round 4 Bitumen Reseal	\$1,300,000 Made up of \$1,000,000 Grant & \$300,000 Council	Nil	DMES	Ellengerah Road (seg 10,12,16) Bullagreen (Segments 24-30) Old Warren Road (Segments 10-16) Tottenham Road (Segments 12,28) Nevertire Bogan Road (Segments 24.36) Udora Road (Segment 2) Rifle Range Road (Segments 2,4) Awaiting Approval
Fixing Local Roads Round 4 Gravel Resheeting	\$1,354,000 Made up of \$1,000,000 Grant & \$354,000 Council	Nil	DMES	Old Warren Road, Colane Road, Buddahbadah Road and Gradgery Lane nominated using a priority matrix. Awaiting approval.
Fixing Local Roads Round 4 Tyrie Road	\$581,071 Made up of \$464,857 Grant & \$116,214 Council	Nil	DMES	Reconstruction of Segment 0 and Part Segment 2. Awaiting approval.
Fixing Local Roads Round 4 Buckiinguy Road	\$2,701,382 Made up of \$2,161,107 Grant & \$540,275 Council	Nil	DMES	Rehabilitation of segments 16-20 and Part Segment 22. Awaiting Approval.
Fixing Local Roads Round 4 Old Warren Road	\$2,615,673 Made up of \$2,092,539 Grant & \$523,134 Council	Nil	DMES	Reconstruction of Segments 32-36. Awaiting approval.

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Project	Budget	Expend	Resp	Comment
Fixing Local Roads Round 4 Gibson Way	\$567,857 Made up of \$454,286 Grant & \$113,571 Council	Nil	DMES	Gravel resheeting Segments 0,2,4. Awaiting approval.
Fixing Local Roads Round 4 Gradgery Lane bridges	\$3,750,000 Made up of \$3,000,000 Grant & \$750,000 Council	Nil	DMES	Replacement of 3 narrow bridges. Awaiting approval.
Get NSW Active Program	\$1,779,441	Nil	DMES	Construction of footpaths on Readford Street, Udora Road, Dr Kater Drive, Glen Street, Wilson Street, Macquarie Drive, Oxley Parade, Sturt Street, Orchard, Street, Garden Avenue, Boston Street and Roland Street. Awaiting approval.
*Heavy Vehicle Safety and Productivity Program	\$4,983,084 Made up of \$3,986,467 Federal & \$996,467 Council	Nil	DMES	Industrial Access Road upgrading including safety improvement at Carinda Road intersection, and drainage improvements at Old Warren Road intersection. Unsuccessful.
*Bridges Renewal Program	\$4,854,000 Made up of \$3,883,200 Federal & \$970,800 State (Block Grant)	Nil	DMES	Replacement of Newe Park Bridge and Marthaguy Creek Bridge. Successful.
Fixing Country Roads Round 6- 2022	\$1,372,889	Nil	DMES	Industrial Access Road Upgrade. Awaiting Approval.
Fixing Country Roads Round 6- 2022	\$1,126,800	Nil	DMES	Replacement of Newe Park Bridge and Marthaguy Creek Bridge. Awaiting Approval.

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Project	Budget	Expend	Resp	Comment
Fixing Country Roads Round 6- 2022	\$5,688,306 Made up of \$4,550,645 Fixing Country Roads & \$1,137,661 Council	Nil	DMES	Rehabilitation of Marthaguy Road Segments 0-6, and Replacement of 5 Mile Cowal Bridge. Awaiting approval.
Infrastructure Betterment Fund (IBR) Carinda Road	\$9,180,124 Made up of \$9,107,218 IBR and \$72,906 DRRF AGRN960 Pk 1	Nil	DMES	Rehabilitation of Segments 64-76. Awaiting approval.
Infrastructure Betterment Program	\$1,547,717 Made up of \$1,266,350 IBR and \$281,367 DRRF AGRN 960 Pk 1	Nil	DMES	Gravel Resheeting of Booka Road (Segments 34, 36, 42, 50) and Billybingbone Road (Segments 0-6). Awaiting approval.
Infrastructure Betterment Program Gibson Way	\$3,116,431 Made up of \$3,048,746 IBR and \$67,685 DRRF AGRN 960 Pk 1	Nil	DMES	Upgrade of Gibson Way Segments 0-4. Awaiting approval.
Regional and Local Road Repair Program	Estimated to be approximately \$2,547,000	Nil	DMES	To assist Councils to undertake priority maintenance works and immediate repair of potholes on their Local and Regional Roads. Awaiting approval.

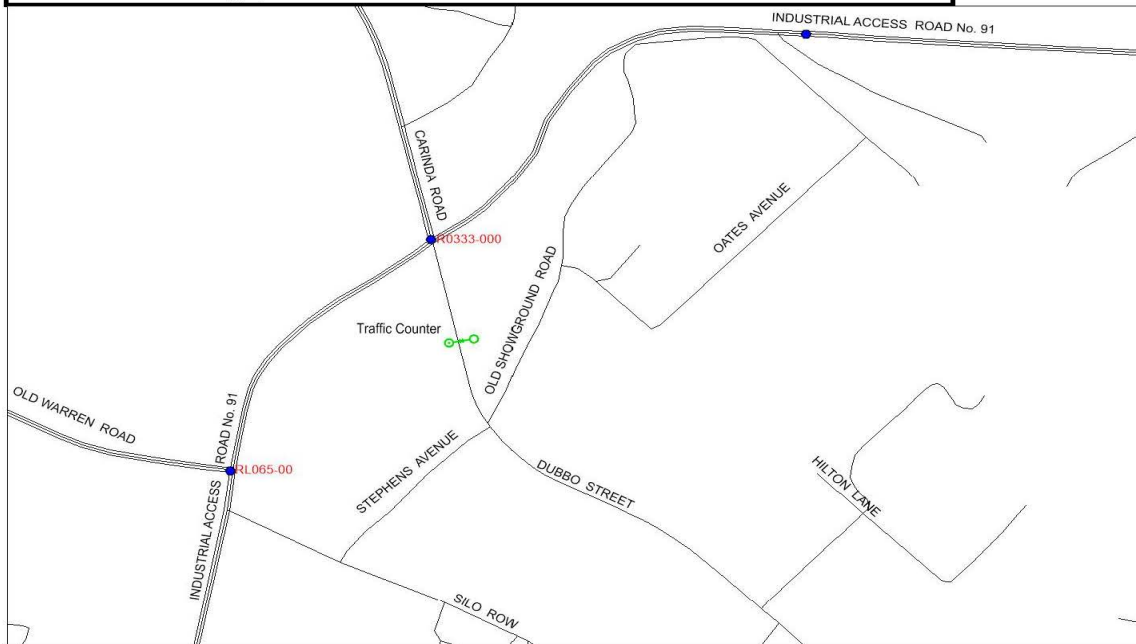
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TRAFFIC CLASSIFIER REPORT		Dubbo Street -Warren			
Location		Segment 00			
Period of Operation (Days)	35	6/12/2022	to	10/01/2023	
Total count both directions	20250				
AADT (vehicles per day)	579				
Percent of commercial vehicles	2.12%				
Vehicle type	Class	Number	%	Max.speed (kph)	85%
Light	1-2	17730	87.6	133.10	69.66
Non Articulated	3-5	2090	10.3	101.40	69.30
Articulated	6-10	353	1.7	78.80	60.82
B-Double/Road Train	11-12	77	0.4	64.60	54.59
Total	1-12	20250	100	133.10	
Average percentile across classes				63.59	Km/H



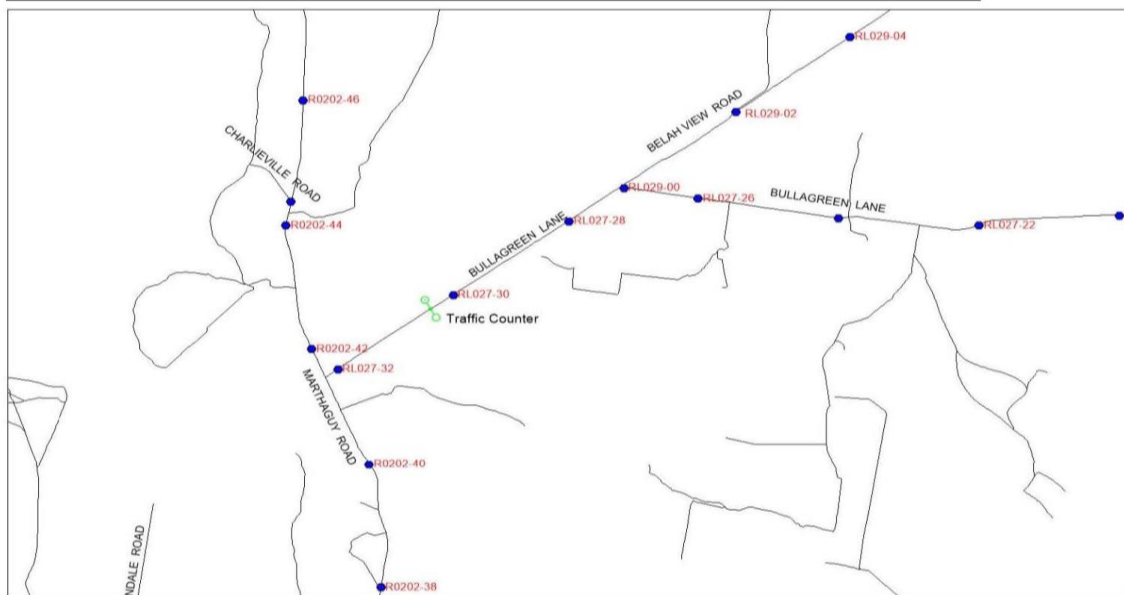
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TRAFFIC CLASSIFIER REPORT		SR27 Bullagreen Lane			
Location		Segment 30			
Period of Operation (Days)	34	6/12/2022	to	9/01/2023	
Total count both directions		1177			
AADT (vehicles per day)		35			
Percent of commercial vehicles		7.90%			
Vehicle type	Class	Number	%	Max.speed (kph)	85%
Light	1-2	1017	86.4	126.20	92.88
Non Articulated	3-5	67	5.7	100.40	81.22
Articulated	6-10	38	3.2	85.50	68.07
B-Double/Road Train	11-12	55	4.7	72.00	61.09
Total	1-12	1177	100	126.20	
Average percentile across classes			75.82	Km/H	



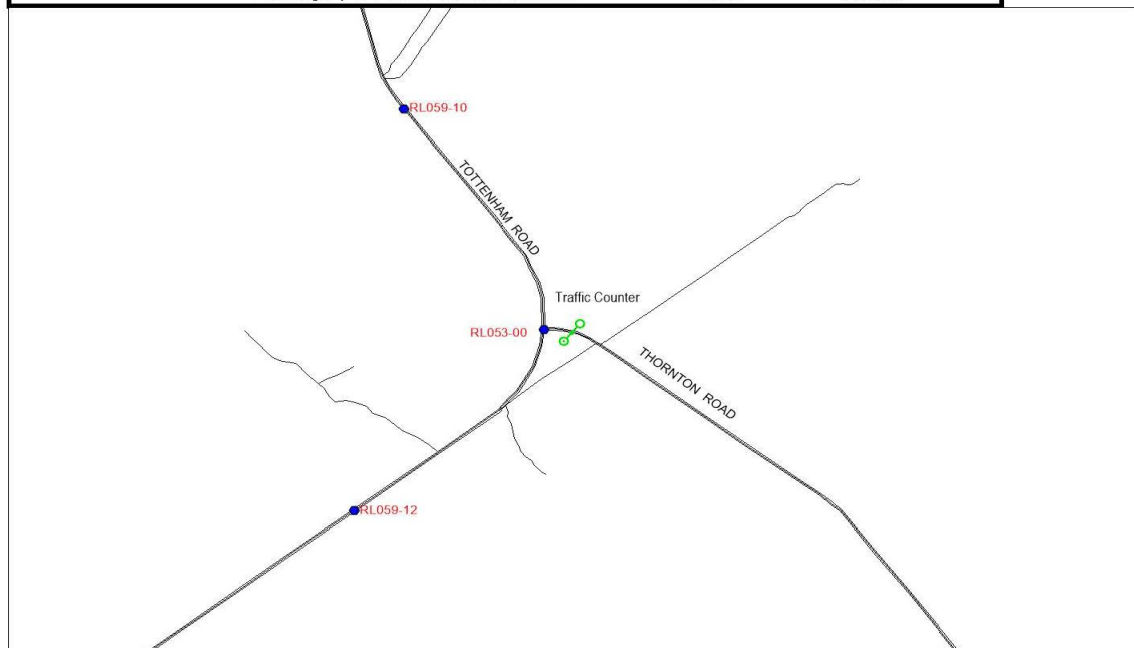
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TRAFFIC CLASSIFIER REPORT		SR 53 Thornton Road			
Location		Segment 00			
Period of Operation (Days)	32	9/12/2022	to	10/01/2023	
Total count both directions		1383			
AADT (vehicles per day)		43			
Percent of commercial vehicles		10.56%			
Vehicle type	Class	Number	%	Max.speed (kph)	85%
Light	1-2	1049	75.8	138.90	98.19
Non Articulated	3-5	188	13.6	114.60	91.74
Articulated	6-10	62	4.5	98.20	74.51
B-Double/Road Train	11-12	84	6.1	85.30	64.84
Total	1-12	1383	100	138.90	
Average percentile across classes			82.32	Km/H	



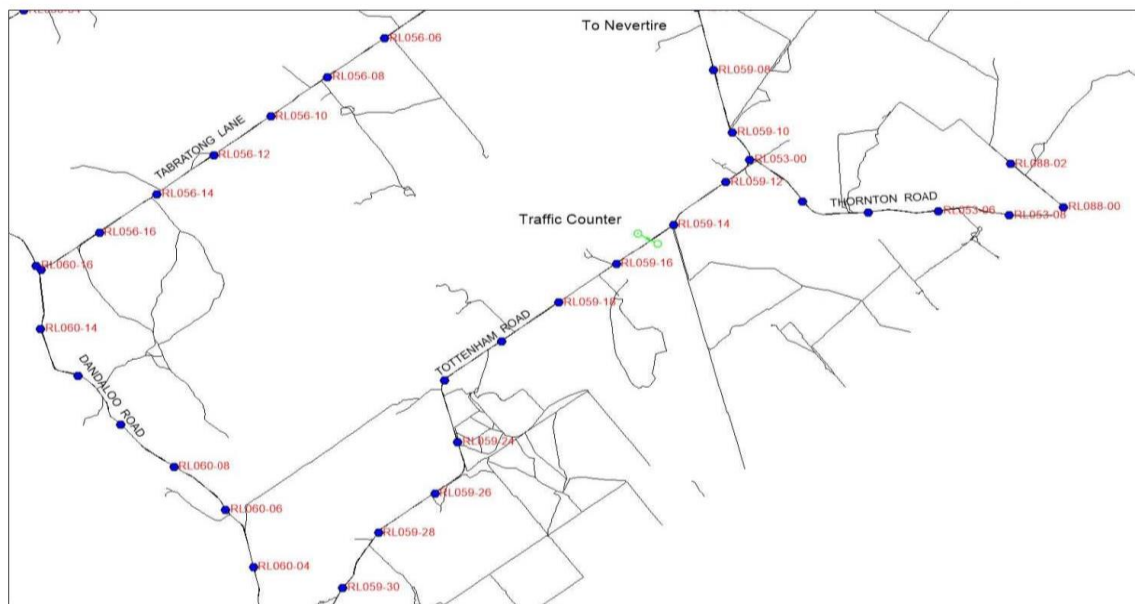
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TRAFFIC CLASSIFIER REPORT		SR59 Tottenham Road			
Location		Segment 14			
Period of Operation (Days)	32	9/12/2022	to	10/01/2023	
Total count both directions	3027				
AADT (vehicles per day)	95				
Percent of commercial vehicles	22.53%				
Vehicle type	Class	Number	%	Max.speed (kph)	85%
Light	1-2	1960	64.8	145.50	110.16
Non Articulated	3-5	385	12.7	157.70	122.76
Articulated	6-10	478	15.8	135.60	106.74
B-Double/Road Train	11-12	204	6.7	117.20	106.65
Total	1-12	3027	100	157.70	
Average percentile across classes			111.58	Km/H	



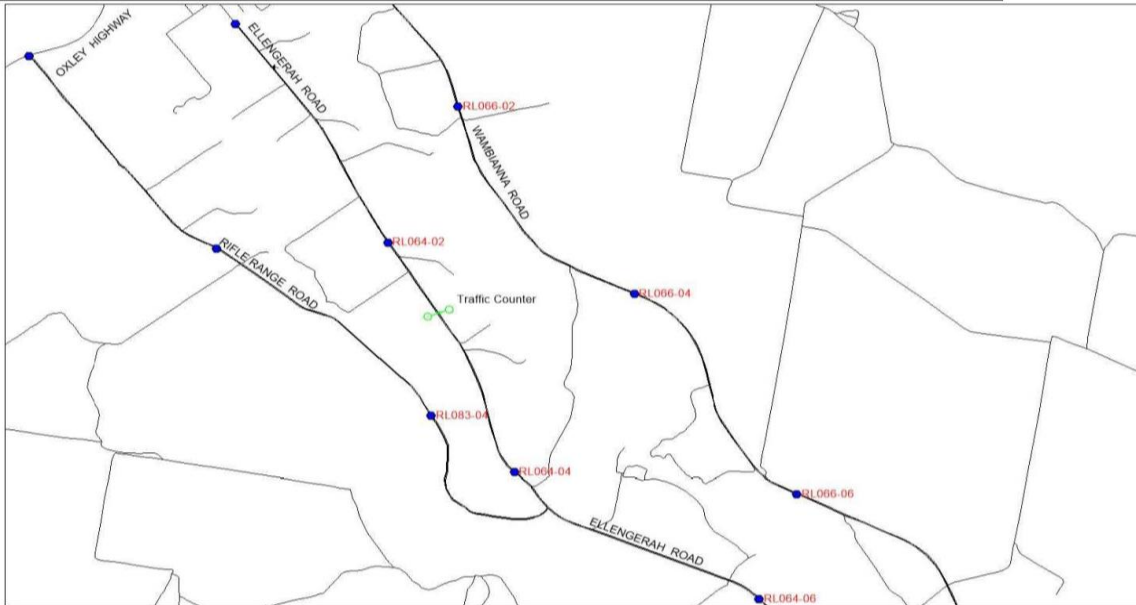
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TRAFFIC CLASSIFIER REPORT		Ellengerah Rd SR64			
Location		Segment 02			
Period of Operation (Days)	35	6/12/2022	to	10/01/2023	
Total count both directions	4126				
AADT (vehicles per day)	118				
Percent of commercial vehicles	0.22%				
Vehicle type	Class	Number	%	Max.speed (kph)	85%
Light	1-2	3871	93.8	147.20	112.14
Non Articulated	3-5	246	6.0	153.20	129.05
Articulated	6-10	9	0.2	126.30	-
B-Double/Road Train	11-12	0	0.0	0.00	-
Total	1-12	4126	100	153.20	
Average percentile across classes			120.60	Km/H	



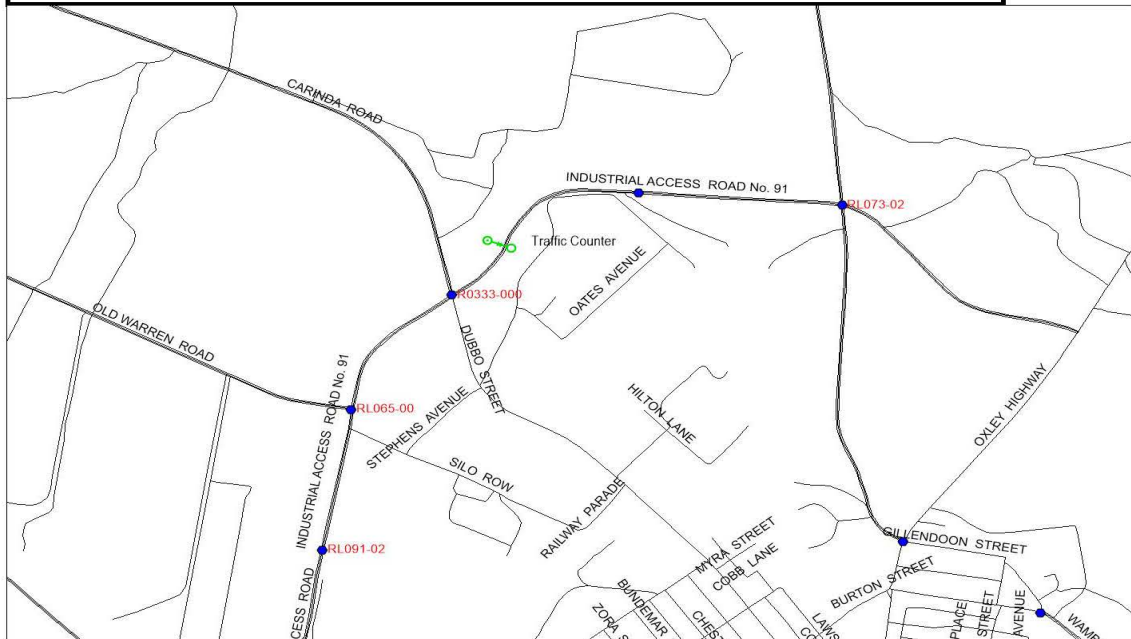
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TRAFFIC CLASSIFIER REPORT		SR 91 Industrial Access Road (Near River)			
Location		Segment 02			
Period of Operation (Days)	35	6/12/2022	to	10/01/2023	
Total count both directions	12027				
AADT (vehicles per day)	344				
Percent of commercial vehicles	6.32%				
Vehicle type	Class	Number	%	Max.speed (kph)	85%
Light	1-2	9705	80.7	143.10	82.44
Non Articulated	3-5	1562	13.0	127.00	89.46
Articulated	6-10	555	4.6	115.30	77.26
B-Double/Road Train	11-12	205	1.7	94.50	72.02
Total	1-12	12027	100	143.10	
Average percentile across classes			80.30	Km/H	



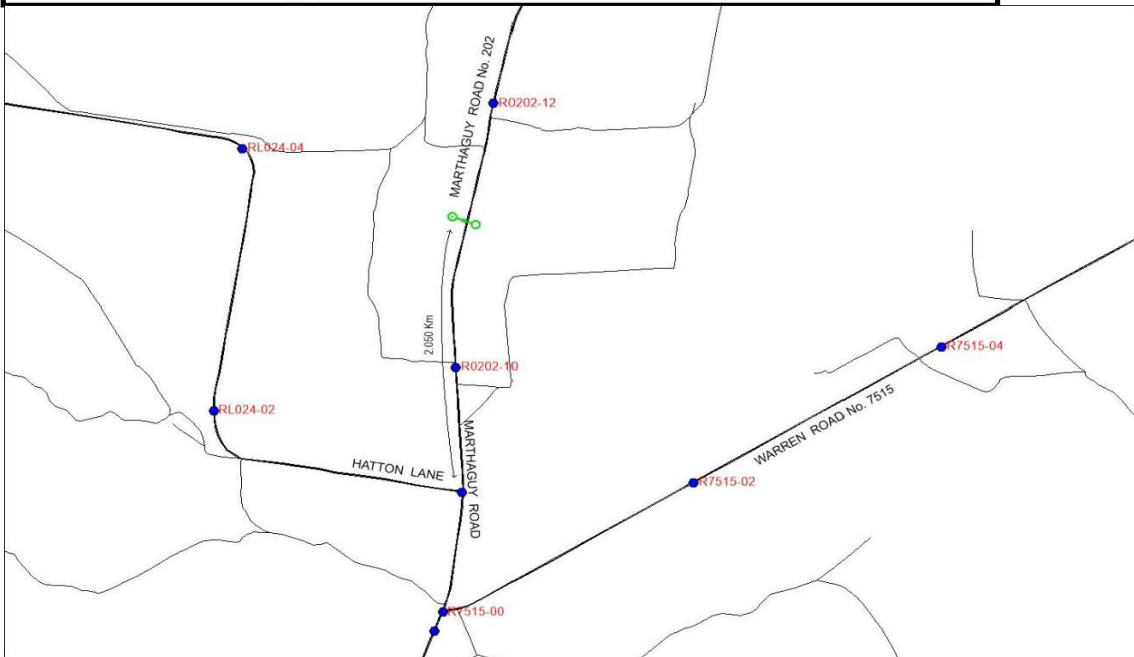
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TRAFFIC CLASSIFIER REPORT		RR 202 Marthaguy Road			
Location		Segment 10			
Period of Operation (Days)	34	6/12/2022	to	9/01/2023	
Total count both directions	5582				
AADT (vehicles per day)	164				
Percent of commercial vehicles	12.77%				
Vehicle type	Class	Number	%	Max.speed (kph)	85%
Light	1-2	4449	79.7	159.70	111.60
Non Articulated	3-5	420	7.5	159.20	117.90
Articulated	6-10	271	4.9	133.60	96.30
B-Double/Road Train	11-12	442	7.9	120.00	690.18
Total	1-12	5582	100	159.70	
Average percentile across classes			254.00	Km/H	



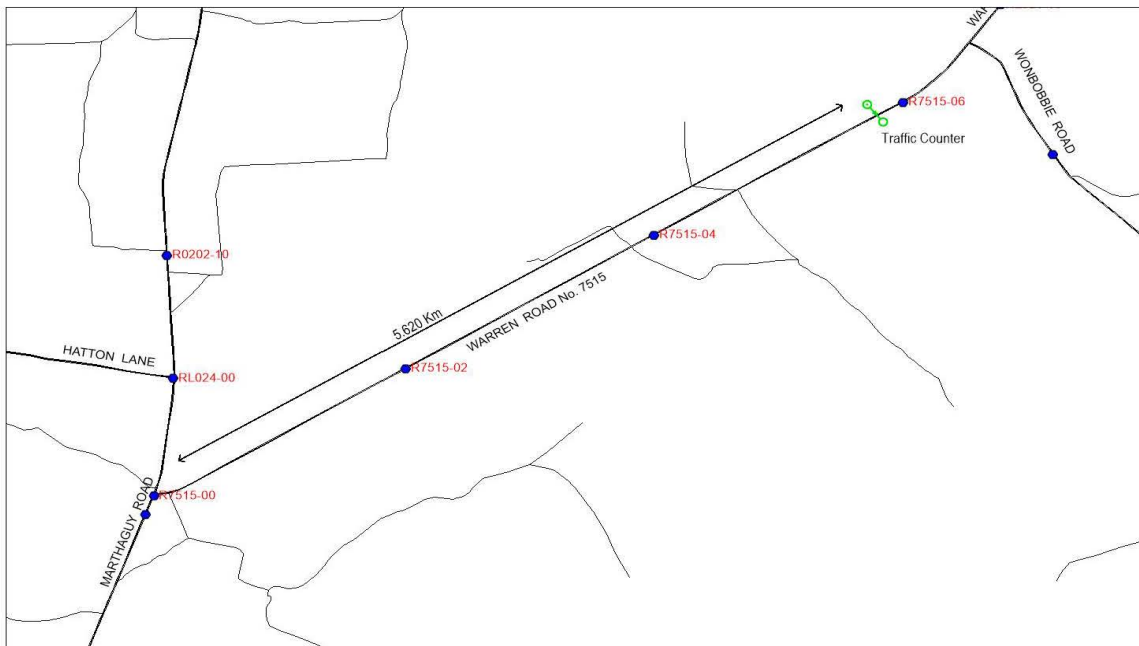
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TRAFFIC CLASSIFIER REPORT		RR 7515 Warren Road			
Location		Segment 04			
Period of Operation (Days)	34	6/12/2022	to	9/01/2023	
Total count both directions	5724				
AADT (vehicles per day)	168				
Percent of commercial vehicles	20.23%				
Vehicle type	Class	Number	%	Max.speed (kph)	85%
Light	1-2	3268	57.1	156.90	114.30
Non Articulated	3-5	1298	22.7	146.70	116.13
Articulated	6-10	621	10.8	121.00	102.00
B-Double/Road Train	11-12	537	9.4	109.50	97.56
Total	1-12	5724	100	156.90	
Average percentile across classes			107.50	Km/H	



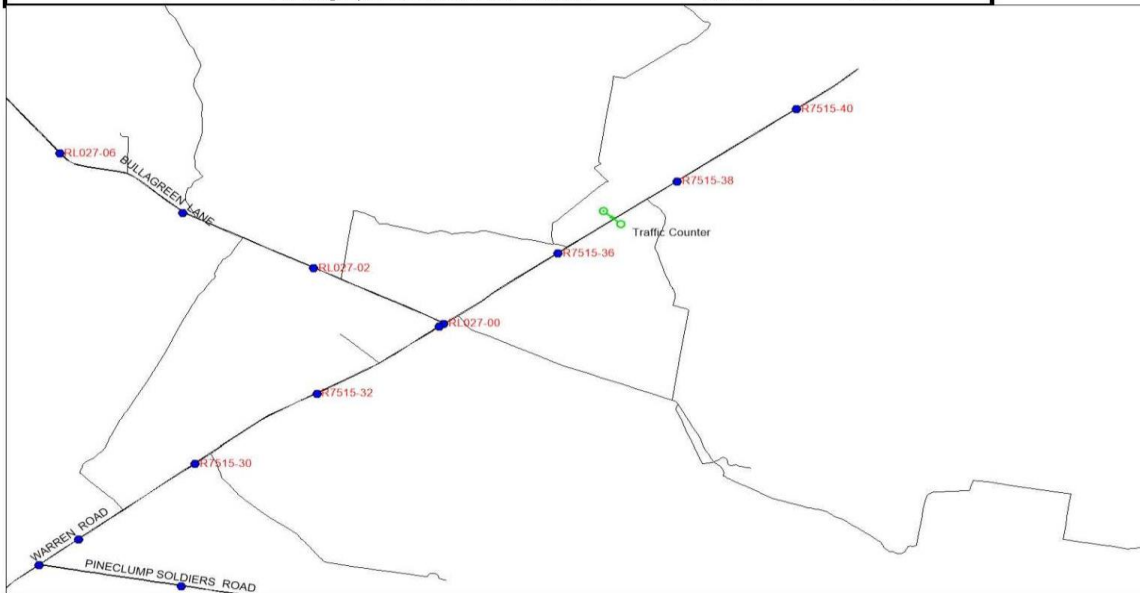
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TRAFFIC CLASSIFIER REPORT		RR 7515 Warren Road			
Location		Segment 36			
Period of Operation (Days)	34	6/12/2022	to	9/01/2023	
Total count both directions	4575				
AADT (vehicles per day)	135				
Percent of commercial vehicles	23.34%				
Vehicle type	Class	Number	%	Max.speed (kph)	85%
Light	1-2	3008	65.7	159.30	117.72
Non Articulated	3-5	499	10.9	148.70	117.36
Articulated	6-10	544	11.9	127.70	102.06
B-Double/Road Train	11-12	524	11.5	114.60	99.90
Total	1-12	4575	100	159.30	
Average percentile across classes			109.26	Km/H	



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(C14-7.2)

RECOMMENDATION:

That the information be received and noted.

The following are details of Projects, Programs and Grant Applications that are being managed by the Town Services Manager for the budget and works period from 15th November 2022 to 10th January 2023.

ACRONYMS

DMES Divisional Manager Engineering Services
 TSM Town Services Manager
 MHD Manager Health & Development
 IPM Infrastructure Project Manager
 TSO Town Services Overseer

TOWN SERVICES OPERATIONS AND MAINTENANCE BUDGET FROM 15th November 2022 to 10th January 2023

Project	Budget	Expend	Resp	Comment
General				
Warren Lawn Cemetery Stage 3. 3330-4120-0100 JC: 3330-4120-0010 C/Over \$76,894 2021/2022 \$60,000	\$109,904	\$19,055	MHD / TSM	15/11/22 Expansion works and main extension works to commence as staff and contractors are available. Upgrade drainage along western side and installation of drainage along the eastern side. Extension of river water main for future lawn cemetery expansion.

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Project	Budget	Expend	Resp	Comment
Water Supplies				
Oxley Park River Water Pumping Station 4580-4320-0015	\$80,215	Nil	TSM	3/1/23 River levels are dropping but still too high for works to proceed. River level remains too high to allow the works to be carried out. Carry out modification of the pipe work and pumps at the Oxley Park River Pump Station to allow the use of the same type of pumps used at the Ellengerah Road River Pump Station to allow efficient withdraw, rotation and replacement of the pumps together with an appropriate screening structure.
Water Extraction Meter Compliance 4580-4320-0003	\$3,217	\$1,941	TSM	3/1/23 On-Going. Installation of telemetry to all water extraction points meters to comply with Water NSW requirements.
Bore Flat Groundwater Augmentation. 0191-0039-0000 (Also contained within the Infrastructure Projects Managers Report)	\$245,616	\$181,795 Committed	TSM	3/1/23 DPE have approved the scope change. Chlorination equipment ordered ETA May 2023. New building ordered awaiting ETA. Waiting on quote for new slab.

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Project	Budget	Expend	Resp	Comment
Sewerage Services				
Works to Gunningbar Estate, and Nevertire Sewerage Pumping Stations. 5580-4320-4010 5580-4320-4100	\$98,182	\$98,182	TSM	Xylem Water technologies will upgrade the pumps, pipework, guide rails, electrical switchboards, pump controllers and the telemetry at Gunningba Estate and Nevertire Sewerage Pumping Stations. Xylem have been instructed to work on Nevertire and Wilson Street as access to Gunningba is difficult due to the wet weather. 3/1/23 Nevertire complete. Waiting for new cabinet to be manufactured for Gunningba. Xylem commenced site works at Nevertire, week ending 11/11/22. New cabinet installed. By-pass set-up & wet well to be cleaned Monday 21/11/22. Replacement of pumps, starters and miscellaneous items to improve reliability.
Works Wilson Street Sewerage Pumping Stations. 0227-0020-0000	\$133,908	\$121,734 Committed	TSM	Replacement of pumps, starters and miscellaneous items to improve reliability. Xylem Water technologies will upgrade the pumps, pipework, guide rails, electrical switchboards, pump controllers and the telemetry. Equipment for Gunningba will be utilised at Wilson Street due to access issues at Gunningba.

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Project	Budget	Expend	Resp	Comment
				3/1/23 Wilson Street Complete. Xylem commenced site works week ending 11/11/2022. New cabinet to be installed. By-pass set-up & wet well to be cleaned Monday 21/11/22. Xylem Water have the cabinets being designed and materials on order.
CCTV and Smoke Testing of Sewer at Warren and Nevertire 5580-4320-0002	\$200,000	Nil	TSM	Quotation documents under development. 2022/2023

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Project	Budget	Expend	Resp	Comment
Grant Applications				
Warren Levee Rehabilitation	\$7,100,000 (\$887,500 Council Funding) (\$5.325 million Commonwealth Funding) (\$887,500 NSW Government Funding to date)	Nil	DMES / TSM	<ol style="list-style-type: none"> 1. Funding currently being pursued for repairs to the reported section of the Warren levee. 2. Consulted with State Government Representatives seeking financial assistance to rectify deteriorated section. 3. Works to be undertaken in-house using Council staff and local contractors. 4. Local contractors have been liaised with regarding the methods of repair. Fresh applications have been submitted to the Federal Government Department of Home Affairs, waiting on confirmation of success or not. The matter is also with Resilience NSW who are also considering the application. Further application being arranged. Meeting & site inspections 15/12/21, between GM, ADMES and Tammy Greer from The National Recovery and Resilience regarding levee repairs and improved disaster preparation through the NSW Minister for Emergency Services. New application under the Commonwealth Government National Flood Mitigation Infrastructure Program (NFMIP) with a required 25% contribution from Council arranged. \$5.325 million Commonwealth Funding

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Project	Budget	Expend	Resp	Comment
				<p>announced on the 4th May 2022. Staff attempting to secure \$1.775 million co-contribution from State. Meeting held with Resilience NSW directors where they asked for Original application and correspondence with respect to the application. This has been sent. Awaiting response. State Program information request provided 19th August 2022.</p> <p>Resilience NSW met GM and DMES on 9th September 2022 and 16th September 2022. See report to October 2022 Council meeting concerning the Council contribution Funding, currently the NSW Government has only been able to fund \$887,500 of the required Council contribution of \$1,775,000. Council may have the option of using \$887,500 from the NSW Severe Weather Flood Grant for AGRN 1025 that is yet to be approved by OLG, however this is not preferred.</p>

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Activity	Required Interval	Details	
Water System Planned Maintenance			
River mains flushing	As required	River water mains are flushed when problems such as poor pressure/flow are identified.	
Water main flushing (Bore)	As required	Sections are done where and when found necessary	
Fire hydrants. Covers checked, painted, flushed and replaced where necessary, Blue reflective indicators, HP and HR signs installed	Quarterly	Flushing every 3 months as agreed with NSW RFS and Fire and Rescue NSW.	
Bore Inspections		Conducted by Natural Resource Access Regulator (NRAR)	
Warren, Nevertire and Collie water chlorine and pH testing	Weekly at specific locations	Testing carried out daily	
Warren river pumps		Oxley Park Ellengerah Rd Racecourse	Breakdown maintenance only
Reservoir cleaning	3 to 5 years	Ellengerah Bore	Inspected and cleaned in December 2022. Next Diver inspection December 2025.
		Nevertire Bore	
		Oxley Park River	Investigate using Remotely Operated Vehicle (ROV) to inspect 2023/2024. Oxley Park Reservoir to be emptied and cleaned in Autumn/Winter 2023 due to significant silt build up.
		Ellengerah River	

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Activity	Required Interval	Details
Sewerage System Planned Maintenance		
Warren Sewerage Treatment Works	Quarterly	New testing regime to be finalised with EPA.
Sewer gravity main CCTV Inspection and Smoke Testing program		<p>Develop a program to carry out CCTV inspections and smoke testing of all gravity sewer mains in Warren and Nevertire.</p> <p>Develop a sewer main replacement/relining program.</p> <p>Identify stormwater infiltration locations.</p> <p>Develop a program to educate property owners and residents about stormwater infiltration prevention.</p> <p>Develop a stormwater infiltration rectification program for Council assets and private property.</p>
Water and Sewerage Works Subject to Funding		
Location	Work Under Development	
Collie Water Supply (Reliability)	Commission the two, 125,000 litre Pioneer water tanks located west of the tennis court. Construct a 10m high tank stand to support two, 25,000 litre water tanks at the Pioneer tank location. Install pressure pumps into a new building at the base of the new elevated tanks. Decommission and remove the elevated tanks.	
Collie Water Supply (Quality)	Installation of small package. Water Treatment Plant to return water supply to potable system.	
Collie chlorine dosing	Install new gaseous chlorination system at the Pioneer water tank location.	
Nevertire chlorine dosing	Install new gaseous chlorination system in the new building at Nevertire. Install new dosing point to ensure chlorination is possible from either bore.	
*Warren chlorine dosing	Install new gaseous chlorination system in the new buildings at Bore Flat and Ellengerah. – Moved to Water Projects as part of Groundwater Augmentation.	
Replacement of Telemetry System	Replacement of the water and sewerage telemetry system and Firmware upgrade of the Clearwater SCADA.	

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Account	Budget	Expenditure
Water Fund Maintenance and Repair	586,269	207,955
4200-0003, 4220-0003, 4230-0003, 4240-0003, 4250-0003 & 4300-0003		
Sewer Fund Maintenance and Repair	278,821	91,945
5200-0003, 5250-0003, 5280-0003 & 5300-0003.		

Water and Sewer Works

- Repair river service leak at 2 Garden Avenue
- Repair bore service leak at 219 Dubbo Street
- Flood pump removal back to Depot
- Water tests for Ewenmar Waste Depot
- Repair Showground/Racecourse toilets
- Back fill Wilson Street hydrant job
- 217 Dubbo Street bore service repair
- 1 Garden Avenue river main repair
- Investigate Oxley Park water leak
- Wonbobbie Street, Collie main repair
- Water leak in Stafford Street
- Dubbo Street river main break
- Water meter reading
- Sewer choke in Gillendoon Street
- Sewer choke in Garden Avenue
- Clean stormwater grates
- Water leak river water 150mm PVC main (Splat Plumbing)

Warren Sewerage Treatment Works inflow		Sewerage Year – 1st June 2022 to 31st May 2023		
Month	Peak Daily Flow (KL)	Average Daily Flow (KL)	Monthly Flow (ML)	Cumulative Annual Flow (ML)
June 2022	1,037	520	15.60	15.60
July 2022	628	441	13.67	29.27
August 2022	1,329	555	17.22	46.49
September 2022	1,440	654	19.61	66.10
October 2022	1,503	869	26.95	93.04

Due to the closure of the old Sewerage Treatment Plant, monthly figures are not available. Council is currently awaiting final approval for new reporting requirements.

Rainfall in Warren for the month of November/December 53.7 mm

Rainfall in Warren for the year July 2022 to date: 337.9 mm

WARREN SHIRE COUNCIL

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WORKS PROGRESS REPORTS – TOWN SERVICES

CONTINUED

Bulk Water Reading per Quarter

WATER SOURCE	FIRST	BULK	SECOND	BULK	THIRD	BULK	FOURTH	BULK	% OF	Max.
	QUARTER	USAGE	QUARTER	USAGE	QUARTER	USAGE	QUARTER	USAGE		
	READING	TO	READING	TO	READING	TO	READING	TO	ANNUAL	Allocation
	1/07/22-	DATE	1/10/22 -	TO DATE	1/01/23-	TO DATE	1/04/23 -	DATE	ALLOCATION	(ML)
	31/09/22	(ML)	31/12/22	(ML)	31/03/23	(ML)	30/06/23	(ML)		
Warren Bores										
Bore 1 (Bore Flat) Lic. 80AL703155	0.01	0.01	0.00	0.01	0.00	0.01	0.00	0.01		
Bore 2 (Ellengerah) Unlicensed	57.46	57.46	65.03	122.49	0.00	122.49	0.00	122.49		
	57.47	57.47	65.03	122.50	0.00	122.50	0.00	122.50	17.50%	700
Warren River										
Oxley Park Lic. 80AL700017	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
Ellengerah Rd Lic. 80AL700017	18.78	18.78	32.25	51.03	0.00	51.03	0.00	51.03		
	18.78	18.78	32.25	51.03	0.00	51.03	0.00	51.03	6.80%	750
Showground (Racetrack)										
Lic. 80AL700645	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	188
Nevertire Bore Lic. 80AL703158										
	3.57	3.57	6.26	9.83	0.00	9.83	0.00	9.83	24.58%	40
Collie Bore Lic. 80CA724011										
	0.75	0.75	1.28	2.03	0.00	2.03	0.00	2.03	8.12%	25
Macquarie Park 80AL700996										
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	14.2

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ITEM 2 WORKS PROGRESS REPORTS – TOWN SERVICES

CONTINUED

Parks and Gardens – Routine Works

Account	Budget	Expenditure
Parks & Gardens, Cemeteries & Racecourse	832,386	1,159, 186*
0701-0003, 1151-0003, 1651-0003, 1701-0003, 2655-0003, 2660-0003 & 2670-0003		
*Includes \$784,698 of Emergency Works from July, August, September, October, November and December 2022 Flood and Storm Damage Levee and Flood Gate Emergency Operation Works.		

The maintenance mowing and weeding of the Parks and Gardens are carried out on a 2-week rotating cycle with the following areas generally grouped together.

Site or location	Works carried out
Week One and Three	
Macquarie Park	Mown, whipper snipped and weeding
Victoria Park	Mown, whipper snipped and weeding
Ravenswood Park	Mown, whipper snipped and weeding
Oxley Park	Mown, whipper snipped and weeding
Ebert Park	Mown, whipper snipped and weeding
Gillendoon Street	Mown, whipper snipped and weeding
Orchard Street levee	Mown, whipper snipped and weeding
Bob Christian Reserve	Mown, whipper snipped and weeding
Lawson Street Levee	Mown, whipper snipped and weeding
Family Health Centre	Mown, whipper snipped and weeding
Collie Village	Mown, whipper snipped and weeding
Week Two and Four	
Saunders Park	Mown, whipper snipped and weeding
Skate Park	Mown, whipper snipped and weeding
Splash Park	Mown, whipper snipped and weeding
Lions Park	Mown, whipper snipped and weeding
Rotary Park	Mown, whipper snipped and weeding
Warren Lawn Cemetery	Mown, whipper snipped and weeding
Median Strips	Mown, whipper snipped and weeding
Library	Mown, whipper snipped and weeding
Len Woolnough Levee	Mown, whipper snipped and weeding
Mary Stubbs Levee	Mown, whipper snipped and weeding
Boston Street Levee	Mown, whipper snipped and weeding
Macquarie Drive Levee	Mown, whipper snipped and weeding
Nevertire Village	Mown, whipper snipped and weeding

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CONTINUED

The Play Equipment at Macquarie and Ravenswood Parks are inspected, and sand pit areas are raked daily.

BBQs at Macquarie Park, Oxley Park, Skate Park and Splash Park are cleaned twice a week.

The following locations are mown, whipper snipped and weeded as needed:

- Bore Flat
- Bore Flat Levee
- Carter Oval
- Other Reserves
- Readford Street Levee
- WOW Centre
- Sewer Pumping Stations
- Shire Housing
- Town Medians and approaches
- Water Pumping Stations and Reservoirs
- Weed Spraying
- Tiger Bay Walking Track

Parks and Gardens Works

- Prepare for Race Meeting
- Prepare for Carols by Candlelight (Macquarie Park)
- Town approaches mowing
- Stubbs levee mow/snip
- Ravenswood Park mow/snip/pick up rubbish
- Victoria Oval mow/snip
- Skate/splash parks mow/snip
- Town approaches mowing
- Bob Christenson reserve mowing
- Twilight Races Preparations / clean up (all week)
- Lions Park mow/snip
- Macquarie Drive mow/snip
- Bore Flat mow/snip
- Saunders Park mow/snip
- Library mow/snip
- Lawn Cemetery mow/snip
- Macquarie Park mow/snip/weed/tidy up for Carols by candlelight
- Oxley Park mow/snip
- Ravenswood Park mow/snip
- CBD area tidy up weeding
- Victoria Oval - Cricket pitch preparation
- Clean up after Race Meeting
- Ebert Park mow/snip
- Orchard Street mow/snip
- Oxley Park mow/snip
- Family Medical Centre mow/snip
- Rotary Park mow/snip
- Median strips mow/snip
- Readford Street Levee mow/snip

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WORKS PROGRESS REPORTS – TOWN SERVICES

CONTINUED

Town Crew Works

- Nevertire mow/snip
- Assist with preparation for Race Meeting
- Collie mow/snip town area
- Assist water/sewer with Dubbo Street service water leak (bore)
- Clean out wash bay (Depot)
- Clean out garbage bin near IGA
- Remove limbs from around town
- Install bin at Ravenswood Park
- Remove/install Oxley Park sign
- Grave duties (2)
- Collie mow/snip
- Assist Parks/Gardens Crew in Warren
- Nevertire mow/snip town area
- Assist Water & Sewer Crew in 2 sewer chokes (Gillendoon St/Garden Ave)
- Clean off walkway under Sturt Bridge
- Clean up sandbag piles of sand from Ebert Park / old bank site
- Assist Water/ & Sewer Crew (Wilson St)
- Tree limbs around Warren
- Pack up flood pumps and pipe work
- Clean stormwater grates

Non-Roads November/ December 2021 Flood and Storm Damage Works

Description	Expenditure
Non-Roads November/ December 2021 Flood and Storm Damage Levee and Flood Gate Emergency Operation Works. (Application for reimbursement submitted 8/03/2022)	\$173,456.91 Note: \$36,330 per event will be funded by Council as per the agreement. This includes the Roads Flood and Storm Damage Claim contribution.
0700-0050-0500, 0700-0050-0510, 0700-0050-0520, 0700-0050-0530, 0700-0050-0540	

Non-Roads July, August, September, October, November and December 2022 Flood Damage Works

Description	Expenditure
Non-Roads July, August, September, October, November and December 2022 Flood and Storm Damage Levee and Flood Gate Emergency Operation Works.	\$784,698 Note: \$36,330 per event will be funded by Council as per the agreement. This includes the Roads Flood and Storm Damage Claim contribution.
0700-0055-0500, 0700-0055-0510, 0700-0055-0520, 0700-0055-0530, 0700-0055-0540	

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WORKS PROGRESS REPORTS – FLEET – WORKSHOP

C14-7.2

RECOMMENDATION

That the information be received and noted.

The following are details of Projects and Programs that are being managed by the Workshop Coordinator for the budget and works period from 15th November 2022 to 10th January 2023

Plant Number	Description	Repairs	Plant Down Time	Repair Time (Man Hours)
Plant Repairs				
P1047	Isuzu Street Sweeper	Repairs to spray system.	2 hours	2 hours
P2380	Isuzu Paveliner	Repairs to paver function and tar tank.	4 hours	4 hours
P2341	Isuzu Tender Truck	Fit sign for slashing to rear of truck.	1 hour	1 hour
P6	50kva Generator	Replaced batteries and run start machine.	2 hours	2 hours
P2300	Isuzu Side Tipper	Ordered new front windscreen (Fuller Bros).	1 hour	1 hour
P3612	Toyota Hilux	Service done.	2.5 hours	2.5 hours
P3610	Toyota Hilux	Service done.	2.5 hours	2.5 hours
P3614	Toyota Hilux single cab	1000klm service done by Macquarie Toyota.	4 hours	4 hours
P3610	Toyota Hilux twin cab	Replaced rear brake pads and drums. Waiting on front pads to replace.	4 hours	4 hours
P2120	6140m John Deere Tractor	Replaced battery/ test charging system.	1.5 hours	1.5 hours
P3509	Toyota Prado	Replaced starter motor.	2 hours	2 hours
P3508	Toyota Prado	Dropped to Tyreright for tyre repair.	2 hours	2 hours
P1041	Isuzu Water Truck	Assistance required to fill tank and train operator.	2 hours	2 hours

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WORKS PROGRESS REPORTS – FLEET – WORKSHOP

CONTINUED

Plant Number	Description	Repairs	Plant Down Time	Repair Time (Man Hours)
P2122 & P2123	5093e Tractors	Organised rego paperwork.	2 hours	2 hours
P301	Sykes Pump 6 inch	Check over and repairs impeller needs replacing.	3 hours	3 hours
P25	John Deere Grader	Replaced two-way radio.	2 hours	2 hours
P2	Honda Generator 7kva	Replaced pull-start cord.	1 hour	1 hour
P75	John Deere ride on mower	Repairs to start the system.	4 hours	4 hours

Plant Number	Description	Repairs	Plant Down Time	Repair Time (Man Hours)
Other works completed				
P308	Sykes 6-inch flood pump	Inspection and repairs made to the pumping mechanism.	4 hours	4 hours
Flood pumps	Retrieval of all pumping equipment	Involvement with the retrieval and placement of all flood pumps and equipment back to yard including servicing of borrowed tractors to be sent back to their owners.	15 hours	15 hours

ACRONYMS

WC Workshop Coordinator
 TBD To be determined
 DTC Diagnostic trouble code
 DPD Diesel particulate diffuser

WARREN SHIRE COUNCIL
Report of the Manager Health & Development Services
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ITEM 1 DEVELOPMENT APPLICATION APPROVALS

(B4-9)

RECOMMENDATION:

That the information be received and noted.

PURPOSE

To inform the Councillors of the approved Development Applications by Council for the previous month.

BACKGROUND

Council received Development Applications from residents in the Warren Shire area to seek approval.

REPORT

Development Applications that have been received for approval for December 2022.

FILE	LOCATION	WORKS	RECEIVED	APPROVED
P16-22.17	156 Dubbo Street WARREN NSW 2824 Lot 7 DP1745	Alterations and Additions to the Mechanics Institute Building	20/10/2022	12/12/2022

LEGAL IMPLICATIONS

Council is required under the EPA Act to assess and determine applications within established timeframes.

RISK IMPLICATIONS

The EPA Act provides appeal mechanisms for applicants who believe that their application requires review.

STAKEHOLDER CONSULTATION OPTIONS

Council issues a S101 EPA Act list of approvals monthly for the community to review.

CONCLUSION

This report is provided to allow Council and the community to see the applications determined each month.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

- 1.1.4 Ensure current and future housing needs for the community are met.
- 5.2.1 Ensure that this strategic planning framework becomes an integral part of our operating culture.
- 5.2.6 Embrace a team centred culture of continual improvement to improve operational efficiency.

SUPPORTING INFORMATION/ ATTACHMENT

Nil.

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ITEM 2 WORKS PROGRESS REPORTS – HEALTH AND DEVELOPMENT SERVICES (C14-7.3)

RECOMMENDATION:

That the information be received and noted.

The following are details of the projects and grant applications that are being managed by the Manager Health and Development Services.

Budget and Works from 17th November 2022 to 10th January 2023

2020 Projects	Budget	Expend	Resp	Comment
Construction of two (2) x Council dwellings. 21 Deacon Drive and 8 Deacon Drive.	88,000	23,854 Committed	MHD	<p>Completed July 2020.</p> <p>New complaint lodged with Department of Fair-Trading 18th May 2021. Additional information provided 2nd and 7th June 2021.</p> <p>Formal complaint lodged with Department of Fair-Trading 4th March 2021. Additional information provided 11th March 2021. A further report provided to Council in August 2021.</p> <p>Rectification order issued. Expired 26/10/2021 Builder expected at the end of November to complete requested maintenance and repair works which has not progressed.</p> <p>Report provided to February 2022 Committee of the Whole Closed Council Meeting concerning directions on this project.</p> <p>Council resolved that: Council proceeds to a hearing before The NSW Civil and Administrative Tribunal (NCAT) Consumer Division and if required the District Court.</p> <p>Proceedings have commenced on 28th July 2022, in NCAT in respect of both properties.</p> <p>Case will be lodged with District Court.</p>

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ITEM 2 WORKS PROGRESS REPORTS – HEALTH AND DEVELOPMENT SERVICES
CONTINUED

2021 Projects	Budget	Expend	Resp	Comment
Construction of the Waste Transfer Station at Ewenmar Waste Depot.	271,116	106,982 Committed	MHD/TSM	<p>Final design complete. Contractor engaged to install drainage pipework at the end of November. Concreting works listed on vendor panel closed 3rd February 2022 contractor appointed.</p> <p>Due to time lapse, new quotations obtained and reassessed.</p> <p>MLB to commence once Equestrian Centre path is complete.</p> <p>No progress during September, October, November and December due to site being flooded and wet weather.</p>
Completion of Tiger Bay Wetlands Walkway (Central West Councils Environment and Waterways Alliance 2021 Small Grants).	4,545	Nil	MHD/DMES	Works program to be determined. Site inspection completed 5 th January 2023.
Community Building Partnership Program Grant - Waterproof lockers and changeroom double sided seating for Warren War Memorial Swimming Pool.	4,424	906	MHD	<p>\$9,702 Grant successful that will be for lockers.</p> <p>Funding deed required dollar for dollar cash matching. Funds to be sourced from other areas of savings. Lockers delivered 6th May 2022. Changeroom seating received, to be installed.</p> <p>Acquittal to be completed.</p>

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ITEM 2 WORKS PROGRESS REPORTS – HEALTH AND DEVELOPMENT SERVICES

CONTINUED

2021 Projects	Budget	Expend	Resp	Comment
Swimming Pool Double access gates.	11,555	12,164	MHD	Concreting works to be completed.
Swimming Pool – shelving and concreting.	1,445	1,276	MHD	All shelving installed. Concreting to be completed.
2022 Projects	Budget	Expend	Resp	Comment
Warren Support Services (Targeted Early Intervention)				
2.12 Warren Chamber Music Festival.	5,000	5,000	MHD	Complete.
2.14 Warren Youth Group Grow Services Day.	5,000	Nil	MHD	Postponed due to wet weather, date to be advised.
2.18 St Mary's Naidoc Week.	3,000	Nil	MHD	Complete, waiting on acquittal.
2.21 Warren Performing Arts Connection through Music.	5,000	5,000	MHD	Complete.
2.22 Warren Chamber of Music Festival.	4,380	Nil	MHD	To be held February 2023 through to September 2023.
2.23 St Mary's Flood Relief Concert.	5,000	Nil	MHD	Complete, Waiting on acquittal.
Local Roads and Community Infrastructure Program - Phase 3 Grants - Community Infrastructure Projects				
Warren Sporting and Cultural Centre Upstairs Disabled Toilet.	40,000	44,977 Committed	MHD	Contractor appointed. Works commenced October 2022.
Warren Sporting and Cultural Centre Retaining Wall and Second/Third Tier Replacement and concrete path work.	40,000	37,501 Committed	MHD	Contractor appointed. Concrete has been poured. To be completed by January 2023.

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ITEM 2 WORKS PROGRESS REPORTS – HEALTH AND DEVELOPMENT SERVICES CONTINUED

Local Roads and Community Infrastructure Program - Phase 3 Grants - Community Infrastructure Projects				
Warren Sporting and Cultural Centre Sound Mixer System and External Speakers.	9,572	9,690 Committed	MHD	Contractor appointed. To be completed by January 2023.
Solar Panel - Supply & Installation – As Per Option 1 of the Energy Action Plan adopted by Council the May 2022 meeting. LRCI grant phase 3 extension or if required Infrastructure Reserves.	125,000 15,251	145,615 Committed	DMFA /MHD	Site inspections completed with Contractor on Friday 4 th November 2022. Systems installed 5 th – 16 th December 2022. Final handover to occur.
Capital Expenses				
Dwelling Renewals – 1 Pittman Parade. Replacement of kitchen.	60,000	Nil	MHD	Quotations received being assessed.
Council Housing M & R.	11,741	Nil	MHD	56 Garden Avenue, Heavy Maintenance to be completed. Report to January Council meeting.
Capital Expenses				
Animal Shelter Replacement	60,000	Nil	MHD/IPM	Project in planning stage.
Library Defibrillator	3,000	Nil	MHD	On back order.
Town Planning				
LEP Review	20,000	8,300	MHD	Consultant engaged. Draft report provided, to be reviewed. Feedback to be provided.

RECOMMENDATION:

The Action Checklist progress be received and noted; and Items marked with an asterisk (*) be deleted.

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ITEM 3

56 GARDEN AVENUE – BUDGET ALLOCATION

(S1-1.19)

RECOMMENDATION:

That the information be received and noted, and that funds of \$90,000 be allocated from the Infrastructure Improvement/Replacement Reserve to 56 Garden Avenue Refurbishment for the necessary asset renewal works to be completed.

PURPOSE

The purpose of this report is to request an allocation of surplus funds from the September Quarterly Budget Review for the refurbishment of 56 Garden Avenue.

BACKGROUND

Due to a limited budget, Council owned dwellings and buildings do not receive the level of maintenance and/or asset renewals to be completed as a larger budget would permit.

REPORT

As listed in Item 2 of the Manager of Health and Development's Works Progress Reports table there is currently two dwellings listed requiring improvements.

56 Garden Avenue has had minimal improvements completed on it in many years. This is a result of the same tenant being content with the dwelling and it being looked after extremely well. At a minimum it will need a new kitchen and appliances, painting throughout, new floor coverings and new light fittings, as well as miscellaneous maintenance and repairs. 56 Garden Avenue is not suitable for a new tenant in its current condition.

Council needs to complete improvements to ensure that the dwelling remains in an acceptable state and is an attractive asset when recruiting staff.

LEGAL IMPLICATIONS

The engagement of suitable contractors and/or suppliers will be in accordance with Council's Procurement and Disposal Policy.

FINANCIAL AND RESOURCE IMPLICATIONS

At the September Quarterly Budget Review, there was a surplus of funds of an amount of \$176,352 that was transferred into the Infrastructure Improvement/Replacement Reserve (Attachment 1).

Currently, there is an amount of \$11,741 for specific dwelling maintenance and repairs that was allocated to 56 Garden Avenue as it was known that the dwelling required an extensive number of improvements.

Quotations have been requested however due to the Christmas break, have yet to be received. Similarly, two quotations for the supply and installation of a kitchen for 1 Pittman Parade have been obtained, with the preferred quotation being \$53,394. The quotation should only be used for indicative purposes only, however, it is likely that a kitchen for 56 Garden Avenue will be similar costings.

If the works come in under budget, the surplus will be transferred back into the Infrastructure Improvement/Replacement Reserve.

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56 GARDEN AVENUE – BUDGET ALLOCATION

CONTINUED

Taking into consideration that there was a surplus of funds of an amount of \$176,352 that was transferred into the Infrastructure Improvement/Replacement Reserve, allocating \$90,000 to enable the necessary improvement works to be completed at 56 Garden Avenue is a reasonable request as the purpose of those funds is for the improvement of infrastructure. The advantage of completing the works all at the same time is less inconvenience to the prospective tenant and streamlining the works to result in a quality end product.

RISK IMPLICATIONS

To ensure that Council can offer an appealing dwelling when prospective employees are considering relocating to Warren for employment, the dwelling needs to be in an attractive condition.

If Council does not complete the necessary improvement works at 56 Garden Avenue, with the dwelling being in a very dated condition, there is a risk of prospective employees turning down employment as the dwelling is not satisfactory. Construction costs are increasing, which may result in the necessary works costing more in the future.

STAKEHOLDER CONSULTATION

With the current Divisional Manager Finance and Administration retiring, for a new employee to move into 56 Garden Avenue, the required improvement works will need to be completed. Whilst the works are taking place, 11 Pittman Parade is currently vacant and available for a tenant.

At the 2022/2023 budget meeting, 56 Garden Avenue was highlighted as a Council dwelling that would require improvement works to be completed. At that time, the budget amount requested was decreased as it was not a priority overall.

OPTIONS

Council does have the option of doing nothing to 56 Garden Avenue however this is not ideal as it is very dated and not in an appealing condition to prospective employees. Council should proceed with the necessary improvements so that the dwelling is in an acceptable condition.

CONCLUSION

56 Garden Avenue requires extensive improvement works to enable Council to offer the dwelling to prospective employees when recruiting staff.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

3.3.1 Adopt comprehensive and practical asset management plans that support, and are supported by, our long-term financial plans.

SUPPORTING INFORMATION/ ATTACHMENT

Attachment 1 – Quarterly budget review table.

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ITEM 3

56 GARDEN AVENUE – BUDGET ALLOCATION

CONTINUED

ATTACHMENT 1 QUARTERLY BUDGET REVIEW TABLE

WARREN SHIRE COUNCIL				
INTERNALLY RESTRICTED FUNDS AS AT 30TH JUNE 2023				
DESCRIPTION	BALANCE	TRANSFERS		BALANCE
	30-Jun-22	TO	FROM	30-Jun-23
FAG Advance Payment	2,532,373			2,532,373
Employee's Leave Entitlements	400,000			400,000
Election Expenses	10,865			10,865
IP&R - Asset Management Planning	69,532		13,320	56,212
P.L.& P.I. Claims Excess	25,000			25,000
Risk & WHS Management Costs	75,825			75,825
Mobile Phone Replacement	7,500		7,500	0
Emergency Management Planning	14,363			14,363
Levee M&R	45,000			45,000
Natural Resource Management Works	30,218			30,218
Rural Addressing	5,516			5,516
CBD - Supply of Paint	3,237			3,237
Street Lighting	11,662			11,662
Advertising the Area & Booklet Printing	22,430		22,430	0
Economic Development Programs	20,000		20,000	0
Computer Software/Hardware Upgrades	61,840		5,000	56,840
Ewenmar Waste Depot - Management Plan	115,458		115,458	0
Dwellings - Specific M & R	31,741		20,000	11,741
Warren Lawn Cemetery - Stage 3	109,904		109,904	0
Library - Grant Design & Tender	6,800		6,800	0
Swimming Pool Specific Improvements	13,000		13,000	0
Parks Improvement Program	66,480		20,000	46,480
New Lions Park Toilet	52,000		52,000	0
Showground/Racecourse Improvements	0			0
CBD Improvements	52,732		52,732	0
New CBD Toilet	140,000		140,000	0
Urban Streets - Heavy Patching	192,383			192,383
Urban Street - Resheeting	22,950			22,950
Footpath Replacement - XC Rated	15,756			15,756
K&G Replacement - XC Rated	15,545			15,545
Rural Road Reseals	0			0
Overflow Bridge Major Repairs	85,000			85,000
Airport Terminal Building (Part Cost)	60,000		60,000	0
Operational Land Reserve	201,073			201,073
Infrastructure Improvement/Replacement	2,235,627		(176,352)	2,411,979
Grant Fund Application Co-contributions	14,250			14,250
Plant Replacement - Light Vehicles	14,389		14,389	0
Plant Replacement - Heavy Plant	919,551		919,551	0
TOTAL RESTRICTED FUNDS =	7,700,000	0	1,415,732	6,284,268

WARREN SHIRE COUNCIL
Report of the Manager Health & Development Services
to the Ordinary Meeting of Council to be held in the
Council Community Room on Wednesday 25th January 2023

ITEM 4 COMMUNITY BUILDING PARTNERSHIP 2022 GRANT CBP22 - 1308 (G4-1.78)

RECOMMENDATION:

That the amount of \$14,250 be transferred from internally restricted funds, for the purpose of co-contribution to the successful grant CBP22 - 1308 - Install New Flooring and Oven within Sporting and Cultural Centre.

PURPOSE

To utilise the restricted funds of \$14,250 nominated for grant fund application co-contributions, as Council has been successful in the Community Building Partnership 2022 Grant CBP22 – 1308, Install New Flooring and Oven within the Warren Sporting and Cultural Centre.

BACKGROUND

The Sporting and Cultural Centre Manager applied for the Community Building Partnership 2022 grant back in June 2022 for the installation of new flooring and the purchase and installation of an oven to replace the existing deep fryer, within the Sporting and Cultural Centre. The grant was successful for \$13,000. The previous year, Council was successful in the same grant funding for lockers and seating at the Warren War Memorial Swimming Pool.

REPORT

Within the restricted funds there is an amount of \$14,250 nominated for possible grant co-contributions. These funds are now required to co-contribute the successful grant CBP22 - 1308 - Install New Flooring and Oven within Sporting and Cultural Centre.

LEGAL IMPLICATIONS

It is a requirement of the funding deed to co-contribute funds 50/50. The works will be listed on Vendorpanel/Marketplace as per Council's Procurement and Disposal Policy.

FINANCIAL AND RESOURCE IMPLICATIONS

The successful grant is for an amount of \$13,000. The restricted funds of \$14,250 was for the purpose of co-contributing grant applications. The allocation of this restricted funds is in accordance with its intended purpose. The quotations received come to the value of \$26,000.

RISK IMPLICATIONS

It is a requirement of the funding deed that Council cash match (co-contribute) the grant funds. Failure to cash match will result in Council having to return the grants funds to the Department of Communities and Justice. If Council does not take advantage of the grant funds, the cost to complete the proposed project will be at the full cost to Council, at a later stage.

STAKEHOLDER CONSULTATION

The Sporting and Cultural Centre Manager has consulted with user groups in relation to the replacement of the deep fryer with an oven, which would be better utilised by users.

OPTIONS

If Council does not cash match the grant funds, the funds will have to be returned to the Department of Communities and Justice. Council should allocate the internally restricted funds of \$14,250 to co-contribute towards the successful grant CBP22 - 1308 - Install New Flooring and Oven within Sporting and Cultural Centre, as required in the funding deed.

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ITEM 4 COMMUNITY BUILDING PARTNERSHIP 2022 GRANT CBP22 - 1308 CONTIUED

CONCLUSION

By cash matching the successful grant CBP22 - 1308 - Install New Flooring and Oven within Sporting and Cultural Centre, the removal of the existing deep fryer and the purchase and installation of an oven, as well as the replacement of the carpet will occur. This is of benefit to Council as the cost overall is less and it will result in asset renewal.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

3.2.1 Maintain community assets (swimming pools, library, council buildings, parks, gardens, reserves, cemeteries, aerodrome, stormwater and water and sewer infrastructure) to acceptable community standards.

5.2.3 Seek new sources of income for Council.

SUPPORTING INFORMATION/ ATTACHMENT

Letter from community building partnership program.

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ATTACHMENT: LETTER FROM COMMUNITY BUILDING PARTNERSHIP PROGRAM

Dear Wesley Hamilton ,

Congratulations on your successful grant application in the CBP2022 grant round:

CBP22 - 1308 - Install New Flooring and Oven within Sporting and Cultural Centre

You should have received an email earlier this week with the *Step by Step Guide* and information on the next steps to claim your grant funding.

You have received this email because your organisation has been identified as a Local Council or a Section 355 Committee of a Local Council. Please note the following requirements:

- The Australian Tax Office (ATO) defines state governments and local councils as government related entities, therefore GST is not payable to local councils and their Section 355 Committees under the CBP grant program (from CBP2019 onwards).
- Section 355 Committees of Local Councils must submit applications under the relevant Local Council name.
- Local Councils and their relevant Section 355 Committees must:
 - Provide evidence of agreement on cash matching at the time of application.
 - Commit in the funding deed to provide matched funding to the approved CBP grant.
 - Match funding in the form of cash. This can be provided from council income sources or from other external funding sources.
 - Understand in-kind contributions can be included in the project's budget but will not be counted as part of the council's matching cash contribution.

As the user account holder in SmartyGrants, **you are required to complete the Funding Deed by 31 March 2023**. The Funding Deed will need to be signed by the authorised office bearers of your Local Council.

ACQUITTING THE GRANT

When the project is completed, you are required to complete the online Completion Report and have it duly signed by the relevant authorised office bearers of your Local Council.

You will be required to acquit both the CBP funding and Council's cash matched contribution when submitting the Completion Report. For example, a \$20,000 CBP grant must provide evidence of \$40,000 expenditure.

If you have any questions or require further assistance, please contact us at CBP2022@facs.nsw.gov.au and provide your CBP Application ID (**CBP22 - 1308**).

Regards,

Community Building Partnership Program
Department of Communities and Justice
P: 02 8753 8144

CBP2022@facs.nsw.gov.au
nsw.gov.au/cbp2022